



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		DIGBOI MAHILA MAHAVIDYALAYA
• Name of the Head of the institution		DR. SANJITA CHETIA
• Designation		PRINCIPAL
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		03751264446
• Mobile No:		7896394070
• Registered e-mail		digboimmv@rediffmail.com
• Alternate e-mail		asksanjita06@gmail.com
• Address		MULIABARI, P.O.- DIGBOI, P.S.-DIGBOI, PIN-786171
• City/Town		DIGBOI
• State/UT		ASSAM
• Pin Code		786171
2.Institutional status		
• Affiliated / Constitution Colleges		AFFILIATED
• Type of Institution		Women
• Location		Semi-Urban

• Financial Status	UGC 2f and 12(B)																		
• Name of the Affiliating University	DIBRUGARH UNIVERSITY																		
• Name of the IQAC Coordinator	DR. PANKAJ LUCHAN GOGOI																		
• Phone No.	7002731014																		
• Alternate phone No.	9954792418																		
• Mobile	7002731014																		
• IQAC e-mail address	iqacdmm@gmail.com																		
• Alternate e-mail address	plgogoidemow@gmail.com																		
3. Website address (Web link of the AQAR (Previous Academic Year))	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/AQAR-2021-2022-for-Website.pdf																		
4. Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://digboimahilamahavidyalaya.org/academic-calendar/																		
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C++</td> <td>66.55</td> <td>2004</td> <td>16/02/2004</td> <td>15/02/2009</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.29</td> <td>2018</td> <td>03/07/2018</td> <td>02/07/2023</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C++	66.55	2004	16/02/2004	15/02/2009	Cycle 2	B	2.29	2018	03/07/2018	02/07/2023
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	C++	66.55	2004	16/02/2004	15/02/2009														
Cycle 2	B	2.29	2018	03/07/2018	02/07/2023														
6. Date of Establishment of IQAC	18/09/2004																		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>DIGBOI MAHILA MAHAVIDYALAY A</td> <td>BPL Free students admission fee</td> <td>DHE, Assam</td> <td>2022</td> <td>4188083</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	DIGBOI MAHILA MAHAVIDYALAY A	BPL Free students admission fee	DHE, Assam	2022	4188083								
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DIGBOI MAHILA MAHAVIDYALAY A	BPL Free students admission fee	DHE, Assam	2022	4188083															
8. Whether composition of IQAC as per latest	Yes																		

NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	No File Uploaded	
9.No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Nil	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Significant Contributions Made by IQAC During the Current Year (maximum five bullets) (2022-2023):</p> <ul style="list-style-type: none"> • Awareness Programmes: Legal awareness programme on "Today's Women and Law" on 4th March, 2023 in which Advocate Chirashree Bhowmick dwelled upon the issue and sensitized the students about the rights of women and legal measures for crime against women , Gender Sensitization Programme on 26th April, 2023 in which Ms. Rituparna Neog, the Queer Activist was the resource person and she deliberated on "Understanding Gender Beyond Binary and Inclusivity", Legal Awareness Programme on "Domestic Violence Act" on 9th June, 2023 in which resource person was Farhanuddin Choudhary, Secretary, District Legal Service Authority, Tinsukia, and he talked in detail about the act and interacted with the women present there to address their queries. • Workshops: A workshop on skill development organized in collaboration with Department of Home Science on 19th April, 2023 in which Anjan Chowdhury, Director, Skillinfinity was the resource person, workshop on "Creating Ecosystem for Entrepreneurship Development" on 6th May, 2023 in which Prof. Bidyut Chandan Deka, the Vice-Chancellor, Assam Agriculture University was the resource person, workshop organized in collaboration with the Department of Philosophy on "Professional Ethics and It's Importance in Higher Education" on 20th May, 2023 in 		

