



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

DIGBOI MAHILA MAHAVIDYALAYA

DIGBOI-PENGERI ROAD, MULIABARI, DIGBOI
786171

www.digboimahilamahavidyalaya.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Digboi Mahila Mahavidyalaya, one of the leading girls colleges of Assam, was established on 24th July 1981 at Asia's first oil township Digboi. It is, indeed, the easternmost girls' college of Assam, and has been the centre of quality education for women since its birth. The college is located in a convenient place from the perspectives of transport and communication, in Muliabari, Digboi

Affiliated to Dibrugarh University the college offers Honors in 11 programmes and pass course in 14 programmes in Arts. It offers M.A. (distance) in four subjects under Dibrugarh University. Besides, it offers add-on-courses in 28 subjects which specially facilitate the students for placement. The college has 26 faculty members and 10 (6+4) office staff. The college has a grand library with 21700 books and 3 staff. In 2022-2023 the number of students stood at 747.

The college has got a sprawling campus with elongated two story class room complexes in several directions. It is green and clean. The classrooms are furnished with adequate benches and desks, fans and teaching and learning materials. There are 40 numbers of classrooms including the college auditorium. The college auditorium is a massive building and has the capability of accommodating more than five hundred people. The college has a nice conference hall, smart classroom, computer-cum-language lab, laboratories, canteen, basketball court, health care centre, day care centre and two hostels. Moreover, the college can easily access the services of nearby fields (Carmel Field, Jubilee Field and Soumar Field), auditoriums (Paragdhar Challiha Auditorium, Luit Silpi Samaj Auditorium and Golden Jubilee Complex), banks (PNB, SBI and Indian Bank), Police Station, Post Office, IOCL, OIL, markets, hospitals (Civil Hospital and IOCL Hospital).

The supreme body of the college – Governing Body, formed under government guidelines, takes all the important decisions of the college and the Principal, administers the college by ensuring good governance at all levels. Formed under the guidelines of NAAC, IQAC of the college is the main driving force of all the academic and non-academic activities of the college. The college has 37 committees in charge of college the welfare in different levels.

Vision

To build a college of excellence for women.

To enable each and every student to be a complete woman, in every sense of the term.

Mission

To make the students aware of-

The basic concepts embedded in the Constitution of India viz. national integration secularism etc.

Social, political, economic and environmental problems of the state as well as the country.

The importance of preserving local traditions, art and culture of the North-East in particular and Indian in general.

Preparing, equipping and enlightening students to meet the demands of present times, including the use of I.C.T.

The importance of co-curricular activities and its necessity for self employment.

Knowledge and skill through curriculum for better future life.

The importance of being holistically fit for the present-day competitive world.

Value-based education and to produce morally good citizens.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. **Good Connectivity:** The college is well-connected with road and railway transportation.
2. **Fulfillment of Fundamental Facilities:** The college has ensured the basic facilities to the students like water, boarding, fooding, electricity and medicare etc.
3. **ICT and Internet Services:** There is computer lab in the college for the students and teachers and free wi-fi connectivity for internet services.
4. **Insurance:** All the students are covered under group insurance of LICI.
5. **Benefit Fund:** There is benefit fund for the teaching and non-teaching staff from where they can avail emergency and long term loans.
6. **Intense Collaboration:** The college has 29 MoUs with different agencies for its overall development.
7. **Availability of Services:** Rented houses, mess, paying guests, Banks, playgrounds, municipal board, IOCL, Community Health Centre, IOCL Hospital, police station, postal office, public auditoriums, gyms, employment exchange, telephone exchange etc., are within the immediate reach of the college.
8. **Good Academic Environment:** There is good academic environment at college as seen in zero cases of grievance, ragging, sexual harassment etc.
9. **Quality Staff:** The college has quality teaching and non-teaching staff. They attend programmes for their quality improvement.
10. **Consistency in Academic Performance:** The college has the glorious academic record of producing best graduates and departmental toppers of the affiliating university consistently.
11. **Alternative Energy Sources:** The college has gone for solar energy by installing solar panels. Besides, generators are kept for emergency.
12. **Security:** The strict security in the campus is ensured by CCTV, Chowkidars and Security guards.
13. **Inclusiveness:** There is the delegation of functions to the staff and students through different committees and subcommittees.
14. **Strong Alumni Engagement:** The college has registered alumni association which plays a crucial role in different constructive activities.
15. **Hub of Skill Development:** Skill development is done through 28 add-on-courses and other government programmes.
16. **Distance Education:** There are two distance education centres under Dibrugarh University and Krishna Kanta Handique State Open University.

17. **Library:** Rich with all physical and e-resources
18. **Justice and Equality:** It is ensured through grievance redressal cell, sexual harassment cell, anti-ragging cell, divyanga cell etc.

Institutional Weakness

1. **Lack of Adequate Staff:** The departments, office and the library are awfully understaffed. It leads to dependence on guest faculties and temporary workers much to cost of college fund.
2. **Non-sanctioned posts:** Many existing posts of the office and library are non-sanctioned (regularized by the college but not sanctioned by the government) despite their decades of service.
3. **Lack of Fund:** It creates problems for the augmentation of infrastructure, reconstruction and renovation, payment to non-sanctioned staff, guest faculties, resource persons and enabling the students to participate in academic and non-academic activities and events elsewhere.
4. **Lack of Quarters and Guest House:** The college does not have quarters for the staff and guest house for the guests due to fund crunch.
5. **Lack of Post-Graduation:** There is no post graduation on regular programmes due to non-approval of the same by the affiliating university due to inadequate staff. Distance post graduation does not have the robust appeal to the students.
6. **Prohibition of Drone Surveillance:** The college does not have drone surveillance or footage thereof of the campus due to its proximity to the sensitive infrastructure of IOCL.

Institutional Opportunity

1. **Centre of Ethnic Study Centre:** The college can have vibrant Centre for Ethnic Study because of the presence of diverse ethnic groups in the vicinity of the college.
2. **Centre for Women Study /Gender Studies:** Being a women college the college can have a very credible centre for women/gender studies.
3. **Centre for International Collaboration:** Being in the close neighbourhood of South-East Asian countries the college can become a veritable centre of international collaborations.
4. **Hub of Self Employment:** With the introduction of skill development and capacity enhancement programmes the college is likely to become a hub of self employment.
5. **Centre for Biodiversity Conservation:** Being close to Dehing-Patkai National Park the college can become a centre for biodiversity conservation.
6. **Green Activism:** Being located in IOCL township, and having witnessed the pollution and the deforestation in Dehing-Patkai National Park, the college can become a green activism stronghold.
7. **Tourist Guide:** The students can opt for becoming tourist guide as the potential tourist destinations - the Dehing-Patkai National Park, oil industry, coal industry, Second World memorials like war cemetery, air field and pangsau-pass (India-Myanmar Border) etc., are within the reach of the college.
8. **First Autonomous Women college of Assam:** The college can become the first autonomous women college of Assam given its deliverance and potential to the cause of women's higher education.

9. **Grand Yoga Centre:** Given its consistency in enrollment and accomplishment in yoga, it can certainly become a Grand Yoga Centre.
10. **Handloomed Gamocha (traditional stall) Centre:** As weaving is one of the best practices, and gamochas have been produced regularly there is likelihood that it can become a potential centre of marketing of handloomed gamochas.

Institutional Challenge

1. **Fund Generation:** Fund generation has been a major concern for the college. The bulk of college fund comes from the students' fees which are waived completely by the Government of Assam. The reimbursement fund by the government is not 100%, and it constitutes only the small amount of it, and hence the college finds it very challenging to meet the rising expenditure in different heads. The college cannot unilaterally hike the fees on miscellaneous head as it may potentially trigger adverse public reaction, students' protest and unrest. The meager fees fixed for add-on-courses, too, have not accumulated, as majority of the students wish it to be free. Moreover, the reluctance of the MLA and MP to donate necessary fund for developmental activities further compounds the problem.
2. **Creation of Regular Posts:** The college has many members of teaching and non-teaching staff who have been working at college for years in non-sanctioned, irregular and temporary posts. The college has applied for regularization of their posts on umpteen occasions to the Government of Assam. But the state government has put a ban on the engagement of such employees since 01. 04. 1993. The college engages them by paying a meager amount for their services.
3. **Creating Interest in Skill Development and Capacity Enhancement among the Students:** The skill development and capacity enhancement of the students are facilitated by the add-on-courses. The add-on-courses are relatively new and students are to be motivated time and again to pursue these courses. So far the response of the students is not as robust as it was expected at the time of introduction.
4. **Accommodating Increasing Number of Students:** Necessity of classrooms and hostels is on the rise with the increase of students and the diversification of courses. The college finds it a challenging task to go for constructing further classrooms and hostels due to paucity of fund.
5. **International Collaborators:** Striking international collaboration with foreign agencies calls for adequacy of fund for the sustenance and promotion of mutually exclusive and beneficial programmes. Government and the affiliating university hardly provide fund and expertise for it.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Digboi Mahila Mahavidyalaya an affiliate college of Dibrugarh University follows the university curriculum, academic calendar and carries out the delivery of the same through routines implemented in the college and in the respective departments. Importance is given to the course distribution and teaching plan in respective departments for timely completion of the curriculum. Classes are imparted both offline and online modes.

Digital platforms like Zoom, Google Meet and WhatsApp are frequently used to engage students as and when required. Field studies are carried out by several departments. Guest lecturers are engaged for timely completion of curriculum as well. Moreover, for timely completion of the curriculum and ensure coordination among the departments, adhere strictly to the academic calendar of its parent university. In this context, the in-semester and internal assessments of the students are prefixed based on the academic calendar. Hence, two in-semester are conducted in each semesters and complemented by projects, assignments and viva-voce for the internal evaluation of the students. Additionally, various workshops, awareness programmes and talks are held preferably on dates set in the academic calendar. In encouraging students to be punctual and be regular in library visits, the college authority provides the best student award. The teachers of our college are rigorously engaged with curriculum development and assessment of the parent university. A few Faculty members evaluate Ph.D thesis and conduct its viva-voce, question paper setting, designing and developing syllabus of Add-on Courses of the parent university.

The college takes liberty to bring flexibility within the prescribed curriculum by providing a range of subjects. Also, variety is offered through introduction of 28 Add-on Courses wherein all the departments are its stakeholders. Besides, enriching the knowledge, these add-on courses increase the employability of our students. The Choice Based Credit system enhances the flexibility of the curriculum wherein issues and discourses related to gender and human values, environmental sustainability, professional ethics, etc are inculcated in the students. Experiential teaching is facilitated through field visits and surveys by respective departments. The college has put in place a feedback system for its stakeholders – students, teachers, alumni and employers, thereby allowing space for constant refinement

Teaching-learning and Evaluation

Having realized the prevalent social and economic disparities, Digboi Mahila Mahavidyalaya takes care of student profiling and allotment of seats to socially disadvantaged categories according to Government of India/ State government rules. Being located in easternmost corner of India, Digboi Mahila Mahavidyalaya attracts diverse students from neighboring state of Arunachal Pradesh as well as communities across Assam having multiplicity of languages and social background. In tandem to this concern, a counseling session is held for students upon selecting their honours programme. This session purposively screens out slow learners and fast learners which allow our faculty members to be alert and cautious to the slow learners in the classrooms and partake tutorials so as they can keep pace with their curriculum. Besides, daily class and home assignments, group discussions, seminars and projects are delegated for their effective learning. In addition, teacher-student interactions and parent-teacher interactions also help in identifying the varied levels of learning of our students. Faculty members and various committees regularly review the academic progress and counsel students to improve their performance to ensure their academic growth.

There are full-time teachers and are assisted by the guest faculties. Vacancies in teachers' posts are filled as per government rules. Students-teachers ratio is also maintained satisfactorily. Apart from the regular classes the interaction at the mentor-mentee forum also contributes to their academic journey. The teachers make the students aware of the Programme Outcomes and Course Outcomes.

Student centric approach is also reflected in the teaching methods of our college which entails experiential, participative and problem solving methodologies so that students may comprehend their curriculum at their personal level. Moreover, imparting of education is supplemented by ICT enabled technologies with computer lab, smart classroom equipped with LCD projectors, and other equipments . ICT further helps to bring flexibility to the traditional mode of teaching in classrooms by aiding virtual classrooms for the students

wherein accomplished resource persons impart lessons to our students. Students are made techno-savvy by providing them with practical training in our existing computer lab that houses 32 computers.

For transparency, examinations are conducted under the surveillance of CCTV and with appointment of externals. In the event of dissatisfaction with university examination results, a student is entitled to file cases under RTI. Eventually, our college conducts a student satisfaction survey to explicate our institutional deliverance and performance in teaching and learning through questionnaires and Google forms.

Research, Innovations and Extension

To bridge theoretical lessons in classrooms and practical experience in everyday life, the role of research is indispensable. In this regard, our college encourages faculties to conduct independent research from our college funds meant exclusively for research. Department of Home Science, Philosophy and Economics have availed this fund of Rs. 25000/ and has submitted respective reports in a year. Moreover, our college conducts numbers of seminars and conferences to create a conducive environment for exchange, dissemination, collaboration, feedback and critique of knowledge and professional development of our faculties. We believe, adhering to this practice will further contribute to the field of research, innovation and extension. Our faculties have demonstrated their constant engagement with their respective discipline through publications in UGC care and Scopus Indexed journals.

