



2.1.2

SSR, 2019-2024

Digboi Mahila Mahavidyalaya

Sanction Letters for Reservation of Seats by the University and the State Government

Our affiliating university i.e. Dibrugarh University does not issue any sanction letter for reservation of seats to each college individually. It simply follows the state government order and uploads the guidelines thereof on its website which we have attached below as per DVV suggestion. Similarly, the state government does not provide any e-copy on its website; rather it provides the scanned copy of the reservation mandatory for each state college, which we have attached herewith:

- 1) Reservation policy of Government of Assam
- 2) Prescribed Reservation Policy of Dibrugarh University
- 3) Link for the actual list of students admitted under the reserved category:
<https://digboimahilamahavidyalaya.org/wp-content/uploads/2024/10/BA.-1st-Sem-2019-24-5-files-merged-2-1.pdf>

Chetia
21/10/2024

Principal
DIGBOI MAHILA MAHAVIDYALAYA

(Dr. Sanjita Chetia)
Principal
Digboi Mahila Mahavidyalaya

January 2008
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GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA.....GUWAHATI-781 019

No.G(B) Misc. 75/2014/4

Dated Kahilipara, the 06-06-2014

From:- Sri P. Jidung, *M.A., M.Ed., D.Ed., Ph.D.*
Director, Higher Education, Assam
Kahilipara, Guwahati-19.

To:- The Principal (all Govt./Provincialised Colleges of Assam)
..... College/ Mahavidyalaya
P.O. District.....

Sub:- Uniform Policy of Admission of Students Into the Colleges in different Streams
of Government and Provincialised Colleges of Assam.

Ref:- Govt. O.M. No.AHE.250/2014/1, dated 05-06-2014.

Sir,

With reference to the subject cited above, I have the honour to forward herewith the Govt. O.M. No.AHE.250/2014/1, dated 05-06-2014 in connection with uniform Policy of Admission of Students into the Colleges in different Streams of Government and Provincialised Colleges of Assam.

Therefore, you are requested to follow the instruction scrupulously by all concerned starting with the admission for the academic year 2014-15. Any deviation from the above mentioned O.M. will be viewed seriously and will invite disciplinary actions.

Yours faithfully


Director, Higher Education, Assam
Kahilipara, Guwahati - 19.

Memo No.G(B) Misc. 75/2014/4-A
Copy to :

Dated Kahilipara, the 06-06-2014

- 1) The Commissioner and Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6.
- 2) Guard file.

Director, Higher Education, Assam
Kahilipara, Guwahati - 19.

*Registration
 please arrange
 to send the State
 message to all the
 Degree Colleges
 on 25/6/14*

*1/c
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 ps.
 25/6/14*

GOVERNMENT OF ASSAM
 HIGHER EDUCATION DEPARTMENT
 DISPUR - GUWAHATI - 6
 No. AHE.250/2014

Dated Dispur, the 5th June, 2014

OFFICE MEMORANDUM

Sub : Uniform Policy of Admission of Students into the Colleges in different Streams of Government and Provincialized Colleges of Assam.

The State Government has been actively considering the need for making Uniform Policy of admission of the students into the Degree Colleges in different streams of Government and Provincialized Colleges of Assam. Accordingly, following instructions / guidelines are issued for compliance by every college authority with immediate effect, i.e., from the current year 2014-15.

- i) Henceforth, the college authority should declare the numbers of seat to be offered for admission in each stream at the beginning of the Session.
- ii) Admission Notice is to be published in the local Daily Newspapers, both English and Assamese, or in Notice Board of the colleges indicating the category-wise total number of seats to be offered for admission.
- iii) } The admission should be on the basis of merit list prepared based on the marks obtained in the qualifying examination subject to Government Reservation Policy.

iv) A maximum 5% of the seats may be earmarked as per break up given below for outstanding Sports Persons / NCC Cadets / proficiency in cultural activities / wards of the employees of the colleges, etc.

- (a) 2% for Sports Persons of sports recognized by IOA/SAI and
- (b) also have represented District/ State, etc.
- (b) 1% for wards of employees of the college and
- (c) 1% for NCC/Scouts/ Guides.
- (c) 1% for the students with achievements in cultural activities.