which the resource person was Dr. Himadri Berman, Assistant Professor of BBA and Programme Coordinator, Centre for Management Studies, Dibrugarh University on 20th May, 2023, workshop on "Mentoring Pedagogy" on 9th June, 2023 in which Mr. Anjan Chowdhury, Director, Skillinfinity was the resource person. • Career Enhancement Programmes: Awareness Programme on Agniveer Vayu Intake 02/2023 under Agnipath Scheme on 23rd March, 2023 organized in collaboration with Employment Exchange, Digboi, in which Mr. K. Nokte, the Employment Exchange Officer was the resource person. In this programme Mr. Nokte talked about the importance of getting the names registered in employment exchange in the recruitment process of various jobs. Orientation Programme on Civil Services on 22nd June, 2023 in which Lakhinandan Gogoi, Ex-Civil Servant (ACS) was the resource person, • Observation of Important Days: On 24th November, 2022 IQAC celebrated the 400th Birth Anniversary of Mahaveer Lachit Borphukan, the Mighty Warrior of the Ahoms, who fought valiantly against the Mughals and defeated them in the battle of Sharaighat in 1671. In this programme 400 earthen lamps were lit in honour of Lachit Borphukan. Asom Divas, also called Sukaphaa Divas was celebrated by IQAC on 2nd December 2022 to commemorate the advent of Sukaphaa into Assam in 1228 and his role in making Greater Assam, 90th Birth Anniversary of Homen Borgohain was celebrated by IQAC on 12.07.2022 in collaboration the Department of Assamese, 75th Independence Day was celebrated by IQAC on 15.07.2022 in collaboration with NCC, Birth anniversary of Legendary Musician Dr. Bhupen Hazarika was celebrated by IQAC on 08/08/2022, Birth anniversary of Sardar Vallabhbhai Patel was celebrated by IQAC on 31.10.2022 in collaboration with NSS, Rashtriya Ekta Diwas was observed by IQAC with NCC on 31.10.2022, Constitution Day was observed by IQAC on 26.11.2022 with NSS, Shilpi Diwas was celebrated by IQAC with the Department of Assamese on 17.01.2023, Republic Day was celebrated by IQAC on 26.01.2023 with NCC, Mother Language Day was celebrated by IQAC on 21.02.2023, International Women's Day was observed by IQAC with Women's Cell and NSS on 08.03.2023-11.03.2023, World Environment Day was observed by IQAC on 05.06.2023 with NSS, NCC and Women's Cell, World Oceans Day was observed by IQAC on 10.06.2023 with NSS and NCC and International Yoga Day was celebrated by IQAC on 20.06.2023 with NSS and NCC. • Group Insurance: IQAC took measures to insure the students of the college through a group insurance policy under Life Insurance Corporation of India (LICI). Under the policy bearing no. 407004739 1034 students of the college are insured and the family of a student will get worth Rs. 25000/ (Twenty Five Thousand) in the event of her death.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Alumni Account</p>	<p>The college opened an account for the alumni to ensure financial contribution from the alumni. The college aims at active engagement by the alumni in different fields of the college. An account of their own will certainly add fillip to this direction. So far there has been satisfactory response from the alumni in their financial contribution and it has already crossed 1,00,000/ (One Lakh). It is expected that the fund will increase gradually much to the convenience to carry out constructive activities by the alumni association.</p>
<p>Gender Sensitization Programmes (In-House and Outreach):</p>	<p>IQAC took measures to sensitize students, faculties and people at large on gender. There were two crucial programmes undertaken by IQAC in collaboration with Women Cell and Alumni Association: (1) First, Queer Rights Activist and Founder Director of Akam Foundation Ms. Rituparna Neog was invited as Resource Person to sensitize the staff (teaching and non-teaching) and students on</p>
<p>Alternative Source of Energy: Solar Energy</p>	<p>IQAC envisioned to have alternative source of energy in the college campus by installing solar lights. So far the college has installed 5 (Five) solar lights. It has led to the reduction of dependence on thermal energy provided by Assam State Electricity Board (ASEB). Besides, it has also</p>

	substantially reduced dependence on power efficient equipments like generators and inverters.
Day Care Centre	The college has provided a Day Care Centre for young children. IQAC mooted this idea to facilitate women particularly the working mothers to get their children accommodated in a pleasant and creative environment as given in the Day Care Centre. Many working mothers are in touch with the college to keep their children in the Day Care Centre.
Group Insurance	IQAC took measures to insure the students of the college under Group Insurance of LIC. Under the policy No. 407004739 the family of a student will receive an amount of Rs. 25000/- in the event of her death.