DigboiMahilaMahavidyalaya believes in service to community beyond the boundary of our college. Our college through the functional wings of IQAC, NSS, NCC and respective departments involves students and leads them to extend services and supports to communities adjacent to the college. Furthermore, these extension services constitute a pretext to imbibe values of humanity, ethics, responsibility and practicality to our students. Extension activities including carrying out cleanliness drives, conducting awareness programmes on environment, entrepreneurial skills, importance on physical health and yoga, organizing free health check-ups and blood donation camp. Our students are actively involved in propagating government programmes like the Rashtriya Poshan Maah, Unnat Bharat Abhiyan, Puneet Sagar Abhiyan as well as observing days bearing national significance. Further, special week long camps are designated with the objectives of targeting a specific target groups, especially in gender sensitization and entrepreneurship skills to rural women of nearby areas. Our extension services have been recognized and appreciated by honorable MLA of Digboi 123 Legislative Assembly, Mr. SurenPhukan in June, 2023.

DigboiMahilaMahavidyalaya stresses on the need of collaboration with different stakeholders including colleges, universities and professional institutes to give exposure to students and teachers to different developments in academics. These collaborations also help in the capacity enhancement and skill development of our students on various aspects. At present, our college has 31 functional MoUs working for the benefit of our students.

Infrastructure and Learning Resources

To enhance and enrich the learning and teaching experiences of our students and teachers respectively, the immediate physical structure of classrooms and laboratories is inevitable. In this regard, our college has well equipped rooms with blackboards/whiteboards, adequate desks, bench, lights and fans. Department of Home Science and Education have well maintained laboratories along with bearers. The computer lab houses 32 computers to augment the computer skills of the students. A total of 5 projectors are available to the students

wherein they learn and demonstrate PPT presentations. Besides formal education, cultural and sports facilities are also available. To facilitate a culturally vibrant space for co-curricular activities the college provides its students with musical instruments like harmonium, table, guitar, etc. Catering to the physical and mental health of our students a multi-gym and a yoga centre is existent. Further, a playground for basketball, volleyball, shot-put and javelin is put for the perusal of our students. A MoU has been signed with Indian Oil Corporation to use the adjacent land as a playground for the benefit of our students for sports like football, race, long jump, high jump, etc. Besides, the college access the support of nearby fields like Soumar Field, Jubilee Field and Carmel Field.

NEP 2020 heralds integration of technical education with extensive use of ICT. However, inculcating ICT education amongst our students also remains a prime vision of our college. In tandem with this, our college has a computer lab, 2 smart classroom, seminar hall and library equipped with ICT facilities. To increase ICT platform for better learning, planning and assessment, the college allocates significant fund in annual college budget. To digitalize our college library as a better learning resource for our students, automation of library has been underway since 2016. In 2022-2023, the library software was updated from 2.0 to 3.0. Further, bar coding of books and installation of biometrics has been an additional up-gradation in 2022-2023. Also, identity cum library cards is digitally processed. Smart classroom of the college is housed in the library. In recent times, the Learning Management System (LMS) and Integrated Library Management System (ILMS) are worth-noticing.

The upkeep/maintenance of college infrastructure like laboratories is entrusted upon the respective departments. The resources stocked in the library and their maintenance is supervised by the librarian. Technical assistance/upkeep for gym equipments and sports is supervised by trainers.

The college is committed to infrastructure augmentation, maintenance and repair, and judicious expenditure thereof each year for becoming an ideal seat of higher studies.

Student Support and Progression

Our college maintains the database of the outgoing students for better documentation of their progression to higher education and placement. Pass-out students of the college are found to pursue higher education across India, and many of them have cracked state and national level examinations. Digboi Mahila Mahavidyalaya endeavors to guide its students in various competitive examinations across India. In this regard, workshops on civil services examination and career guidance programmes are organized every now and then. Skill development and capacity enhancement programmes are also organized for the students which broadly include programmes on soft skills, language and communication skills, life skills (Yoga, physical fitness, health and hygiene), ICT/Computing skills.

Digboi Mahila Mahavidyalaya has students' representation in its many academic and non-academic activities and committees thereto. For this, the college takes measures to form its students' Union by holding election each year as per the guidelines of Election Commission of India. The college has eleven secretaries in its Union who take care of their respective portfolios. General Secretary and other office bearers of Digboi Mahila Mahavidyalaya Students' Union are accommodated in different committees which include Anti-

Ragging Committee, Grievance Redressal Cell, Sexual Harassment Cell, RUSA Committee, Divyanga Enquiry and Information Committee and IQAC. These committees are headed by the Principal and assisted by the senior and experienced teachers of the college. All the committees had worked extensively for the development of the college and the students' community at large. Strict and vigilant role are played by the student representatives and they ensure no student is harassed or exploited in any form. The experience and exposure gained by the students of the college or the members of the Students' Union will definitely be an added advantage in many aspects of their life.

The students of the college have shown remarkable achievements in co-curricular and extracurricular activities. Their achievements in sports and cultural arenas are worth-noticing.

The Alumni Association of the college has contributed significantly to the development of the college through different activities. On virtual platform the Alumni address the current students on various issues in collaboration with IQAC and other cell, committees and departments. Career counseling, gender sensitization, legal awareness and Spoken English are some of the relevant topics that have been deliberated upon by the Alumni Association of our college. At present, the Alumni Association's Fund has more than one lakh rupees for development of the college. The release their newsletter and book.

Governance, Leadership and Management

The governance of DigboiMahilaMahavidyalaya is embedded in its vision and mission which embraces holistic development of students with a humanistic and futuristic approach under the veneer of discipline, commitment and social responsibility. For effective governance, the Principal is the chief administrative officer with 11 departments functioning as independent units. Full autonomy is given to the departments to plan and execute courses, examinations, seminars, talks, webinars and conferences while the budget is generally approved by the Principal. Moreover, formation of different committees comprising of teachers and delegation of power and functions thereto ensures decentralization of the governance of the college. In some committees, students, ex-students, parents and other stakeholders are also accommodated.

The college has deployed a strategic/perspective plan for the evolution of the overall academic atmosphere of the college. The strategic/perspective plan is guided by the Mission and Vision of the college, Institutional Development Plan (IDP) and other emerging situations. Teachers are made accessible both online and offline to meet the academic needs of the students. To accommodate, new classes of FYUGP of NEP, 2020 under Dibrugarh University, a building commissioned under RUSA has been built in the college premises. Another building for the same purpose is being built under MLA led fund. In terms of co-curricular activities, 28 value added courses sanctioned under Dibrugarh University are implemented to transform the college into a skill hub. Group insurance under LIC is done for all the students of college.

The college runs e-governance in administration, finance and accounts, students admission and support and administration. All the intimations to Director of Higher Education, Assam is online.

The college has welfare schemes like the 'first aid and emergency medical facilities' to provide emergency health care services to the members of teaching and non-teaching staff. The college has Staff Benefit Fund run by the teaching and non-teaching staff of the college which provides emergency financial help to the members at a nominal rate of interest.

Annual Internal Audit is conducted by a Chartered Accountant for General Fund, Development Fund, Library Fund, UGC Grant fund, etc. The Head Accountant of the college documents everyday financial transactions of the college which is scrutinized by the CA and a balance sheet of the same is handed to the college authority. The external (Government) audit is conducted by Government Appointed auditor(s) deputed from the Director of the Local Accounts, of the Government.

Teachers of the college regularly attend Faculty Development Programmes , Orientation Programme, Refresher Course, Short Term Course etc. Some of them also serve as resource person in those programmes.

IQAC is the main driving force of the college. It reviews teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities. IQAC accomplishes these task through its core committee and criteria committee. IQAC Headquarters of the college is circumspect in the entire accreditation and assessment process.

Institutional Values and Best Practices

For the purpose of gender equity in our college, surveillance is ensured through installation of CCTV cameras; awareness programmes inviting distinguished resource persons related to topics on health, hygiene, heteronormativity, legal awareness, etc are undertaken. Skilling of hostel boarders for better employment and empowerment is encouraged. Emphasis is given on celebration of Womens' Day recognizing and celebrating the achievements of women in the areas of social, economic, political and cultural life. The physical infrastructure of the college provides a Girls' Common Room for leisure and comfort of our students as well as a day care centre for women professionals. Gender audit is conducted for gender equity in the campus.

In practicing inclusivity in education, students from diverse backgrounds are admitted in our college. Linguistic and cultural inclusivity is demonstrated via imparting MIL courses in Bengali, Assamese and Hindi and observing important days of both national and regional significance for our students. College week is organized every year wherein students showcase their diverse cultural ethos and practices. Additionally, the college focuses on inclusivity of Divyangan students by providing them with a disabled friendly infrastructure, whilst they are motivated and taught with various aided teaching materials in the classroom like human assistance, scribe, reader, braille, etc.

The college has effective and sustainable waste management system. The solid waste of the college, including that of the hostels, is collected by Digboi Municipal Board, while the degradable waste are collected in specific places which is further vermin-composted. Color-coordinated bins are used to make the campus clean and plastic free. Further, nine incinerators are installed in college and hostel campus. Institutional efforts for greening the campus, besides holding environmental awareness programmes, include tubbed verandahs, planting local and medicinal plants. The rectangular water tanks, right next to the entrance of the college, and behind the department of Education, are used for rainwater harvesting. Importantly, the environment and energy audits of the college are done each year and its reports are documented annually.

The cumulative best practices of DigboiMahilaMahavidyalaya includes, weaving, conduction of seminars, vermin-compost, hosting Youth Festival under Dibrugarh University, etc. By popularizing such distinctive areas the students are initiated into avenues of employability. Hosting significant academic and cultural programmes instill leadership qualities, team-work, public speaking and brainstorming of critical ideas and marketing as well. Therefore, best practices are taken as a context wherein the holistic development of students and the institution is believed to take place.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DIGBOI MAHILA MAHAVIDYALAYA
Address	Digboi-Pengeri Road, Muliabari, Digboi
City	Digboi
State	Assam
Pin	786171
Website	www.digboimahilamahavidyalaya.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sanjita Chetia	03751-264446	7896394070	-	digboimmv@rediffmail.com
IQAC / CIQA coordinator	Pankaj Luchan Gogoi	-	9954792418	-	plgogoidemow@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	View Document
Assam	Dibrugarh University	No File Found

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	26-06-2024	View Document
12B of UGC	26-06-2024	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Digboi-Pengeri Road, Muliabari, Digboi	Semi-urban	9.3	25320

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese,MIL General	48	H.S. or Equivalent	Assamese	300	205
UG	BA,Assamese,Elective General	0	H.S. or Equivalent	Assamese	1	0
UG	BA,Assamese,Honours	48	H.S. or Equivalent	Assamese	50	23
UG	BA,Economics,General	0	H.S. or Equivalent	English,Assamese	1	0
UG	BA,Economics,Honours	48	H.S. or Equivalent	English,Assamese	50	14
UG	BA,Education,Honours	48	H.S. or Equivalent	English,Assamese	50	29
UG	BA,Education,General	0	H.S. or Equivalent	English,Assamese	1	0
UG	BA,English,Honours	48	H.S. or Equivalent	English	50	24
UG	BA,English,General	0	H.S. or Equivalent	English	1	0
UG	BA,Hindi,MIL General	48	H.S. or Equivalent	Hindi	100	65
UG	BA,Hindi,Elective General	0	H.S. or Equivalent	Hindi	1	0
UG	BA,Hindi,Honours	48	H.S. or Equivalent	Hindi	30	4
UG	BA,History,Honours	48	H.S. or Equivalent	Hindi	50	37
UG	BA,History,General	0	H.S. or Equivalent	English,Assamese	1	0
UG	BA,Philosophy,General	48	H.S. or Equivalent	English,Assamese	1	0

UG	BA,Philosophy,Honours	48	H.S. or Equivalent	English,Assamese	50	14
UG	BA,Political Science,Honours	48	H.S. or Equivalent	English,Assamese	50	31
UG	BA,Political Science,General	0	H.S. or Equivalent	English,Assamese	1	0
UG	BA,Sociology,Honours	48	H.S. or Equivalent	English,Assamese	50	35
UG	BA,Sociology,General	0	H.S. or Equivalent	English,Assamese	1	0
UG	BA,Community Science,General	0	H.S. or Equivalent	English,Assamese	1	0
UG	BA,Community Science,Honours	48	H.S. or Equivalent	English,Assamese	60	41
UG	BA,Bengali, Elective General	0	H.S. or Equivalent	Bengali	1	0
UG	BA,Bengali, Honours	48	H.S. or Equivalent	Bengali	30	2
UG	BA,Bengali, MIL General	0	H.S. or Equivalent	Bengali	30	1
PG	MA,Assamese,Distance	24	B.A. or Equivalent	English,Assamese	20	2
PG	MA,Economics,Distance	24	B.A or . Equivalent	English,Assamese	20	0
PG	MA,Political Science,Distance	24	B.A. or Equivalent	English,Assamese	20	0
PG	MA,Sociology,Distance	24	B.A. or Equivalent	English,Assamese	20	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				5				22			
Recruited	0	0	0	0	3	2	0	5	8	12	0	20
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						6
Recruited	4		0		0	4
Yet to Recruit						2
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				24
Recruited	10	14	0	24
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	2	0	6	4	0	15
M.Phil.	0	0	0	0	0	0	1	4	0	5
PG	0	0	0	0	0	0	1	4	0	5
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	2		17		19

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	618	0	0	0	618
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	7	0	0	0	7
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4	
SC	Male	0	0	0	0	
	Female	7	4	6	5	
	Others	0	0	0	0	
ST	Male	0	0	0	0	
	Female	28	29	31	30	
	Others	0	0	0	0	
OBC	Male	0	0	0	0	
	Female	163	165	125	90	
	Others	0	0	0	0	
General	Male	0	0	0	0	
	Female	56	69	70	42	
	Others	0	0	0	0	
Others	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
Total		254	267	232	167	