These seats are to be settled on the basis of merit list of students concerned in each category. The detailed guidelines for filling up of these seats may be finalized by the Governing Bodies of the Colleges.

v) There shall be no discretionary Quota of Seats to be filled up by the Principal or any other authority.

vi) No seats will be offered for admission by the College Authorities against donations to the college fund.

vii) The Principal of the College will notify the closure of admission in any academic year and publish category-wise the names of students with marks etc. who are admitted to the college in the Notice Board / College Website. A copy of the same will also be submitted to the Director, Higher Education for information.

The above instructions should be followed scrupulously by all concerned starting with the admission for the academic year 2014-15. Any deviation from the above will be viewed seriously and will invite disciplinary actions.

Sd/-

(H.K.Sharma)

Commissioner & Secy. to the Government of Assam
Higher Education Department


Memo No. AHE.250/2014/1-A

Dated Dispur, the 5th June, 2014

Copy to:-

- 1) The Director of Higher Education, Assam, Kahlilpara, Guwahati-19,
for information & necessary action. He is requested to instruct all the
Principals of Government & Provincial Collages accordingly.
- 2) The Principal, _____ College.

By order, etc.,


Deputy Secretary to the Govt. of Assam
Higher Education Department

OFFICE OF THE DIRECTOR OF PUBLIC INSTRUCTION : ASSAM : KAHILIPARA : GAUHATI-19

NO. EX/Misc/2/819/9

Dtd. Kahilipara, the 11th Oct/1984

From : Dr. G. M. Talukdar, M.Sc, D. Phil.
Dy. Director of Public Instruction,
Assam, Kahilipara, Gauhati-19

To
The 1. Principals Govt. & Non-Govt. Colleges (all) Assam.
2. Principals of schools (all)
3. Jt. D.P.I. (H) Hailong.
4. Govt. Sanskrit College, Gauhati.
5. Principal Law Colleges all
6. Principal Govt. & Non-Govt. B.T. Colleges (all)

Sub: Reservation of seats for candidates belonging to scheduled Caste/
Scheduled Tribes (Plains)/Scheduled Tribes (Hills) and other Backward
Classes (including Pre other Backward Classes) in the Technical
Institutions etc.

Sir,
I am directed to forward herewith a copy of Govt. of Assam, Edn. Deptt.
letter No. E.H. 88/84/2 dt. 20th Aug '84 along with its enclosures No. ABP. 131/84/18 dt.
20th June '84 and to say that the Govt. desire to follow the instruction strictly
laid down there of.

This may please be treated as most urgent .

Yours faithfully,

By. Director of Public Instruction,
Assam, Kahilipara, Gauhati-19
Dtd. Kahilipara, the 11th Oct/1984

Memo No. EX/Misc/2/819/9 - A
Copy forwarded to :-

1. The Secretary to the Govt. of Assam, Edn. Deptt. with reference
to his letter No. E.H/88/84/2 dt. 20/8/84 for information,

By. Director of Public Instruction,
Assam, Kahilipara, Gauhati-19

...
Handwritten initials and date: 11/10/84

(49)

Copy of the Govt. of Assam(Personnel-B) Deptt. letter No.ABP.131/84/18 dt. 20th June'84, from Chief Secretary to the Govt. of Assam, to (1)All Commissioners and Secretaries to the Govt of Assam (2)All Special Secretaries to the Govt. of Assam. (3) All Secretaries to the Govt. of Assam.

Sub: Reservation of seats for candidates belonging to scheduled Castes/Scheduled Tribes (Plains)/Scheduled Tribes (Hills) and other Backward Classes (including More Other Backward Classes) in Technical Institutions etc.

I am directed to say that it has been decided by the Government that there shall be reservation of seats for candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes (including More Other Backward Classes) in Technical, Medical etc. Institutions under Education, Agriculture, Veterinary, Health & Family Welfare, Labour & Employment etc. Departments at the same percentage at which vacancies are reserved for them in appointments to public services. It is also hereby made clear that the reservation is in addition to the seats secured by members of these communities on the basis of merit. This may please be noted.