13. Whether the AQAR was placed before statutory body?	Yes
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
GOVERNING BODY	18/03/2023

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2021-2022	15/02/2023

15. Multidisciplinary / interdisciplinary
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The college plans to adopt a multidisciplinary approach in its academic journey. Hence, it has introduced many add-on courses to orient the students to multiple ideas in the domain of knowledge necessary for their career and society. The college tries to

inculcate the students with the unfolding trends of knowledge and experience through multidisciplinary classes. The college has so far introduced add-on courses viz., Diploma in Baking, Beautician, PGDCA, Diploma in Computer Application, Advanced Diploma in Computer Application, Performing Arts, Spoken English, Rural Development, Entrepreneurship Development, Organic Farming, Yoga, Graphic Design, Cutting and Dress Making, Weaving, Pre-School Teachers' Training, Creative Writing, Karate, Translation, Mass Media and Communication and Environmental Ethics. So far as the integration of humanities with science is concerned the college envisions accommodating the stream of science given its adherence to other dimensions like technology, engineering and mathematics as required by NEP. The proposal thereto has already been sent to the concerned authority. The college embarks upon many community engagement programmes through its different departments and cells in the nearby villages particularly in its adopted villages. It instills the love of environment and sense of responsibility in students and communities towards its sustenance. Our college, through its add-on courses, facilitates multiple entry and exit for the students of all the classes. These courses are time specific and they can have their course completed on the given period. The college plans to promote multidisciplinary research by funding on its own its aspiring faculties of all subjects to undertake Mini Research Project (MRP) on the burning issues and key challenges of society. It has established Research and Development Cell (RDC) to build resilient research ecosystem in the college as per the UGC guidelines. Of late the college has organized many multidisciplinary national and international workshops on topics like NEP, 2020, Skill Development, Mentor-Mentee, Professional Ethics, Civil Services, etc., to give them various knowledge and skills to cope up with the fast-changing world.

16.Academic bank of credits (ABC):

Digboi Mahila Mahavidyalaya

DATA

on

Academic Bank of Credits (ABC), June, 2023

SL.NO	COLLEGE ROLL NO	NAME OF STUDENT	DEPARTMENT	AB

1	1	THAPONA DUTTA	HOME SCIENCE	63
2	2	PRACHI SAHU	ECONOMICS	92
3	3	DIYA GURUNG	POL. SCIENCE	40
4	4	REKUNT CHAKMA	HOME SCIENCE	13
5	5	BHARTI ADHIKARI	POL. SCIENCE	70
6	6	MONIKA CHETRY	POL. SCIENCE	83
7	7	KHILSING TEKHIL	HOME SCIENCE	89
8	8	CHAMUN KHIMHUN	HOME SCIENCE	37
9	9	SUCHANDA DAS	ECONOMICS	29
10	10	ROPIKA BEGUM	EDUCATION	26
11	11	P. CHANDANA RAO	EDUCATION	NO AD
12	12	JAFRIN BEGUM	ENGLISH	28
13	13	SIMI MORAN	ENGLISH	39
14	14	RUBI MORAN	POL. SCIENCE	28
15	15	SNEHA DAS	ENGLISH	10
16	16	SUSMITA GURUNG	HISTORY	20
17	17	TULSI DEVI RAI	HISTORY	76
18	18	NEHA KUMARI	HISTORY	86
19	19	DIVYA SONOWAL	ENGLISH	39
20	20	KARISMA NAG	EDUCATION	63
21	21	HAKANI SEMA	ENGLISH	NO AD
22	22	LIZA SONOWAL	PHILOSOPHY	72
23	23	MINAM SUNGKURANG	ENGLISH	54
24	24	RITIKA LAMA	ENGLISH	10
25	25	DHAANI GURUNG	POLITICAL SCIENCE	11
26	26	TINGROI SIMAI	POLITICAL SCIENCE	42
27	27	ALINA CHAKMA	SOCIOLOGY	90
28	28	KANYA SOBHA CHAKMA	HISTORY	32
29	29	BRISHATI CHAKMA	ENGLISH	99
30	30	SANGITA CHAKMA	HOME SCIENCE	37
31	31	MATHUMI CHAKMA	HOME SCIENCE	58
32	32	SNEHA TANTOBAI	ECONOMICS	49
33	33	BHANUMOTI UPADHYAY	EDUCATION	61
34	34	PURNIMA RAI	EDUCATION	21
35	35	GANGA CHETRY	EDUCATION	95
36	36	ANGITA CHETRY	EDUCATION	16
37	37	JUHI GOGOI	HISTORY	60
38	38	PRIYANKA GOGOI	HISTORY	33
39	39	SONALI MAZUMDAR	ECONOMICS	64