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>The college plans to adopt a multidisciplinary approach in its academic journey. Hence, it has introduced many add-on courses to orient the students to multiple ideas in the domain of knowledge necessary for their career and society. The college tries to inculcate the students with the unfolding trends of knowledge and experience through multidisciplinary classes. The college has so far introduced add-on courses viz., Diploma in Baking, Beautician, PGDCA, Diploma in Computer Application, Advanced Diploma in Computer Application, Performing Arts, Spoken English, Rural Development, Entrepreneurship Development, Organic Farming, Yoga, Graphic Design, Cutting and Dress Making, Weaving, Pre-School Teachers' Training, Creative Writing, Karate, Translation, Mass Media and Communication and Environmental Ethics. So far as the integration of humanities with science is concerned the college envisions accommodating the stream of science given its adherence to other dimensions like technology, engineering and mathematics as required by NEP. The proposal thereto has already been sent to the concerned authority. The college embarks upon many community engagement programmes through its different departments and cells in the nearby villages particularly in its adopted villages. It instills the love of environment and sense of responsibility in students and communities towards its sustenance. Our college, through its add-on courses, facilitates multiple entry and exit for the students of all the classes. These courses are time specific and they can have their course completed on the given period. The college plans to promote multidisciplinary research by funding on its own its aspiring faculties of all subjects to undertake Mini Research Project (MRP) on the burning issues and key challenges of society. It has established Research and Development Cell (RDC) to build resilient research ecosystem in the college as per the UGC guidelines. Of late the college has organized many multidisciplinary national and international workshops on topics like NEP, 2020, Skill Development, Mentor-Mentee, Professional Ethics, Civil Services, etc., to give them various knowledge and skills to cope up with the fast-changing world.</p>
2. Academic bank of credits (ABC):	Academic Bank of Credit (ABC) is initiated under

	<p>Four Year under Graduate Programme (FYUGP) under National Education Policy (NEP), 2020 under Dibrugarh University in the admission process of the first semester students in June, 2023. Digboi Mahila Mahavidyalaya, being an affiliate to Dibrugarh University, has adhered to it.</p>
<p>3. Skill development:</p>	<p>Apart from the add-on courses the college in this academic year (2022-2023) has taken three major steps for imparting skill development knowledge and training to the students: 1. A workshop on skill development was organized by IQAC on 19th April, 2023. Mr. Anjan Chowdhury, Director, Skillinfinity was invited as the Resource Person. In his deliberation he talked about various aspects of skill development and capacity building in India. He motivated the students to embark upon various enterprises and self employment avenues. He drew attention to the requisite training that a starter must undergo to successfully accomplish his works. Skill development and capacity building become huge potential for self employment and employment generation. The things required to harness this potential is to get adequately oriented with skills, finance, management and individual will power. Mr. Choudhury highlighted all this things much to the satisfaction of the participants. 2. IQAC in collaboration with Naandi Foundation organised employability skills training programme for final year students under Mahindra & Mahindra's CSR initiative named "Mahindra Pride Classroom". To encourage students towards this initiative, the Students' Union of the college was also taken as collaborator in the programme. Accordingly, a weeklong training programme "Mahindra Pride Classroom Training Programme" was organised by IQAC in collaboration with Naandi Foundation and Students' Union from 14th June 2023 to 20th June, 2023. Under this training programme necessary skills and knowledge like life skills, soft skills, communication skills, interview skills, presentation skills etc., were imparted to the students. 3. Digboi Mahila Mahavidyalaya in collaboration with Skillhub- PMKVY-4.0 under National Skill Development Corporation (NSDC) provides eight short time diploma courses. The courses are provided under the Ministry of Skill Development & Entrepreneurship (MSDE). Digboi Mahila</p>

	<p>Mahavidyalaya through this initiative aims to turn the college as a skill hub in this Eastern part of the state. As it is assumed the initiative will also allow aspirant candidates to register for skill training / learning and employment opportunities through online portal. The details of the courses are as follows- ***** 1 Hand Block Printer 420 Hours 30 2 Craft Baker 390 Hours 30 3 Senior Beauty Therapist 510 Hours 30 4 Handloom Entrepreneur 600 Hours 30 5 Dancer 420 Hours 30 6 Actor 450 Hours 30 7 Mushroom Grower 210 Hours 30 8 Gym Assistant 330 Hours 30 The first batch for the same has started since August 2023. Students from different semesters have participated in the classes. They have been taught and trained by some skilled, efficient and experienced trainers. It is expected that the courses will help the students to become skillful in a particular area as well as would provide better employment opportunity in near future.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The college is committed to promoting the Indian Knowledge system amongst its students and society. Besides the Indian knowledge system prescribed in different subjects taught at college, it arranges many programmes for the dissemination and promotion of it. For instance, the college organized a national seminar sponsored by Indian Philosophical Council on “Srimanta Sankardeva and the Neo-Vaishnavite Movement in North-East” on 9th May, 2022. It was a major step on the part of the college to elaborately delve deep into Srimanta Sankardeva and Neo-Vaishnavite Philosophy which constitutes a principal aspect of the Indian Knowledge System. Besides, it integrates the performance of classical songs and dances viz., Borgeet and Satriya Dance in its annual week competition. Both are part and parcel of Neo-Vaishnavite knowledge system. The Yoga is also an essential part of the Indian knowledge system which is a routine affair amongst its students. The NCC and NSS are the flag bearers of Yoga at college, although other departments and cells can be the parts of its arrangements and popularization. The NCC Wing of the college collaborated with IQAC, Departments of Philosophy and Hindi in organizing a “Workshop on Yoga” on 9th May, 2022. The NCC collaborated with IQAC in celebrating International Yoga Day by arranging “Observance of International Yoga Day.” International Yoga Day was also celebrated by the</p>

college NSS unit on 21st June, 2022 by holding a “Workshop on Yoga” and it was preceded by two curtain raisers on 14th May and 20th June. “Workshop on Yoga” was conducted by the Department of Home Science in collaboration with IQAC on 20th and 21st May, 2022. Moreover, 15 day long yoga training programme was also conducted by NCC and IQAC on 9th May 2022. The college has organized such programmes to instill Yoga as part of our daily practice as inspired by our knowledge system. The Department of English teach their students both in English and Assamese. The Department of Hindi also uses Assamese at times to teach their students. Provide the details of the degree courses taught in Indian languages: The college maintains Indian culture and tradition to a great extent. Its motto “Asoto Ma Satgamayang” is taken from Bedic Literature. Each of its important cultural and academic programmes begins with the lightening of ceremonial lamp and rendition of devotional song. In important programmes like Freshman Social, Annual Week, Farewell, Teachers’ Day, Commemorative Days of great personalities, and the like performance of Indian culture and tradition in the form of songs, dances and recitation come to the fore. The Bride and Bridegroom Competition, Alpona and the Beauty Contest of the College Week represent the ethos of Indian culture and tradition to the core. The college took out Cultural Procession in its College Week. All the departments took part in the procession showcasing Indian culture and heritage. The procession was an attempt on the part of the college to embody the diversity of India. The mega cultural rally in Inter-College Youth Festival 2022 at college also testifies this.

5. Focus on Outcome based education (OBE):

(i) Institutional Initiative: The Department of Home Science trains its students to produce vermicompost. The training aims at orienting them with an avenue for self-employment. (ii) Efforts: The college has introduced many add-on courses viz. Beautician, PGDCA, Diploma in Computer Application, Advanced Diploma in Computer Application, Rural Development, Entrepreneurship Development, Organic Farming, Yoga, Graphic Design, Cutting and Dress Making and Weaving, Pre-School Teachers’ Training, Creative Writing, Karate, Translation, Mass Media and Communication and Environmental Ethics

to ensure outcome based education. Apart from the add-on courses the college in this academic year (2022-2023) has taken three major steps for imparting skill development knowledge and training to the students as part of outcome based education: 1. A workshop on skill development was organized by IQAC on 19th April, 2023. Mr. Anjan Chowdhury, Director, Skillinfinity was invited as the Resource Person. In his deliberation he talked about various aspects of skill development and capacity building in India. 2. IQAC in collaboration with Naandi Foundation organised employability skills training programme for final year students under Mahindra & Mahindra's CSR initiative named "Mahindra Pride Classroom". Accordingly, a weeklong training programme "Mahindra Pride Classroom Training Programme" was organised by IQAC in collaboration with Naandi Foundation and Students' Union from 14th June 2023 to 20th June, 2023. Under this training programme necessary skills and knowledge like life skills, soft skills, communication skills, interview skills, presentation skills etc., were imparted to the students. 3. The college conducts skill development programmes under the guidance of National Skill Development Corporation (N.S.D.C) and tries to become a skill hub on eight areas viz., diploma in baking, diploma in beautician, certificate courses in performing arts, weaving, mushroom cultivation, dancer, hand block printer and gym. (iii) Good Practices: (a) The college organized two programmes on Career. The first one was Awareness Programme on Agniveer Vayu Intake 02/2023 under Agnipath Scheme on 23rd March, 2023 organized in collaboration with Employment Exchange, Digboi, in which Mr. K. Nokte, the Employment Exchange Officer was the resource person. The Department of English in collaboration with and Students' Union and Alumni Association organised orientation programme on Civil services on 22nd June, 2023 where former Deputy Commissioner, Sivasagar, Assam Mr. Lakhinandan Gogoi (retired ACS) groomed the students towards civil services through encouraging deliberation. (b) The Department of Philosophy organised a workshop on 20th May, 2023 on Professional Ethics for both the teaching and Nonteaching staffs. In this workshop resource person was Dr. Himadri Beman, Assistant Professor of BBA and Programme Coordinator, Centre for Management

	<p>Studies, Dibrugarh University (c) The college organized an awareness programme on breast cancer with Indian Red Cross Society, Margherita Sub-division branch on 15th June, 2023. In this awareness programme women from Digboi and Margherita attended apart from the students of the college and nearby Oil College for Nursing, Digboi. Dr. Lopamudra Das Roy, a US based distinguished cancer scientist and research professor was the resource person.</p>
<p>6. Distance education/online education:</p>	<p>Distance Education and Online Education: 1. Distance Education: The College carries distance education in M.A. under Dibrugarh University in four subjects, viz., Assamese, Political Science, Economics and Sociology. The classes of this course are done both on offline and online modes. The enrolment of the students in 2022-2023 is Assamese 04, Political Science 02, Economics 02 and Sociology 12. There are four semesters in the course and each of the semesters has four papers. Interestingly, under graduate distance programmes under Dibrugarh University are also opened since December, 2022. 2. Online Education : 1. Online courses and programmes There are the possibilities of rendering vocational courses online in the college. The college accommodates its students in its auditorium or conference room to listen to the online sessions and lectures. Besides, the students attend the programmes online through their own gadgets like mobile or laptop as seen during the online classes in Covid-19 lockdown. Besides, the college has a computer lab with 33 computers which can accommodate vocational courses online. Students are encouraged to participate in virtual seminars, workshops, conferences, webinars etc. In the 2022-2023 they attended two online lectures given by Alumni. In the election of the year candidates were asked to campaign online for the first time in the history of the college or perhaps in Assam. 2. Online Technological Tools: The College uses technological tools substantially in its teaching -learning activities. The teachers share their notes and other study materials via whatsapp groups of their respective classes. Students are encouraged and trained to participate in online competitions. The college has provided smart board for faculties and teachers in order to increase the quality of technological tools for</p>

learning activities. Regular lectures and guest lectures are often accompanied by Power Point Presentation. In this regard, examples may be given from the awareness programme on breast cancer on 15th June, 2023 and “Mahindra Pride Classroom Training Programme” from 14th June 2023 to 20th June, 2023.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>YES, the Electoral Literacy Club (ELC) has been set up at Digboi Mahila Mahavidyalaya. The ELC aims to educate and engage students about the electoral process, promoting informed and active participation in democracy. The club organizes various activities, including voter awareness campaigns, and interactive sessions to enhance students' understanding of their electoral rights and responsibilities.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>YES. ELC is functional and representational.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>1. Oath taking for voting before Lok Sabha Election. 2. Establishment of Democracy Club</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Orientation for students about Indian voting system and its importance for indian republic.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>majority of the 18 years students are voters in the electoral roll.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
618	747	769	872	788
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 27

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
21	26	26	27	26

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
65.18581	35.59369	11.34625	26.74955	32.98136

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

- Digboi Mahila Mahavidyalaya is affiliated to Dibrugarh University of Assam. The institution is adherent to the curriculum designed and prescribed by the parent university.
- The college has a general class routine prepared for smooth conduction of classes (both practical and theory) in regular mood. In compliance with the general class routine, each department also prepares departmental class routine.
- Departments also make course distribution on prescribed syllabus in each semester and faculty members prepare teaching plan for timely completion of the syllabus.
- Holding induction programmes to orient the students about the course and examination.
- Meetings between the Principal and the Head of the Departments and between the Principal and the entire staff are held at regular intervals to know about the progression and completion of the courses and about the performance of the students.
- Question Banks on each subjects are created at library for the ready reference of the probable questions of the examinations of all the programmes taught at college.
- Intradepartmental and inter-departmental arrangement of classrooms, taking the students to field studies, extra-classes, expert's classes, review of students' performances in forums like parents-teachers' meeting, alumni meeting, special attention to backlog students etc.