You are aware that under the Assam Scheduled Castes and Scheduled Tribes (Reservation of Vacancies in Services and Posts) Act, 1978 and under the personnel Department O.M. NO. ABP-338/83/14 dated 4-7-1984, the reservation in favour of Scheduled Castes and Scheduled Tribes and other Backward Classes is as follows:-

Members of scheduled Caste	.. 7%
Members of scheduled Tribes (Plains)	..10%
Members of scheduled Tribes (Hills)	..5%
Members of Other Backward Classes (including More Other Backward Classes)	..15%

It is requested that necessary modification of rules, orders, etc., governing allotment of seats for admission to technical, medical etc. institutions may be made accordingly to be effective from the 1984 session of these institutions. Attention of the departments of Education, Health & Family Welfare, Agriculture, Veterinary, Labour & Employment in particular are drawn in this regard.

The above instructions should be scrupulously followed.

Receipt of this letter may kindly be acknowledged.

Yours faithfully,
Sd/- A.K. Palit
Chief Secretary to the Govt. of Assam
Dispur.
Dated Dispur, the 20th June/84.

Memo No. ABP-131/84/18-c
Copy to:-

All Heads of the Departments .

By order etc.,
Sd/- A.K. Palit
Chief Secretary to the Govt. of Assam
Dispur.

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RESERVATION AND RELAXATION RULES FOR ADMISSION INTO POST GRADUATE, UNDER GRADUATE, ADVANCED POST GRADUATE DIPLOMA, POST GRADUATE DIPLOMA, DIPLOMA AND CERTIFICATE PROGRAMMES

(Amended in October 2020)

RESERVATION OF SEATS:

1. For Graduates of Dibrugarh University:

80% of the total seats in each subject under M.A./M.Sc./M.Com. programmes are reserved for the graduates of Dibrugarh University.

The remaining 20% seats are open for admission on merit basis only to the graduates of all recognized Universities including Dibrugarh University.

2. Reservation of seats on other ground:

(I) Statutory Reservation:

Scheduled Caste (S.C.)	7%
Scheduled Tribes, Plains (S.T.P.)	10%
Scheduled Tribes, Hills (S.T.H.)	5%
Other Backward Classes (O.B.C. / M.O.B.C.)	15%

Note: Caste Certificates must be issued by the competent authorities and countersigned by the Deputy Commissioner of the District concerned. Except statutory reservations, other kinds of reservations are not applicable for research programmes, viz. Ph.D. and M.Phil. programmes.

(II) Economically Weaker Sections (EWs): (New inclusion)

10% seats are reserved for the Economically Weaker Sections (EWs) in all the Academic Programmes. These seats shall be over and above the total intake capacity in each Academic Programme prior to the implementation of the reservation for EWs, viz. 2019-2020 academic session.

The eligibility norms for the EWs as per the Government of Assam Office Memorandum No. ABP.07/2019/3 dated 2nd February, 2019 are as below:

1. Persons *who are not covered under the existing sections of reservations for the Scheduled caste, the scheduled Tribes and OBC/MOBC and whose family has Gross*

Annual Income below Rs. 6.00 lakh are to be identified as EWs for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation his/ her parents and sibling below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources, i.e Salary, agriculture business, profession etc. and it will be income for the Financial Year prior to the year of application. ***Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWs, irrespective of the family income.***

- a. Agriculture Land more than 15 Bigha in rural area.
 - b. Residential land in rural area more than 1 Bigha.
 - c. Residential plot in notified Municipal corporation/Municipal Board/ town Committee Area more than 1.5 Katha.
 - d. Residential Built up area more than 1000 Sq. ft. in notified Municipal Corporation/ Municipal Board/ Town Committee.
2. The income and assets of the families as mentioned in Sl. No. 1 above will be required to be certified by an officer ***not below the rank of Circle Officer***. The officer who issues the certificate would do the same after carefully verifying all relevant documents.

(III) Differently-abled: (New inclusion)

5% of the total seats in all the Academic Programmes are reserved for the differently-abled students/persons with benchmark disabilities. Candidates applying for consideration under this category must submit Medical Certificate issued by the Joint Director of Health Services of the district concerned and countersigned on verification by the Senior Medical Officer, Dibrugarh University. Those who on the pretext of being very negligibly differently-abled by visual deficiency and the like shall not be eligible for consideration under this reserved category.