In order to make the administrative and academic functions of the college more dynamic, holistic, accommodative and effective, the college designs its own academic calendar in accordance with that of the university.

- The in-semesters, which are crucial to internal assessment, are held on the timeline set by the academic calendar of the university and all the departments get ready and make appropriate arrangements for them.
- In order to ensure Continuous Institutional Evaluation (CIE) more effective, probable dates and process of evaluation of the in-semesters are intimated to the students at the commencement of each session. This helps in grooming the students mentally well before the examinations and

prepare a fertile groundwork for academic transaction. Teachers are asked to ensure timely completion of their courses and evaluation process in the Principal-Teachers meetings. Heads of the Departments are entrusted with the task of monitoring, recording and reporting the course progression, completion and evaluation to the authority in time.

- Apart from the in-semester examinations, there are other means of internal assessment viz., attendance, assignments, seminars, group discussion, project, field study etc. Students are informed of these requirements at the induction and again at the commencement of the classes. They are informed that there are 20 marks for internal assessment. Out of these 10 for in-semester, 05 for attendance and another 05 for assignments, seminars, group discussion, project, field study etc.
- Apart from the curriculum and examinations, co-curricular and extracurricular activities are also included in the academic routine. They broadly include annual week, celebration of days of national and international importance, special events etc. These activities basically contribute to the three things – first, give a much needed reprieve from the rigor of academics, secondly, help the students discover the other dimensions of life and thirdly, help holistic development of personality.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 18

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 13.44

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
90	420	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

- Digboi Mahila Mahavidyalaya follows the curriculum prescribed by the parent university. The curriculum taught at college integrates many crosscutting issues relevant to ethics, gender, human values, environment and sustainability. Actually the curriculum is designed in such a way that these issues figure in different discourses of the subjects taught at college although in some subjects they are taught as distinctive unit or part of their syllabus.
- Being a single stream arts college all the 11 programmes – Assamese, Bengali, Community Science, Economics, Education, English, Hindi, History, Philosophy, Political Science and Sociology teaches issues relevant to professional ethics , gender, human values, environment and sustainability in their different discourses. These issues and other relevant cross-cutting issues figure prominently in different courses of literature departments (Assamese, Bengali, English and Bengali).
- The issue of professional ethics is taught by the department of philosophy. The department teaches the basic ideas of professional ethics in 6th Semester in course GE-4 Applied Ethics. This course also covers values of life and environmental ethics.

- The issue of gender is taught by the department of English in 5th and 6th Semesters. In 5th semester gender is taught in course 11 “Women’s Writing”. This paper attempts to acquaint students with those literatures where women raised voices against patriarchy. In 6th semester the department teaches theory on feminism in course DSE 5 “Literary Theory”. Department of History teaches debates around gender in course xiii i.e., History of India viii (c. 1857-1950). Department of Sociology teaches gendering inequality in course in DSE 03 “Social Stratification”.

- The issue of human values is taught while discussing caste and class by the Department of Sociology in course DSE 03 “Social Stratification”. The department of Economics teaches human values in course 502 “Developmental Economics - 1”

- Many of the add-on-courses introduced at the college cover these issues to a remarkable extent.

- The issue of Environment and Sustainability is taught by the department of Community Science in course 12 “Life Sciences (T)”.

- IQAC, Women Cell and Alumni Association and other agencies of the college integrate the issue of gender in their different activities.

- IQAC, NCC and NSS and other agencies of the college perform many activities on environment and sustainable development.
- The celebration of different days of national and international significance viz., Shilpi Divas, Voters' Day, Netaji Divas, Republic Day, International Women's Day, World Environment Day, Rabha Divas, International Yoga Day, Librarian's Day, Independence Day, Teachers' Day, Bhupen Hazarika Divas, Lachit Divas, Sukafa Divas etc., at college highlight the accommodation of cross cutting of issues.
- The extension services carried out by the college in its adopted villages and other places through its different agencies also bespeak its commitment to the integration of crosscutting issues.

The college holds seminars, conferences, workshops etc., on crosscutting issues under the aegis ICSSR, NCW, ICPR, IHCR etc. at national and international levels at regular intervals.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 26.7

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 165

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 65.22

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2023-24	2022-23	2021-22	2020-21	2019-20
254	267	232	167	254

2.1.1.2 Number of sanctioned seats year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
520	330	320	300	330

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 24.72

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2023-24	2022-23	2021-22	2020-21	2019-20
114	82	85	80	84

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
520	330	320	300	330

File Description	Document
Institutional data in the prescribed format	View Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio**2.2.1**

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 29.43

2.3 Teaching- Learning Process**2.3.1**

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Wi-Fi Enabled Campus: The campus of the college is fully ICT enabled. The teachers make use of it to access information and dissemination. Each of the department is provided with a laptop too. The teachers keep their personal, departmental and institutional records in e-forms and provide the same to the authority as and when required. The teachers are coordinators and members of various committees and sub-committees and cells of the college, and they use ICTs in the proceedings and chronicling therein.

ICT in Class: The teachers substantially use ICT tools in the classroom. They use power point presentation for better dissemination of ideas. In large classes, microphones, wireless speakers are used for clear audibility and understanding.

Automated Library: With the automation of library, it becomes convenient for the teachers to locate their books of interest. They use INFLIBNET to access different e-resources.

E-classrooms: The teachers use many e-classrooms like Google Meet, Zoom, Webmex etc. E classrooms were the regular phenomenon at the time of covid lockdown. Now, virtual platforms are used to deliver additional and remedial classes. Teachers of the college attend their faculty development programmes like orientation course, refresher course, capacity building programmes etc. on virtual mode every now and then.

ICT Cell: There is an ICT committee at our college comprising of a convenor and a few faculty members. They ensure the procurement, installation, servicing, updating, replacement and disposal of ICT equipments at the college.

Internal Marks: The teachers record the internal assessment and submit it to the office online and the latter send it to the university

Promotion: In matters of promotion, the teachers do their PBAS with the help of ICT.

Financial Matters: In financial matters too, the teachers use ICT. Through different online payment modes – gpay, phonepay, paytm, airtel pay, amazon pay, bank transfer, upi id, QR scanning, etc., they contribute to different schemes of the , teachers unit, government and others. They deal with their matters related to salary and tax with the concerned authorities by using ICTs.

Samarth Portal for Admission: The teachers are also involved in the admission process which is done via Samarth Portal. The teachers of all the departments operate the portal to see the number of applications from the date of submission, and the Heads of the Departments prepare the final list of the admitted students into their departments. Admission into Distance Education (UG & PG) is completed online.

Samarth Account: Each of the teachers registers himself on Assam State Higher Education Portal “Samarth” and generates a Samarth Account. On this account, the teacher has to furnish details of his/her career – academic and service, and has to update it tear-wise.

RUSA Account: Each of the teachers of the college has to generate his/her RUSA Unique ID by furnishing his/her personal, academic and professional details. In this regard, the teacher uses ICT tools

Daily Intimation of Exam related matters: The teachers who are in-charge of conduction of end semesters have to intimate the university proceedings thereof online.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 93.33

2.4.1.1 Number of sanctioned posts year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
27	27	27	27	27

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 37.3

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
10	10	10	09	08

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Mechanism of Internal Assessment is Transparent and Robust:

Digboi Mahila Mahavidyalaya follows a standard process of internal examination which is transparent and robust in terms of frequency and mode. According to the academic calendar, a student has to appear in 2 Sessional Examinations mandatorily in each semester. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. The marks of the unit tests are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copies of the sessional examinations are shown to the students for their observation. The concerning subject teacher keeps the record of all internal examinations, e.g., sessional examinations, assignment and attendance. The marks of internal examinations are sent to the university, as it is a secret data. Its marks are not shown to students. The internal assessment is a done out of 20 marks which is sent to Examination Branch of the University and it figures with the marks of the End Semester.

Internal Examination Grievance Redressal System is Time- Bound and Efficient:

The mechanism to deal with internal examination related grievances is transparent, time- bound and efficient. For complete transparency and fair practice, examinations are conducted within the set time

limit of the university and with the appointment of externals. All examinations are held under the surveillance CCTV cameras and the visuals are closely monitored by the Principal who is the Officer-in-Charge and other members of the conduction committee. For practical examination of Community Science and Education, university appoints an external examiner for each from other colleges of the university. University examinations' results may be challenged by scrutiny / re-evaluation / RTI. Forms for scrutiny / re-evaluation / RTI are shared by the university within 10 days from the declaration of results. A student having doubts in marks fills the form with a nominal examination fees (Rs.10). Scrutiny process is for checking of total marks and for any unchecked portion in the answer sheet; whereas re-evaluation process is carried out by re-evaluation of answer sheet by another faculty member. This whole process is conducted in such a way that the aggrieved student gets updated with the result within a couple of days. It is a time-bound process and is also convincing as its being done with care and responsibility.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Digboi Mahila Mahavidyalaya takes measures that its Programme Outcomes and Course Outcome are stated and displayed for all on website.

Teachers and students are made aware of the stated Programme and course outcomes of the Programmes offered by the institution. The freshers are inculcated with the programmes and outcomes at the time of admission through counseling. After admission they are oriented with it through induction programme. Teachers of the departments introduce the students with various dimensions of the syllabus and outcome of the programme and course at their introductory lectures. They talk about these topics at the beginning of each semester. Hard and soft copies of the syllabus along with the question papers are available in the departments for ready reference. Apart from the regular classes special classes are arranged for the improved performance of the students by inviting guest faculties. Experts are also accessed virtually off and on. Students are also taken out to attend academic exercises like seminars, workshops, conferences, field works, projects, practice teaching and internship etc. In order to create a healthy academic atmosphere the college awards the first class holders with a citation. Dr. Rajendra Nath Memorial Award, which carries Rs. 5000/ (Five Thousand) and a citation, is awarded to the best graduate of the college each year. Students can pursue M.A., B. Ed, vocational courses, civil services, law, journalism,

selfemployment etc., after the completion of the course.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The level of attainment of Program Outcomes and Course Outcomes are measured by using various indicators throughout the semester of the academic year. The faculty members record the performance of each student through a continuous evaluation process. They give home assignments to the students, conduct internal tests, projects, field studies, seminars and workshop, etc. Some of the key indicators of measuring attainment are:

1. End Semester University Examination
2. Internal Assessment
3. Practical Assessment/ External Assessment
4. Result Analysis
5. Internships and Placements

Besides, the feedback taken from the current students and alumni also indicates the attainment of programme outcome and course outcome.

The alumni database maintained by the departments is testimony to the attainment of programme outcome and course outcome.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3**Pass percentage of Students during last five years (excluding backlog students)****Response:** 90.7**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
159	159	209	117	00

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
196	227	287	00	00

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 4

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Innovative Ecosystem of Digboi Mahila Mahavidyalaya is given below:

Marketing: The college produces vermicompost, woven textiles and mushroom which are put on sale. Under the tutelage of the Department of Community Science, these products are produced and sold by the students. As such students learn production and marketing for self-reliance.

Incubation Centre: The college has an incubation centre that supports entrepreneurial skills of the students. It grooms the students and trains them for self-employment.

Skill Hub: The college has transformed into a skill hub through different skill development and capacity

enhancement programmes like weaving, baking, beautician, mushroom, PGDCA, media and entertainment etc. 28 courses are imparted in the form of add-on-courses under Dibrugarh University and 8 are imparted under Pradhan Mantri Kaushal Vikash Yojana (PMKVY), Government of India. Besides, different training programmes and workshops are organized frequently at college.

Initiatives for Divyanga and Transgender: In order to ensure inclusivity, dignity and justice, the college provides human assistance and necessary infrastructure to Divyanga and transgender.

Participative Learning: The college promoted participative learning by enabling students to take part in different participative works at societal and national level. These works include seedling planting at paddy field, wall painting, national integration programmes, skit, Swachch Bharat Abhiyan, Azadi Ka Amrit Mahotsav, Puneet Sagar Abhiyan, Run for Unity, visit to orphanage, old age home, boutique, centres of Special Education for Differently Abled Children, visits to hotels, tea gardens, industries, preservation centres, textiles units etc.

Srijan Publication: The college has developed its own publication and promotes publication of books on crucial topics. So far it has published 06books.

IPR Cell: The Intellectual Property Rights (IPR) Cell of the college organizes many programmes on creativity, innovation, patent and designing, marketing, food mela etc. The cell makes sincere endeavours to inculcate the need of innovation and patent in today's world.

Group Insurance: The college has brought all the students under group insurance of Life Insurance Corporation of India (LIC).

E-Connectivity: As part of its commitment to e-literacy, digitalization, e-governance the college has installed wi-fi in the campus. Besides, there are whatsapp groups for the teaching and non-teaching staff, students' union, departments, semesters and the library for fast dissemination of information and accomplishment of works.

Civil Services Coaching: Apart from career counseling for different jobs the college has taken measures to coach students for civil services – UPSC and APSC each year. Interest is generated among the students for bureaucracy.

Naming of Trees: The college, as part of its green activism, has counted the trees in its campus and affixed a name plate over each of them. Each tree's name plaque bears its local, English and scientific name.

Medicinal Garden: The college has developed a medicinal garden harbouring the indigenously found medicinal plants and herbs for the purpose of promotion and preservation.

Indian Knowledge System: Indian Knowledge System (IKS) is substantially imparted to our students through curriculum other practices like yoga, observation of constitutional days and duties, promotion of traditional cuisines, medicines and other cultural practices.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 39

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
05	03	11	14	06

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.41

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
01	01	06	01	02

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.59

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
03	02	05	02	04

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Outcome of Extension Activities:

Digboi Mahila Mahavidyalaya has performed extension activities as part of its commitment to society and nation. The college does this through its different agencies like NCC, NSS, Women Cell, Teachers Unit, Students' Union, Alumni Association, departments and others. In all these agencies the entire family of the college is involved - teachers, students, alumni, non-teaching staff and other stakeholders. The extension activities range from social, economic, academic, environmental and other emerging issues of the time. Extension activities, to a great extent, constitute the extra curricular and cocurricular activities for the students. Through extension services the college carries out the fundamental duties of the constitution of India and thereby creates responsible citizens for the country in future. The extension activities are found to be very impactful so far as the sensitization of the students on the aforementioned issues are concerned. The extension activities call for proactive engagement of the students as the activities are participative in character. The teachers of different cells and committees initiate, facilitate, groom and guide the students for the extension activities as mentioned below.

NSS: NSS has been a key player of extension activities of the college. Since 2019 NSS has been involved in activities like clean India campaign, FIT India campaign, Run for Unity, National Constitution Day, National Voters' Day, Special Camp, World Environment Day, Amrit Sagar Abhiyan,

Veeron Ki Vardan, Independence Day, Swachch Bharat Abhiyan, National Voters' Day etc.

NCC: NCC is another important player of extension activities for the college. Over the last five years it has been involved in activities like Puneet Sagar Abhiyan, Cleanliness Drive, International Yoga Day, observance of Naree Vandana, International Women's Day, Unnat Bharat Abhiyan etc.

Women Cell: Women Cell, being part of Teacher Unit, has performed many key activities of the college. They include observance of International Women's Day, awareness programmes on menstrual hygiene, environment, Beti Parhao Beti Bachao, mental health, breast cancer, celebration of Children's Day, motivational talk on depression etc.

Alumni: Alumni has also embarked upon extension services in recent time. They were part of the programmes like virtual talks on "Legislative and Constitutional Initiatives for Women Empowerment" and "Anupreronar Utsa Hisape Dr. Rubul Mautor *Muru Eta Hapun Aase* Kitapkhonor Eti Alochana", gender sensitization programme on "Understanding Gender Beyond Binary and Inclusivity", legal awareness programme on "Domestic Violence Act, 2005" etc.

Teachers' Unit: The teachers' unit of the college is actively involved in extension services. Apart from holding different awareness programmes it also contributes to the welfare of the people at large. For example, it extended financial support to flood effected people in 2019 and also contributed to the Chief Minister Relief Fund in 2022.

It is found that the extension activities that the college performs underscores its strong commitment to the neighborhood community and society at large. The participation of students therein orients them with the ground realities and thereby prepares them for the challenges for future.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Digboi Mahila Mahavidyalaya contributes significantly to extension services. It performs these activities through its different agencies – IQAC, NCC, NSS, Women Cell, departments etc. Teachers, in their individual capacity, also go for extension activities in the immediate vicinity and beyond. These activities broadly include social, economic, cultural, environmental, academic etc. The involvement of the college in extension activities is duly recognized by the beneficiary entity. In this regard, mention may be made to the recognition given to the college by Local MLA (Digboi, LAC) in 2022-2023.

1. NSS and Women Cell, Digboi Mahila Mahavidyalaya organized two days extension programme at Shankardev L.P. School, Kherjan, Digboi on 27th and 28th September, 2019.
2. NSS and Women Cell, were recognized for observing Rastriya Poshan Maah as part of Azadi Ka Amrit Mahotsav by organizing an awareness programme at Dhekiyajjan, the adopted village of the college on 30th September, 2021.
3. NSS and NCC, were appreciated for organizing a “STREET PLAY ON ROAD SAFETY” at Mulliabari, Digboi on 31st December, 2021 by APCO.
4. NSS was recognized for organizing a weeklong Special Camp at our adopted village Dhekiyajjan from 3rd April to 8th April, 2023 by Dhekiyajjan L.P.School .
5. Department of Home Science, Digboi Mahila Mahavidyalaya organized an extension activity at Dhekiyajjan Madhav Dev L.P. School on 5th April, 2023.
6. IQAC Alumni Association and Women Cell, were recognized for successfully organizing a legal awareness programme on “Domestic Violence Act, 2005” at Bapapung Lower Primary School, Bapapung, Digboi on 8th June, 2023 much to the benefit of women of the region by Srimanta Sankarguru Namghar, Bapapung .
7. Digboi MLA recognizes the college on 12th June, 2023.
8. Women Cell and Internal Quality Assurance Cell (IQAC), Digboi Mahila Mahavidyalaya were applauded for successfully organizing an awareness programme on “Beti Parhao Beti Bachao” at 2. No. Lower Primary School, Borbill, Digboi on 27.01.2024.
9. Women Cell and NSS, Digboi Mahila Mahavidyalaya in collaboration with Rotary Club, Digboi successfully organized a cloth distribution programme at Barophutia Lower Primary School, Golai, Digboi on 27.06.2024 and distributed the clothes to the assembled people. They were appreciate by the Barophutia L.P. School.

In academics, Ashim Chetia was appreciated for delivering a lecture on World Philosophy Day at the Department of Philosophy, Tinsukia College. Dr. Jovial Kalita was appreciated for sharing his knowledge on soft skills at University of Science and Technology, Shillong on 29th June, 2022. Sanjib Dutta was appreciated for delivering an online lecture by Madhav Choudhury College on 29th July, 2021. Dr. Pintu Roy was appreciated for his talk on Rabindranath by Dibru College on 09-05-2022. Dr. P.L.Gogoi was appreciated for chairing a session in an international seminar by PSGR Krishnammmal College for Women on 11th October, 2024. Dr. P.L. Gogoi was appreciated for being resource person and delivering a talk at two day international conference by Madurai Kamraj University on 29th October, 2021. Dr. Pankaj Luchan Gogoi honoured for being resource person at a refresher course by Madurai Kamraj University on 15th September, 2021.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 21

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
02	12	04	02	01

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 6

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Located in the oil township of Digboi, Digboi Mahila Mahavidyalaya has a grand and imposing look. The well-designed architecture of the college has charm and appeal in its aesthetics. The college possesses a number of physical infrastructures and other facilities in its 14 Bigha (8.74 Acre) area:

Administrative Block: The administrative block of the college is situated in the Kala Bhavan. It houses the Chambers of the Principal, Vice-Principal, IQAC Coordinator, General Office and Account Office, Examination Conduction Room.

Classroom: The college has necessary classrooms for all the undergraduate programmes. There are 40 classrooms in the college which are spread in Kala Bhavan and other buildings. The auditorium of the college also serves as a classroom for big classes. The classrooms of the college are furnished with desks, benches, blackboards, smartboards, ceiling fans, lights and good ventilation etc.

Common Room: There are common rooms for the teachers and the students.

Departmental Rooms: Each of the departments has its own room. The faculty members use this for their departmental works.

Laboratories: The college has two well-equipped laboratories attached to the departments of Education and Home Science.

Computer Lab: There are 114 computers in the computer laboratory which are used by the college students. Computer courses are imparted there by the collaborating agencies too.

Library: Apart from the books, journals, magazines and other study materials it has the conference hall and smart classroom on the second floor, reference section and reading rooms on the first floor, chambers of the librarian and the library staff on the ground floor. Through Integrated Library Management System (ILMS), the library caters to the needs of the college.

Conference Hall: The conference hall located in the 1st Floor of the library is capable of holding 60 people on the basement and 10 people on the dias.

Smart Classroom: The smart class of the college is located in the 2nd Floor of the library adjacent to the conference hall.

LMS: LMS is provided in the computer lab and smart classroom. Virtual platforms are created for classes and seminars, conference and workshops etc.

Auditorium: The college has an enormous auditorium capable of accommodating more than 700 people. It is used for multiple purposes.

Gym: The gym provides the basic equipments of fitness to the students.

Canteen: The nicely furnished canteen of the college fulfills the refreshment needs of the staff and the students.

Yoga Centres: The college uses its multiple venues– auditorium, conference hall and basket ball court as yoga centres.

Games: The college facilitates its students with venues of outdoor and indoor games. The outdoor games are played in nearby Soumar Vidyapeeth Field and Carmel Field. There is a basket ball court at college and volley ball is also played inside the college premise. Indoor games like arm-wrestling, table tennis, chess, carom etc. are accommodated in different rooms of the college.

Hostel: The college has two hostels – Old Hostel and New Hostel. Both the hostels are well –furnished and equipped with amenities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 30.47

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
11.531	10.07	1.14299	7.96	21.6580

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Digboi Mahila Mahavidyalaya has taken significant strides in modernizing its library services by adopting the SOUL (Software for University Libraries) software as part of its Integrated Library Management System (ILMS). This digital transformation has not only automated various library functions but has also facilitated efficient resource management, making it an invaluable asset for both faculties and students enrolled in undergraduate (UG) and post graduate (PG) (distance) courses.

The implementation of SOUL software brings about a comprehensive automation of library processes, encompassing tasks such as cataloging, circulation, and inventory management. This not only reduces manual workload but also ensures a more streamlined and organized library environment. The user-friendly interface of SOUL contributes to an enhanced experience for library users, making it easier for faculties and students to navigate through the digital catalog, search for resources, and manage transactions seamlessly.

In the context of undergraduate and post graduate courses, the library's commitment to supporting the academic needs of students and faculties is evident in its integration of digital facilities. SOUL software, being at the forefront of this initiative, provides a platform for accessing a diverse range of educational materials tailored to the UG and PG curriculum. The digital resources encompass a variety of content, including textbooks, reference materials, and old question papers, enriching the academic experience for students and aiding faculties in their teaching endeavors.

A significant aspect of the library's modernization strategy is its emphasis on subscriptions to e-resources and journals. This ensures that the library's digital collection aligns with the specific requirements of UG and PG courses. The library facilitates textbooks, references, and a deeper understanding of subjects for high school and undergraduate students through access to a wealth of electronic materials.

The optimal utilization of the library by faculties and students reflects the success of these digital initiatives. Faculty members, engaged in teaching, can leverage SOUL software to access relevant educational resources, stay updated on advancements in their fields, and enhance their teaching methodologies. The ease of access to digital materials through the ILMS encourages faculties to integrate technology into their instructional practices.

The library further enhances its services through innovative features such as bar-coding and a biometric system for attendance. These technologies streamline the borrowing process, manage resource usage, and contribute to a more efficient operation. Smart classrooms, another integral component, offer an interactive learning environment, merging technology with traditional teaching methods.

In conclusion, Digboi Mahila Mahavidyalaya library, powered by SOUL software and an integrated

digital infrastructure, stands as a beacon of modernized educational support. The emphasis on e-resources, journals, and user-friendly automation, coupled with innovative features like bar-coding, a biometric system for attendance, and smart classrooms, reflects the institution's commitment to providing an enriching academic environment for the students. The library's role as a dynamic hub for research, learning, and collaboration is evident in its optimal use by the academic community. In the endeavors for digital transformation, Digboi Mahila Mahavidyalaya position is at the forefront of educational institutions, fostering a culture of innovation and excellence.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college regularly updates its IT facilities to ensure the smooth functioning of the academic-cum-administrative works. The ICT committee is formed with two faculty members to monitor the IT facilities and internet connectivity. The task of software updating and antivirus installation is undertaken by the ICT committee regularly. Besides, the departments are provided with laptops for academic pursuance. The college has 01 computer lab with 32 computers and 01 smart classroom. Besides, projectors are used to give presentations and conduct classes at classrooms, college auditorium and conference halls. Currently, the college provides a Wi-Fi facility for the entire college campus.

The IT facilities of the college are seen in both hardware and software sectors.

Hardware:

The total number of computers stands at 114. Printers are available in Principal's chamber, Vice-Principal's room, IQAC, Examination Conduction Centre and Library. Besides, scanners, UPS, hard disks, projectors, smart boards, speakers, microphones, biometrics, speakers with blue truth connectivity, sound boxes, inverters and generators are also provided. Arrangement of CCTV is made in campus, library, gymnasium and hostels. Hardware is also serviced and repaired.

Software:

The college takes special measures to keep its software intact and updated.

1. The desktop at IQAC is fully upgraded in Motherboard, Processor, Ram and SSD .Its Windows 7 was updated to Windows 10.
2. In one of the four computers of the library, Windows 7 was updated to Windows 10 and SSD was installed. In other three SSD was installed too.
3. Extra hard discs were purchased to ensure data security at Principal's chamber and office.
4. SSD was installed in one of the desktops of the office and in the laptop of the library.
5. SOUL 2.0 was updated to SOUL 3.0 at library
6. Yearly subscription of Inlibnet at library continues.
7. In five machines DDR III 2GB was converted to 4GB.

At college library the digitalization process is underway as part of the Integrated Library Management System (ILMS). Works on barcoding of I-Cards cum library cards of the students completed and barcoding of books is going on. Circulation of books is done through bar code system. Biometric Attendance System is installed for the teaching and the non-teaching staff. Readers can access their books through Online Public Access Catalogue (OPAC).

Digboi Mahila Mahavidyalaya's commitment to quality higher education is seen in its rapid use of IT in its functioning. Hence, the authority of the college ensures adequate IT facilities – hardware and software to the staff and the students. These facilities are available not only in physical form but they also get updated from time to time. The authority takes measures to repair and replace the IT infrastructure as and when required.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 10.3

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 60

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 4.61

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
1.26997	1.6730	2.25269	1.5463	1.17557

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 39.35

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
425	315	504	00	249

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 16.71

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
331	224	00	00	79

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 10

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
33	21	08	09	10

5.2.1.2 Number of outgoing students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
154	159	227	194	76

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.24

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2023-24	2022-23	2021-22	2020-21	2019-20
00	07	00	00	02

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 9

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
02	02	02	00	03

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
10	09	09	03	14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Digboi Mahila Mahavidyalaya is fortunate to have an alumni association which is active, dynamic and creative. Registered under Society Registration Act, 1860 as Digboi Mahila Mahavidyalaya Alumni Association, it is prompt and effective in its contribution to the college. The alumni association has an executive and sub committees. The executive consists of 12 members and the sub committees comprise of 10 members.