Here, Section 2(r) defines “**person with benchmark disability**” means a person with not less than forty percent of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority;

In the Rights of Persons with Disabilities Act, 2016 the list of disabilities has been expanded from 7 to 21 conditions. These are as follows:

- (i) Blindness;
- (ii) Low Vision;
- (iii) Leprosy Cured Persons;
- (iv) Hearing Impairment (deaf and hard of hearing);
- (v) Locomotor Disability;
- (vi) Dwarfism;
- (vii) Intellectual Disability;
- (viii) Mental illness;
- (ix) Autism Spectrum Disorder;
- (x) Cerebral Palsy;
- (xi) Muscular Dystrophy;
- (xii) Chronic Neurological Conditions;
- (xiii) Specific Learning Disabilities;
- (xiv) Multiple Sclerosis;
- (xv) Speech and Language Disability;
- (xvi) Thalassemia;
- (xvii) Hemophilia;
- (xviii) Sickle Cell Disease;
- (xix) Multiple Disabilities (including Deaf & Blindness);
- (xx) Acid Attack Survivors and
- (xxi) Parkinson's Disease.

(IV) (a) Sons and Daughters of Dibrugarh University Employees for Admission into the Academic Programmes offered by the Teaching Departments:

A total of not more than six seats are reserved for sons and daughters of the employees of Dibrugarh University working in the regular posts in the academic programmes, **viz. M.A./M.Sc. in Anthropology, Applied Geology, Assamese, Chemistry, Economics, Education, English, History, Life Sciences, Mathematics, Physics, Political Science, Sociology, Statistics and M.Com.**

(b) Sons and Daughters of Dibrugarh University Employees for Admission into the Academic Programmes offered by the Centres of Studies: (New inclusion)

- (i) Four (04) seats in the various Under Graduate and Post Graduate Academic Programmes are reserved on supernumerary basis for the sons and daughters of Dibrugarh University Employees working in the regular posts. Among these four (04) seats, two (02) are reserved for the eligible candidates of the Under Graduate Programmes and another two (02) seats for the eligible candidates of the Post Graduate Programmes offered by the Centres of Studies, Dibrugarh University.
- (ii) The four (04) seats created on supernumerary basis as stated above are non-transferrable to other categories, but will be interchangeable between the Under Graduate and Post Graduate Programmes offered by the Centres of Studies, Dibrugarh University.
- (iii) Only one (01) seat in an Academic Programme shall be reserved and allotted in a particular academic session.

(V) Extra Curricular Activities:

(A) Sports: A total of **seven seats** for all the Departments taken together.

Eligibility - Must have represented Dibrugarh University/State (Assam) in any of the Olympic disciplines or Cricket conducted by the Association of Indian Universities (AIU), New Delhi/National Sports Federation as recognized by the Sports Authority of India (SAI)/Ministry of Human Resource Development, Government of India.

Participation in the above-mentioned games and sports must not be earlier than three years before the academic session in which admission is sought.

The candidates may have to appear in a Qualifying Test in the concerned discipline.]

(B) Art/Culture: A total of **two seats**.

Eligibility - Proficiency in Fine Arts or performing Arts, as evidenced by participation at the recognized Regional/National level competitions representing Dibrugarh University/State (Assam).

The candidates may have to appear in a Qualifying Test in the concerned discipline.

(C) Literary: A total of two seats (*Restricted to the M.A. Programmes in English and Assamese*)

Eligibility - Certificate of winning award/prizes in literary competitions of Inter University/National level **Or** having standard published work. (Selection will be made by a committee to be constituted by the Vice-Chancellor).

(D) N.C.C.: Three seats.

Eligibility - Representation of the State (of Assam) in the Republic Day Parade in New Delhi sponsored by the Regional Directorate, N.C.C. or having N.C.C. 'C' certificate.

(E) N.S.S.: Three seats.

Eligibility: Candidates applying under **NSS Quota** for admission into the various Post Graduate Academic Programmes offered at Dibrugarh University must have NSS completion certificate issued from the NSS Cell, Dibrugarh University. The applicant must possess the minimum qualifying marks in his/her TDC final examination as per rules of the University.