All the members cooperate with each other in organizing different functions and executing them with perfection. The alumni association calls for its sitting every now and then to figure out their plan of action in close consultation with the IQAC. It implements its agenda with the teachers.

The alumni association maintains its own account for financial transactions. The account is the result of the generous contribution of the alumni.

Apart from the financial cooperation the alumni contributes to the college through other support systems viz., Career Counseling, Gender Activism, Virtual Talks, Legal Awareness Camp, workshops, competitions, annual alumni meet, newsletter and a book, etc.

Career Counselling: The alumni arrange career counseling programmes through various means. It brings resource persons to the college for career related deliberations. Besides, they keep on coming to the college and also remain in touch with the current students. Every department of the college has its own successful alumni across spectrum who extend help to the current students in their studies through their knowledge and experience. The alumni association takes measures to groom the students for the competitive examinations. Hence it organizes orientation programmes where eminent persons are invited to sensitize the students on civil services and other career options.

Gender Activism: The alumni conduct gender activism every now and then. They arrange programmes on gender sensitivity and women empowerment in the campus and outside of it. Eminent persons, lawyers, bureaucrats, experts are invited for the gender sensitization and women empowerment programmes.

Virtual Talks: As the alumni are spread elsewhere they are accessed virtually to deliver talks. The alumni association communicates with the speakers from among the alumni and with the help of IQAC arranges virtual talks for the present students. The speaker alumna interacts with the present students and

boosts their morals to a great extent.

Legal Awareness Camp: Legal awareness camps are organized by the alumni to sensitize the students and women on different aspects of law like domestic violence act, citizenshipship act etc. Legal luminaries from the alumni take part in the legal awareness programmes.

Competitions: The alumni also holds completions amongst the present students. The alumni select the topics of the competition and themselves become the adjudicators. They also give away the prizes after the competition.

Newsletter and the book: The alumni association of the college releases its news letter. As they contribute to the different activities of the college they wish to get them chronicled in the form of newsletter. They release a book where contributions are made by the faculties and the alumni.

Workshops: The alumni organize workshops on different topics including spoken English.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Digboi Mahila Mahavidyalaya has formulated its vision and mission keeping in mind with the holistic development of the students. The college authority is circumspect in outlining its vision and mission and for the development of human resources at college. The governance of the college is executed in accordance with its vision and mission. It takes measures to adhere to them in letter and spirit in its administrative, academic and non-academic activities. The abiding vision and mission of the college are:

VISION: To build a college of excellence for women.

To enable students to be complete women, in every sense of the term.

MISSION: To make the students aware of

1. The basic concepts embedded in the Constitution of India viz. national integration, secularism etc.
2. Social, political, economic and environmental problems of the state as well as the country.
3. The importance of preserving local traditions, art and culture of the North-East in particular and India in general.
4. To prepare, equip and enlighten students to meet the demands of the present including I.C.T.
5. The importance of co-curricular activities and its necessity for self-employment.
6. Knowledge and skill through curriculum for better future life.
7. The importance of being holistically fit for the present day competitive world.
8. Value-based education and to produce morally good students.
9. Ideas of scientific outlook, progressive humanistic approach to life, work culture, discipline, commitment to the social responsibility etc

Being the easternmost girls college of Assam, Digboi Mahila Mahavidyalaya promotes higher education

for women in 11 programmes. The scope of higher education is further increased with the introduction of primarily skill-based 28 add-on-courses. The college becomes the hub of academic and non-academic activities for the overall development of women. Governing Body, Principal, and Coordinator IQAC are the key players in bringing the vision and mission into reality. The college has 37 Committees to execute different activities of the college. These include, Routine /Academic Calender/ Prospectus Committee, Finance Committee, Planning Committee, Purchase Committee, Information and Communication Technology Committee, Admission Committee, Alumni Association, Parents-Teachers' Association, Examination Committee, Women Cell etc. Headed by a convenor or coordinator all these committees have their assigned roles and responsibilities and they execute them with dedication and sincerity. It takes the services of all the stakeholders – teachers, students, parents, guardians, alumni, industrialists, bureaucrats and others for the development of the college.

Days of national and international importance are celebrated to instill constitutional values and foster universal bond. National song of Assam and the national anthem of India are played at morning and evening respectively. Birth and death anniversaries of icons of different fields are celebrated with gratitude and respect.

Digboi Mahila Mahavidyalaya has envisioned the Institutional Development Plan (IDP) for the effective implementation of NEP-2020 which includes Strategic Plan of Action for Transformation of the Institution for next 15 years.

The college has signed 29 MoUs with different colleges and universities and other agencies to facilitate best of the academic, co-curricular and extracurricular services to the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Digboi Mahila Mahavidyalaya sets its perspective/strategic plan to impart quality education according to the needs of the time. In this regard, the vision and mission of the college, Institutional Development Plan (IDP), NAAC Criteria Requirements and emerging scenario in education at large like NEP, 2020 and FYUGP are given special look for the conception and realization of the perspective plan.

As per the vision and mission, the college endeavors to be a centre of excellence of higher education and skill hub for women and develop them holistically as human resource. It attempts to make students aware of the constitution, different problems of Assam and India, preservation of local culture and heritage, importance of I.CT., cocurricular activities, value based education, scientific outlook, humanistic approach to life etc. In order to achieve this noble objective the college has introduced 28 add-on-courses under Dibrugarh University which are basically skill and value based certificate courses conducive to employability and celebration of life. They are Beautician, PGDCA, Performing Art, Rural Development, Entrepreneurship Development, Weaving, Yoga, Karate, Creative Writing, Spoken English to name a few. Trainings and workshops on them are organized every now and then. 45 Day Training Programme on Jacquard Handloom Weaver under Samarth Scheme for Capacity Building in Textile Sector by Directorate of Handloom and Textiles, Guwahati was organized on 14th September, 2023. Workshop on Creating Ecosystem for Entrepreneurship Development was organized by IQAC with the Department of Community Science on 6th May, 2023.

The IDP of the college aims at fulfilling the academic and infrastructural needs for the next fifteen years. The perspective plan has addressed many plans of IDP in recent times. They include introduction of Honours in Bengali and Hindi, opening of academic bank of credit, increase in the number of add-on-courses (currently 28 and 3 applied for), virtual classes, encouragement of research through college funding (25000/ per Minor Research Project) and increase in collaboration (29 MoUs). Moreover, the college has applied for the streams of science and started another distance education study centre under Krisna Kanta Handique State Open University (KKHSOU). The involvement of the parents, alumni,

industrialists, bureaucrats, businessmen, IOCL and other stakeholders has intensified remarkably.

The college developed infrastructure to accommodate the needs of the time. Construction of a massive two story building, small two story building, first floors upon the new hostel and Community Science building, tiling the floors and beautification were done under RUSA fund.

The NAAC criteria requirements are instrumental in designing the perspective plan. All the teachers are made parts of the seven criteria, and members of non-teaching staff, students and alumni are also stakeholders in NAAC process. The college has fulfilled earlier NAAC recommendations like registration of alumni association, digitalization of library, increase in hostel strength, strengthening of career counseling and placement cells, documentation of students progression and programme outcomes, enhancement of research skill and publication of research papers in international journals, formation of literary club, increase in institutional collaborations and launching of skill based and vocational courses.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Digboi Mahila Mahavidyalaya maintains a pragmatic performance appraisal system for teaching and non-teaching staff as per the rules of the UGC and the government.

Performance Appraisal System for Teaching Staff:

It is strictly governed by IQAC and is a highly administrative process. At the time of promotion the teacher concerned intimates the Principal, the Chairperson of IQAC in writing. The Principal intimates the College Development Council (CDC), Dibrugarh University to appoint Vice-Chancellor's nominee and required subject experts for the constitution of screening committee. On their appointment, a convenient date for screening committee's meeting is finalized where the teacher concerned has to appear with the testimonials approved by IQAC. Prior to this, the teacher has to submit his Performance Based Appraisal System (PBAS) Proforma for Career Advancement Scheme (CAS) promotion as per UGC regulation 30.6 to IQAC. It contains the Academic Performance Indicators (API) that a teacher has to secure in each academic year in different categories. The IQAC Coordinator meticulously looks into the PBAS proforma and verifies the entries in Part A – General Information and Academic Background and Part B – Academic Performance Indicators. The IQAC Coordinator takes each and every entry of Category I (Teaching, Learning and Evaluation Related Activities), Category II (Co-curricular, Extension, Professional Development Related Activities) and Category III (Research, Publications and Academic Contributions) into cognizance and tallies the entries with the documents thereto. Category I is to be cleared by the concerned Head of the Department. After verification, the IQAC Coordinator signs the PBAS proforma and sends the same to the Principal. The Principal, too, has a close and revisionary

look into it before signing. The teacher puts up this IQAC processed PBAS proforma in Screening Committee Meeting for scrutiny and verification. It clears the profoma with a report which is placed in the ensuing Governing Body meeting. The GB's resolution, confidential reports of the GB President and the Principal, forwarding letter of the Principal and other requisite documents are sent to the Director of Higher Education, Guwahati, Assam for final approval.

While preparing the confidential report on the teacher, the Principal and the President, Governing Body take many parameters of the teacher into consideration. These include the involvement of the teacher in different activities (academic and non-academic), regularity, punctuality, discipline in duty, relation with the staff and students etc. Besides, feedback from the students is also accommodated as reflected in the feedback completion process of the college.

Performance Appraisal System for Non- Teaching Staff:

The non-teaching staff's appraisal report is directly made by the Principal. The 3rd grade employees get time scale increment benefit. On retirement of the Senior Assistant the Junior Assistant is promoted to the former. The proposal thereto is approved by the GB and sent to DHE for approval.

Welfare Measures:

The welfare measures include Benefit Fund, healthcare, leaves, ICT facilities, PPF, gratuity, NPS, leave encasement, GIS etc.

Avenues for Career Development:

IQAC and different departments organize many FDP for the staff. The authority enables the staff to pursue career development programmes elsewhere.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 24.29

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
9	4	6	11	4

6.3.3.2 Number of non-teaching staff year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
7	7	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Institutional Strategies for Mobilization of Funds and the Optimal Utilization of Resources and It Conducts Financial Audits Regularly (Internal and External):

Mobilization of Funds:

The major source of income of the college comes from the Government of Assam. The other important sources of income are different types of fees collected from the students. Apart from the funds received from the Government of Assam, the college receives funds from UGC, ICHR, ICSSR etc. to organize national seminars, conferences, workshops and carry out research projects and other academic activities. In addition, UGC and RUSA are the major agencies for funding infrastructural development of the college. So far as the salary expenditure is concerned, it is meted out from the funds received from the Finance Department, Government of Assam. The college depends on government for granting scholarships to the students. Expenses for library and e-resource and salary of nonsanctioned/contractual/temporary posts (teaching and non-teaching) are meted out from the Development Fund of the College. The mobilization of the fund is broadly divided in three categories:

- 1. Government Sources:** The grants of Government of India, Government of Assam, UGC, RUSA, ICSSR, ICHR, ICPR, NSS etc.
- 2. Students' Fees:** Fees from students are collected for Tuition, Admission, Identity Card, Common Room, Enrolment, University/Higher Secondary Registration, Eligibility Criteria, Caution Money, Transfer/Pass Certificate, Practical (Home Science) , Add-on-Course, Establishment, Fine, Electric Charge, Admission Form and Miscellaneous, Development, Library, University

Examination, Diploma Course, Hostel, Magazine, Students Welfare, Game, College Examination, Students' Union, H.S. Examination, Festival, Scholarship, NSS.

3. **Others:** IOCL, OIL, MLA, MP, businessmen and others, Donation (Individual and Groups), College Canteen, Publications by Srijan Sahitya Chora, Photocopy, Lost and Late Return Fine of Library books, College Quarters and Day Care Centre.

Optimal Utilization of Resources:

1. Measures are taken to utilize the allocated fund for the purpose it meant. Plan and budget thereto are prepared accordingly. Utilization certificates thereto are also prepared after the completion of the works.
2. Funds are sought from different government and non-government agencies, individuals and groups to transform the college as per the Institutional Development Plan (IDP), Perspective Plan, Mission and Vision, emerging issues of the time like National Education Policy (NEP), 2020 and Four Year Undergraduate Programme (FYUGP) and the like. Fees are structured as per the guidelines of the government and the affiliating university.
3. Transparency is maintained in the procurement and expenditure of the fund which are verified by both Internal and External Audit reports
4. Newly introduced add-on-courses are self-financing and the nodal departments collect the fees from the students. The fund is used for the conduction, certification and payment of the teachers of the course.
5. To ensure transparency and competitiveness of the utilization system government guidelines are followed in letter and spirit. Tender notification, entertainment of minimum three bidders and rational pricing are taken cognizance of in every project.
6. Bills, vouchers, cash book, ledger book, utilization certificates, internal and external auditors' reports are maintained.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC has chalked out the following six measures for institutionalizing the quality assurance strategies and processes:

1. Division of Criteria: IQAC accommodates every faculty member in its activities. Hence, it has evolved an inclusive policy by including faculty members in all the seven criteria. Each of the criteria is headed by a convenor and a few members.

2. Briefing of IQAC Activities to the Staff and the Governing Body: IQAC convenes meetings at regular intervals to streamline its overall workings and to get fresh suggestions thereto.

3. Completion of Metrics: IQAC ensures that none of the metrics of the AQAR should remain empty.

4. Alumni Involvement: IQAC has activated the Alumni Association by getting it registered under Registration of Societies Act, 1860.

5. Stakeholders' Involvement: IQAC has intensified the involvement of all the stakeholders viz., the teaching and non-teaching staff, students, alumni, parents/guardians, local MLA, industrialists, bureaucrats, self-help groups, people of the adopted villages, prominent people of the neighborhood and beyond in college works.

5. Documentation: IQAC ensures the documentation of all the activities of the college not only as part of the accreditation process but also as history for the next generation. Besides, it ensures that news of the college be on the public domain including newsletter, website and media.

6. Scholarship and Group Insurance: IQAC ensures that scholarship be given to the deserving students from the perspectives of merit and category. Moreover, it has insured all the students under Life Insurance Corporation of India.

IQAC contributes to the following aspects:

Teaching-Learning Process:

Staff Meeting: The Principal seeks the performance report of the students of all the departments after results and the Head of the Departments submit their respective department's report.

Parents-Teachers' Meeting: These meetings are held at two levels – General Meeting and the departmental meetings.

Alumni Meeting: The alumni review the current teaching-learning process and make recommendations for the improvement in their annual meet.

Structures & Methodologies of Operations:

Feedback: The feedbacks taken from the students, parents/guardians and alumni are collected and analyzed by IQAC.

Annual Departmental Reports: IQAC has evolved a fresh idea of submitting Annual Departmental Reports by each department.

Academic and Administrative Audit Committee: IQAC conducts academic and administrative audit in the departments through its AAA committee.

ICT Committee: Through ICT Committee IQAC ensures e-literacy amongst the students in Wi-Fi campus.

Career Counselling and Placement Cell: This cell is instrumental in organizing awareness programmes, trainings, workshop, job mela etc. for the students to increase placement.

Skill Hub: The college has introduced 28 add-on-courses on skill development of the students.

Awards: The college awards specially the best graduate of the college each year.

Two Distance Centres: They are under Dibrugarh University and KKHSOU.

Learning Outcomes:

POS and COS: IQAC collects POs and COs from each department for their papers. Besides different cells and committees have to submit their reports annually.

Alumni Data Base: The learning outcome is evident in the placement of the alumni, and hence IQAC maintains alumni database for each department.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Digboi Mahila Mahavidyalaya

Measures for promoting gender sensitization and equity

“I am not free while any women is unfree, even when her shackles are very different from my own”

- AudreLorde

DigboiMahilaMahavidyalaya being an all women college have emphasized over gender issues, challenges and sensitization over the years. The sensitization programs are conducted through various departments of the college as well as the functional wings of our college including IQAC, NSS, Women Cell, Alumni Association, etc. The sensitization programmes promoting gender equity is undertaken through various awareness talk, lectures, and motivational workshops, psychological counselling, health awareness programmes, etc. Our girls are exposed to transgender activists to provide them with critical understanding on sexualities too. To express and mainstream the concerns and challenges of transgender, students in certain departments have issued wall magazine echoing the challenges of transgender. Since the college is located right next to the Digboi-Pengeri main road, to avoid any mishaps to our students, CCTV cameras are installed at strategic locations. Apart from being vigilant to misconduct, the curriculum taught in various departments of our college address and incorporates gender issues facilitating gender mainstreaming as well. Outside of classrooms, various committees like Women Cell, Grievance Redressal Cell and Equal Opportunity Cell ensures proper representation of Womens' concern in our college. The Women Cell of DigboiMahilaMahavidyalaya chalks out annual gender sensitization plan and documents the report of it. Our experienced faculty members participate in lectures and talks on gender sensitization on various platforms. Furthermore, according to the UGC guidelines, Gender Champions are formed wherein 10 students are trained and sensitized through lectures and brainstorming sessions under six nodal teachers. The nodal teachers are assisted by both the teaching and non-teaching staff. Besides these college activities, the newly admitted students in our college are handed out pamphlets on women empowerment by the faculties. This step is undertaken to encourage our students to aspire high, unlearn traditional gender roles and challenge patriarchy.

DigboiMahilaMahavidyalaya being an all women higher education institute conducts gender audit for its teaching and non-teaching staff for ensuring gender equity. The gender audit has been conducted for the first time in our college for the academic session 2023-2024.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution is committed to maintaining inclusive environment. Students from diverse background, irrespective of caste, creed and religion get admission every year as per the norms and reservation rules (SC/ST/OBC/MOBC) of the government of India. Free admission is provided to the underprivileged as per Government norms. The college encourages students to avail SC/ST/OBC/MOBC/ Minority scholarships. At present, the college provides MIL courses in Assamese, Bengali and Hindi. The college has put English and Assamese languages as the medium of instruction at the UG level to encourage regional students as well as students from other states. Apart from the academic administration, the college organizes several cultural events of regional and national importance. The regional events like Shilpi Divas, Rabha Divas, International Yoga Day, Hindi Divas, the Birthday of Bhupen Hazarika etc. to promote regional culture. College Week is organized every year where students are given equal opportunities to showcase their diverse cultural ethos and practices at different cultural programmes and competitions under the aegis of Digboi Mahila Mahavidyalaya Students' Union.

The inculcation of constitutional values amongst its staff (teaching and non-teaching staff) and the students is of utmost priority of the college. The college ensures that the students, in particular, be aware of the constitutional rights and duties apart from its spirit. Through its different agencies- IQAC, NCC, NSS, Women Cell, Alumni Association etc., the college tries to create politically conscious, patriotic, responsible citizens for the future of India. The celebration and observation of the spirit of the constitution of India will constantly remind the students about their duties, responsibilities and sacrifices to be made for the nation. Mentionably, the national song of Assam "O Mor Apunar Desh" is played at morning (at the time of begging of the classes) and the national anthem "Jana Gana Mana" is played in the afternoon (at the end of the classes) every day.

In the academic period 2019-2024, the college observed and celebrated the following national and international commemorative days, events and festivals to instill the spirit and essence of the respective days amongst the students:

1. Jatiya Sangeet and Rastriya Sangeet
2. Mother Language Day
3. Professional Ethics Programme
4. World Environment Day
5. Legal Awareness Programme
6. Gender Sensitization Programmes
7. National Voters' Day
8. Republic Day
9. Independence Day

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices: 1

1. Title of the Practice: Dibrugarh University Inter-College Youth Festival, 2022

2. Objective of the Practice:

1. To become the first women college in Assam to hold the mega festival.
2. To become a hub of art, culture and income.
3. To emerge as a leader in academic world in event management.
4. To tap the budding talents for the future of the nation by promoting youth leadership and patriotism.

1. **Context:** Each year the Inter-College Youth Festival is held in one of the affiliating colleges. The college, despite being a girls' college, took the risk of organizing this mega event which calls for leadership and management. It was a challenge and opportunity to display leadership and management

2. **The Practice:** The event was held on February 1, 2, 3 and 4, 2023. 1363 students from 63 colleges participated in 43 events There were 5 venues and 45 judges to conduct the events. The multi-cultural event witnessed talent, power and possibility of youth, For the successful organization of the programme six committees were constituted comprising of the staff. The participants were accommodated in the complex of the college and the outside of it. All the girls participants were accommodated inside the college with the female teachers-in-charge. **Evidence of Success:**

Largest Participation: This youth festival broke all the previous records held so far with mammoth 1363 participants, the highest till date.

Public Involvement: This Youth Festival was the second mega event held in Digboi after Asom Sahitya Sabha's Session in 1964. There was overwhelming involvement of the public, IOCL and other stakeholders in the programme.

Civil and Police Administrations: The District Administration of Tinsukia was fully involved in the programme and the entire programme was completed without chaos and disorder

Business Hub: The localities earned a lot in the course of the programme through business. They dealt in food, books, stationery, grocery etc.

1. Problems Encountered and Resources Required:

Problems Encountered:

Fund: The fund allocated by Dibrugarh University was not sufficient to deal with such a mega event. The Registration fees collected from the participants were not enough too. **Accommodation:** The college has to approach the socio-religious, cultural and charity agencies for their accommodation facilities in concession rates.

Resources Required:

Infrastructure: Auditoriums, cutting edge sound system and digital display, guest houses, and electronic accessories were required.

Man Power: The college has limited number of staff and had to overwork with it and hence faced

difficulty in outsourcing the services.

1. Any Other Information:

Meticulous Planning: The college planned everything viz., reception and accommodation (food and lodging) of the participants, their attendants, judges, guests and others, inauguration, felicitation, conduction of the events, prize distribution, cultural rally and valediction meticulously.

Stakeholders Involvement: Local MLA, administration, IOCL, parents/guardians, alumni, localites, mediapersons, prominent persons, and other well-wishers were made part of the programme .

Souvenir: The souvenir was named *Antareekh* i.e., Space to stress upon the infinite possibility of the youth to go beyond sky and situate in the space.

Best Practices: 2

1. **Title of the Practice:** Weaving

2. **Objective of the Practice:**

- To study the handloom industry and assess its profitability.
- To sustain and promote Assam's handloom legacy and boosting employability through weaving.
- To educate students on the value and prospects of traditional textiles.
- To create woven gifts for college events, fostering self-dependence.

1. **The Context:** In Assam, weaving is a key tradition and livelihood, especially for women. The Government of Assam, through the Directorate of Handloom & Textiles, supports the sector by modernizing the industry, empowering women, and involving youth in enhancing handloom technology.

2. **The Practice:** In Assam, handloom weaving is a vital cultural and employment tradition. The Home Science department offers a practical course led by two trainers to modernize and sustain this craft.

1. **Cultural Preservation:** Higher education preserves traditional weaving practices.

2. **Interdisciplinary Learning:** Combines science, art, history, and sociology.

3. **Sustainable Practices:** Focuses on eco-friendly methods like organic fibers.

4. **Empowering Artisans:** Enhances skills and market access, fosters entrepreneurship.

5. **Innovation and Design:** Encourages creativity with new materials and concepts.
6. **Rural Development:** Trains youth and promotes entrepreneurship in rural areas.
7. **Global Competitiveness:** Prepares students to boost India's textile market position.

1. **Evidence of Success:** The course provided in-depth knowledge and skills, leading students to create woven items, visit the weaving center, and pursue self-sufficiency through product development and boutique planning. To evaluate the course's success, assess performance against targets and its benchmarks are:-

1. **Student Feedback:** Collect feedback on teaching quality, course content, and satisfaction.
2. **Income Generation:** Assess graduates' income levels to measure economic impact.
3. **Industry Recognition:** Evaluate the course's reputation for potential partnerships and job opportunities.
4. **Marketing of Products:** Review the impact of product sales and their role in supporting the weaving center and community.

6. Problems Encountered and Resources Required: In weaving, several problems may arise during the production process, and specific resources are required to address these challenges effectively. Common issues and their solutions include:

- (i) **Yarn Breakage:** Use high-quality yarn, adjust tension, and maintain the loom.
- (ii) **Uneven Selvages:** Evenly tension warps threads and use corrective techniques.
- (iii) **Pattern Misalignment:** Understand pattern drafting, set up the loom correctly, and monitor weaving.
- (iv) **Loom Maintenance:** Clean, lubricate, adjust parts regularly, and replace worn components.

Resources Required: Infrastructure, Capital and Man power.

7. Any Other Information: In Assam, weaving is essential for both function and culture. The college produces items like:

- (i) **Gamocha:** Traditional Assamese scarves that preserve heritage and meet practical needs.
- (ii) **Mekela-Chador:** Traditional attire offering hands-on experience and authentic garments for events.
- (iii) **Table Mats:** Functional and decorative mats that enhance dining and office spaces.
- (iv) **Curtains:** Provide privacy, control light, and improve ambiance while promoting local textiles.

The college is expanding its product range and marketing strategies through training to explore new designs and markets. This diversification aims to attract a wider audience, generate additional revenue, and continue promoting Assam's weaving tradition.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Introduction: Being an acclaimed seat of higher education in Assam, DigboiMahilaMahavidyalaya is known for organizing distinctive events on regular basis. The distinctiveness of the activities highlights the college relentless pursuit of diversity and innovation in research and further studies. Interestingly, the college accomplishes its pursuits through its different agencies with a sense of deep involvement, dedication and capacity for deliverance. We can refer to the institution's programmes like Dibrugarh University Inter college Youth Festival (February, 2022), PMKVY, PM Vishwakarma, different examinations, extension and outreach programmes, Add-on- courses, release of monthly writers' blogs, monthly mentor-mentee meetings, annual departmental reports, release of book and newsletter by Alumni Association, mentor mentee forum, group insurance for students and many others.

These distinctive areas notwithstanding, we think that the convention of national and international events viz seminars, conferences, workshops, FDPs, etc on regular basis assumes great significance in the academic march of the college. These events, organized on the most relevant topics of humanities, spread the name and fame of the college far and wide. These events call for visionary academic planning and astute implementation on the ground. On both the areas the college becomes successful, and hence we think the convention of national and international events is the most distinctive area in the academic period 2019-2024.