However, the candidates having the minimum qualifying criteria (NSS Completion Certificate and minimum Qualification marks) will be selected on the basis of possession of the certificates placed below in order of weightage:

1. National Level NSS Awardees
2. State Level NSS Awardees
3. Member of the Indian Youth Delegation Team (International Youth Exchange)
4. Republic Day Camp Participants
5. Participation in various National Level NSS Camps and Programmes
6. Participation in various State Level NSS Camps and Programmes/
University Level NSS Programmes

In case of equal weightage between two candidates on the final selection will be selected on the basis of marks obtained in the TDC final examinations.

(VI) Tea and Ex-tea Community:

A total of five seats (two each in Arts and Science and one in Commerce).

Besides the above, the 340th Meeting of the Executive Council, Dibrugarh University held on 07.08.2018 vide Resolution No.05 has approved creation of 2 (two) seats in the Post Graduate Departments of Arts and Humanities including in the Department of Mathematics and Statistics and 1 (one) seat in M.Com. Programme under regular mode *on supernumerary basis*, which are reserved for the students belonging to the Tea Garden (TGL) and Ex-tea Garden (ETGL) Community w.e.f. 2018-2019 academic session (*Interchangeable if necessary*)

Eligibility - Must be permanent resident of Assam.

(VII) Local Gaon Panchayats:

Five seats (two each in Arts & Science and one in Commerce).

(Interchangeable if necessary)

Eligibility - Applicants must be sons/daughters of the residents of the villages that falls under the **Local Gaon Panchayats** as mentioned below.

Local Gaon Panchayats selected:

- Rajabheta Gaon Panchayat.
- Borpathar Gaon Panchayat.
- Chiring Dainijan Gaon Panchayat.

The applicants and either of their parents must reside for a period of not less than ten years immediately preceding the academic year for which admission is sought.

The applicants must submit a certificate of residence from the President of the concerned Gaon Panchayat and countersigned by the B.D.O of the concerned Development Block. The format of the certificate shall be available in the website of Dibrugarh University. (The Secretary of the Gaon Panchayat shall issue such certificates in absence of the President). The candidates shall also have to submit an affidavit on a stamped paper declaring that they are the residents of the concerned villages.

(VIII) Three seats for the applicants of the Moran Community and two seats for the applicants of the Matak Community to be adjusted *against 15% reserved seats for OBC candidates* in the departments concerned.

(IX) One seat each in the M.A., M.Sc. and M.Com. courses on *supernumerary basis* for the widows/wards of armed forces personnel killed/disabled in action or during peace time as per priority: I) Widows/wards of Defence personal killed in action; II) Wards of serving personnel and ex-servicemen disabled in action; III) Widows/wards of Defence personnel who died in

peace-time with death attributable to military service; IV) Wards of Defence personnel disabled in peace-time with disability attributable to military service.

(X) 5% seats are earmarked for children of Indian workers in the Gulf out of the 15% supernumerary seats for admission to foreign students in the university.

(XI) Two seats on supernumerary basis are reserved in all the teaching Departments and Centres of Studies for the candidates belonging to Jammu and Kashmir.

Note:

- a. All the candidates mentioned under Clause 2 (I) and (III) are entitled to a relaxation of 5% marks in eligibility for admission.
- b. The number of seats reserved under Clause 2 (I), (II) and (III) are meant for each academic programme. The number of seats reserved under Clause 2 (V-A-E), (VI) and (VII) pertains to the academic programmes taken together viz. M.A./M.Sc. in Anthropology, Applied Geology, Assamese, Chemistry, Economics, Education, English, History, Life Sciences, Mathematics, Physics, Political Science, Sociology, Statistics and M.Com.
- c. In an academic programme, not more than one seat from a category [except statutory reservations and the applicants under Clause 2 (IV-a)] shall be admissible.
- d. Not more than 7% of the total unreserved seats shall be allotted to any Department **provided that this condition shall not include the applicants under Clause 2(IV-a).**
- e. Candidates seeking admission under reserved seats must be permanent residents of Assam.
- f. Candidates seeking admission under Clause 2 (II), (III), (IV), (V) (VI), (VII) and (VIII) shall have to **fill an additional prescribed form which shall be available in the website of Dibrugarh University.**
- g. **Candidates seeking admission under general / statutory reservation category in the Departments and Centres of Studies are requested to submit application form to the Departments/Centres concerned.**