Objectives: Holding of national and international events-seminars, conferences, workshops, FDPs have the following noble objectives:

1. To promote research and further studies in the campus and beyond
2. To create a vibrant intellectual environment by outsourcing the scholarly figures of given topics at college
3. To give the budding and promising scholars the must needed platform for intellectual excellence
4. To create an interface between the experts and research scholars
5. To make the college a centre of research publications
6. To make the college a hub of research and innovation

Scope: DigboiMahilaMahavidyalaya considers that a college should become a credible center for the advancement and dissemination of knowledge and experience as long deliberated by DrRad. It tries to trap the huge potential of the history, literature and culture of Assam in particular and the North-East in general in the field of research and further studies. The pioneers of the Assamese literature and its cultural icons could be the virgin and rich sites of interrogation. Through these events the college tries to give the young scholars the opportunity to work on those areas and thereby explore many rich experiences of culture and civilization. The unsung heroes of this region (in freedom struggle and at different points of history) should also be recognized in the mainstream intellectual circuits by the inquisitive new generation. This will not only put an end to the sense of alienation but also accord the due recognition of the unsung and forgotten heroes and heroines. The sensitive issues like gender, insurgency, partition, nationalism, diaspora, identity, displacement, irresolution, hybridity and many emerging issues constitute the thematic structure of the events. The college considers it to be the national duty to hold the events for posterity.

Sponsorship: While organizing these events the college excesses the sponsorship of premier national

agencies like ICSSR, ICHR, ICPR, National CW, Ministry of education, MAKAIS and many others. The proposals of the events are made after having gone through the guidelines by the applicant faculties and departments. While applying the proposals, care is taken to accommodate the most relevant and dominant topics of the time. It is found that most of our projects get sanctioned by the sponsoring agencies much to the satisfaction and pride of the college fraternity.

Topics: The topics of the seminar, conferences and workshops held recently broadly cover relevant issues like India and its diaspora, domestic violence, Shankardeva and Neo-Vaishnavite Movement in the North-East, Role of Assam and northeast in Indian Freedom Struggle, Child rights, NEP, gender, partition, economy, globalization, modernism and post modernism, literary theory, social stratification and the like. The responsible faculty of the college are always on the lookout for fresh areas of investigation and make proposals for seminars and conferences.

Organization of the events: The events are organized meticulously in compliance with the set guidelines of the sponsoring agencies. After receiving the sanction order of the agencies, the Principal calls for staff meeting and forms an organizing committee for successfully holding the event. The response of the staff is always positive and everyone contributes to the success of the program and makes the visitors happy through a buoyant intellectual ecosystem. After the end of the event, the reports thereto is prepared along with audit of the sanctioned amount and are sent to the sponsoring agency to fulfil the other requirements.

Academic aspect of the Program: Rigorous academic disciplines are maintained in the entire exercise. The preparation of brochure, its circulation, reception of abstracts and papers, selection of the papers for publication in seminar/workshop/conference proceedings all are done in consonance with research methodology. Experts having illustrious academic and professional background and acclaimed integrity are invited as Guest of Honour, key note speakers, resoyece person whose very presence is a kind of a momentum in the intellectual pursuits. In the intellectual circuit, DMM has emerged as the most sought after deatination for attending national and international eventys. Mentionably the convention of international seminar sponsored by ICSSR on Bhakti movement, Love, Devotion and Social Political Implications on 25th June, 2024 becomes the hallmark of the college in the field of leadership and management of intellectual events.

Conclusion: The quest for intellectual pursuits is never ending. The implementation of National Education Policy 2020 has become an ocean of opportunities for the HEIs across India. DMm being a responsible HEI is keen on experiencing the opportunities and create n innovative ecosystem for our coming generation. It has many roadmaps in experiencing the changes and overcoming the challenges. Among others, it strongly believes that it should continue convening the events as a distinctive thrust area for accessing and promoting the knowledge in times to come.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Strength:

1. **Frequent Intellectual Exercises:** Seminars, workshops, conferences etc., at different levels are held frequently which result in sharing of knowledge and experience on given topics much to the benefit of the teachers, students, research scholars and other participants.
2. **Sprawling Campus:** The campus of the college has an enchanting look with well-constructed and furnished classrooms, library, auditorium, hostels and other requirements.
1. **Intense Coordination:** There is intense coordination amongst teachers, students and parents for the academic improvement of the college.
2. **Strong Outreach/Extension Services:** Through its vibrant cells – IQAC, NCC, NSS, Women Cell etc., the college consistently conducts outreach/extension services.
3. **Holistic Development:** Strong alignment with curricular, extra-curricular and cocurricular activities for holistic development of personality of the students.
1. **Multiculturalism-** Enrollment of students from diverse background helps students orient with multi-cultural dimension of the country.

Weakness:

1. **Incomplete Automation at Library:** The automation process of the college library is underway, and the process is not completed rapidly due to fund crunch.
2. **Shortage of Smart Classroom:** The college has got just one smart classroom and its numbers should have been more given the size of enrolment.
3. **Lack of Playground:** The college does not have an adequate playground to support all the outdoor games, and hence has to rely upon the adjacent playground.
4. **Lack of Ambulance:** The college does not have its ambulance to deal with health emergencies

Opportunities:

1. **Commerce Stream:** The scope of higher education has increased at the college with the grant of the commerce stream by the affiliating university in 2024.
2. **Central Projects:** The implementation of PMKVY in 2022 -2023 and PM Viswakarma in 2023 – 2024 brings bonanza for skill development.
3. **Job Mela:** Job mela in 2024 serves as a moral booster for the students and other job aspirants.

Challenges:

1. **Recruitment of faculties in Commerce:** It is found to be an arduous task as it is a self-financing course.
2. **Opening of Science Stream:** It is another key challenge given the lack of adequate infrastructure and staff.
3. **E-Literacy:** En-mess enrolment of students in computer literacy programmes for manifold reasons.

Concluding Remarks :

Many hurdles notwithstanding, Digboi Mahila Mahavidyalaya has been a distinguished name in higher education in Assam. Since its early days the college has shone in academic and non-academic performances as evident in its girls securing university positions. The college's belief in quality enhancement in academics is seen in its frequent convention of different intellectual exercises like seminars, conferences, workshops, awareness programmes etc. at the state, national and international levels. The authority of the college tries to fulfill the needs of the students, teaching and non-teaching staff with sincerity and dedication. This is not possible for the authority having fund crunch to fulfill the requirements of all in one go. Hence, it takes measures taking cognizance of the urgency and priority of the needs. The implementation of National Education Policy, 2020 and the Four Year Undergraduate Programme (FYUGP) is a challenge and opportunity for the college. To meet the challenge, it has organized awareness programmes on NEP for the staff. The college grabs the opportunities of NEP by its increasing facilitation of interdisciplinary and multidisciplinary programmes, skill development and quality enhancement programmes, synthesis of traditional and modern knowledge (in Understanding India and Indian Knowledge System), introduction of commerce stream, conduction of two distance education, use of multiple language in teaching, ILMS, use of ICT etc. In order to make education more outcome based the college has introduced 28 add-on-courses, implemented central and state government schemes like PMKVY, PM Viswakarma, Smarth (Scheme for Capacity Building in Textile Sector) of Directorate of Handloom and Textile, Guwahati etc. The college plans to implement more programmes of this sort in the days ahead. It takes all the stakeholders - teachers, students, alumni, parents, industrialists, businessman etc. on board, and hence there is increasing involvement of them in the constructive activities of the college. The concerted efforts of the stakeholders reinforce the strength of the college to deal with the contingencies. The college has intensified its extension services in the neighborhood and beyond through its different agencies – IQAC, NCC, NSS, Women Cell etc. on different issues and schemes, and thereby offers opportunity for their development.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :18</p> <p>Remark : Value updated as per supporting document</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>450</td> <td>643</td> <td>19</td> <td>00</td> <td>19</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>90</td> <td>420</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Value updated as per supporting documents</p>	2023-24	2022-23	2021-22	2020-21	2019-20	450	643	19	00	19	2023-24	2022-23	2021-22	2020-21	2019-20	90	420	0	0	0
2023-24	2022-23	2021-22	2020-21	2019-20																	
450	643	19	00	19																	
2023-24	2022-23	2021-22	2020-21	2019-20																	
90	420	0	0	0																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 450</p> <p>Answer after DVV Verification: 165</p>																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p>																				
2.1.2	<p><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></p>																				

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
254	267	232	167	254

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
114	82	85	80	84

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years**2.4.1.1. Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
25	26	26	27	26

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
27	27	27	27	27

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
01	03	01	01	02

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
10	10	10	09	08

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

2.6.3.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
00	159	209	117	00

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
159	159	209	117	00

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
00	227	287	00	00

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
196	227	287	00	00

Remark : Value updated as per page 11 in HEI clarification document .

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
00	0.025	00	0.20	0.2

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
05	05	18	12	00

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
05	03	11	14	06

Remark : Value updated as per supporting documents

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
01	08	02	03	00

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
01	01	06	01	02

Remark : Value updated as per calendar year

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
01	08	02	03	00

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
03	02	05	02	04

Remark : Value as per data provided and cross checking with <https://isbn.gov.in/Home/SearchIsbnNew>

3.4.3	<p><i>Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.</i></p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 432 1046 566"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>16</td> <td>25</td> <td>08</td> <td>08</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 645 1046 779"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>12</td> <td>04</td> <td>02</td> <td>01</td> </tr> </tbody> </table> <p>Remark : Value updated as per supporting documents</p>	2023-24	2022-23	2021-22	2020-21	2019-20	11	16	25	08	08	2023-24	2022-23	2021-22	2020-21	2019-20	02	12	04	02	01
2023-24	2022-23	2021-22	2020-21	2019-20																	
11	16	25	08	08																	
2023-24	2022-23	2021-22	2020-21	2019-20																	
02	12	04	02	01																	
3.5.1	<p><i>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</i></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :6</p> <p>Remark : Value as per activity reports provided by HEI</p>																				
4.1.2	<p><i>Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years</i></p> <p>4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1458 1046 1592"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>38.93513</td> <td>27.53268</td> <td>41.3402</td> <td>11.35774</td> <td>24.11814</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1671 1046 1805"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>11.531</td> <td>10.07</td> <td>1.14299</td> <td>7.96</td> <td>21.6580</td> </tr> </tbody> </table>	2023-24	2022-23	2021-22	2020-21	2019-20	38.93513	27.53268	41.3402	11.35774	24.11814	2023-24	2022-23	2021-22	2020-21	2019-20	11.531	10.07	1.14299	7.96	21.6580
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4.3.2	<p>Student – Computer ratio (Data for the latest completed academic year)</p> <p>4.3.2.1. Number of computers available for students usage during the latest completed academic year:</p> <p>Answer before DVV Verification : 71</p> <p>Answer after DVV Verification: 60</p>																				

4.4.1	<p>Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)</p> <p>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 432 1046 566"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>26.69626</td> <td>18.07428</td> <td>7.24249</td> <td>34.09879</td> <td>11.59573</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 645 1046 779"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>1.26997</td> <td>1.6730</td> <td>2.25269</td> <td>1.5463</td> <td>1.17557</td> </tr> </tbody> </table>	2023-24	2022-23	2021-22	2020-21	2019-20	26.69626	18.07428	7.24249	34.09879	11.59573	2023-24	2022-23	2021-22	2020-21	2019-20	1.26997	1.6730	2.25269	1.5463	1.17557
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1.26997	1.6730	2.25269	1.5463	1.17557																	
5.1.2	<p>Following capacity development and skills enhancement activities are organised for improving students' capability</p> <ol style="list-style-type: none"> 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. ICT/computing skills <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>																				
5.1.4	<p>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</p> <ol style="list-style-type: none"> 1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above</p>																				
5.2.1	<p>Percentage of placement of outgoing students and students progressing to higher education during the last five years</p> <p>5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1854 1046 1989"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>24</td> <td>08</td> <td>09</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2023-24	2022-23	2021-22	2020-21	2019-20	33	24	08	09	10										
2023-24	2022-23	2021-22	2020-21	2019-20																	
33	24	08	09	10																	

2023-24	2022-23	2021-22	2020-21	2019-20
33	21	08	09	10

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
---------	---------	---------	---------	---------

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
04	03	00	03	03

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
02	02	02	00	03

Remark : Value updated as per supporting documents

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
384	333	342	227	672

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
10	09	09	03	14

6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support

4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : Value updated as per supporting documents

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
0	1	0	0	0

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

Remark : Value updated as per HEI input clarification

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
7	7	0	0	0

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
7	7	0	0	0

6.5.2 Quality assurance initiatives of the institution include:

	<ol style="list-style-type: none"> Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented Academic and Administrative Audit (AAA) and follow-up action taken Collaborative quality initiatives with other institution(s) Participation in NIRF and other recognized rankings Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc. <p>Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: A. Any 4 or more of the above</p>
7.1.2	<p>The Institution has facilities and initiatives for</p> <ol style="list-style-type: none"> Alternate sources of energy and energy conservation measures Management of the various types of degradable and nondegradable waste Water conservation Green campus initiatives Disabled-friendly, barrier free environment <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above</p>
7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> Green audit / Environment audit Energy audit Clean and green campus initiatives Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 33 Answer after DVV Verification : 27</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>25</td> <td>26</td> <td>26</td> <td>27</td> <td>26</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>26</td> <td>26</td> <td>27</td> <td>26</td> </tr> </tbody> </table>	2023-24	2022-23	2021-22	2020-21	2019-20	25	26	26	27	26	2023-24	2022-23	2021-22	2020-21	2019-20	21	26	26	27	26
2023-24	2022-23	2021-22	2020-21	2019-20																	
25	26	26	27	26																	
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21	26	26	27	26																	