40	40	PRIYAKHI BARUAH	EDUCATION	40
41	41	CHITRA DEVI	ECONOMICS	NO AA
42	42	NISHA CHETRY	HISTORY	87
43	43	PUJA CHETIA	EDUCATION	88
44	44	PURNIMA SHARMA	EDUCATION	29
45	45	SOMPRTI GOGOI	EDUCATION	17
46	46	CHITRA KUMARI NEWAR	SOCIOLOGY	65
47	47	KASHMIRI GOGOI	SOCIOLOGY	77
48	48	SANDIPA CHANDA	BENGALI	34
49	49	SMIRTI DAS	POLITICAL SCIENCE	60
50	50	NIRMALI SONOWAL	SOCIOLOGY	64
51	51	TANDRALI SAIKIA	SOCIOLOGY	19
52	52	LOKHMI CHUTIA	SOCIOLOGY	77
53	53	SAYTI RAI	SOCIOLOGY	NO AD
54	54	SWARNALEE MAHANTA	ASSAMESE	38
55	55	SUNAMI CHUTIA	SOCIOLOGY	NO AD
56	56	ANOMIKA PRADHAN	SOCIOLOGY	NO AD
57	57	GOURI MORAN	SOCIOLOGY	55
58	58	BHANUMOTI DIHINGIA	PHILOSOPHY	73
59	59	MIRA NEWAR	SOCIOLOGY	63
60	60	GAYATRI GOGOI	PHILOSOPHY	59
61	61	LOVEKY TAMANG	ASSAMESE	37
62	62	SANGEETA TAMANG	ENGLISH	NO AD
63	63	KRISHNA GOGOI	SOCIOLOGY	80
64	64	AFREEN BEGUM	ECONOMICS	51
65	65	HIMASHREE DUWARAH	ASSAMESE	77
66	66	KHOMA DEVI	POLITICAL SCIENCE	33
67	67	GARGI SONOWAL	ENGLISH	70
68	68	HUNMONI DEORI	POLITICAL SCIENCE	38
69	69	SUSHILA SOREN	PHILOSOPHY	42
70	70	NIKHAMONI MORAN	SOCIOLOGY	91
71	71	BHAVANA DEORI	HOME SCIENCE	NO AD
72	72	SHANTI BHUMIJ	SOCIOLOGY	97
73	73	CHAYANIKA MORAN	ASSAMESE	25
74	74	BORNALI BORAH	POLITICAL SCIENCE	41
75	75	BARASHA RANI HAZARIKA	SOCIOLOGY	59
76	76	BABY BORA	POLITICAL SCIENCE	13

77	77	BABITA SONOWAL	PHILOSOPHY	44
78	78	SMARANIKA CHUTIA	PHILOSOPHY	31
79	79	KHUSHI CHETRY	POLITICAL SCIENCE	77
80	80	PARISHMITA URANGIA	SOCIOLOGY	53
81	81	DEVAJANI DOHUTIA	PHILOSOPHY	19
82	82	LALITA BORAİK	POL. SCIENCE	19
83	83	DEEPSHIKHA MORAN	POL. SCIENCE	93
84	84	CHAYANIKA GOHAIN	POL. SCIENCE	51
85	85	DEHINIKA MORAN	POL. SCIENCE	40
86	86	DIPSIKHA SHARMAH	SOCIOLOGY	43
87	87	UMA PROJA	PHILOSOPHY	75
88	88	SAHIBA RUKSAR KHANAM	POL. SCIENCE	26
89	89	GARGI CHUTIA	SOCIOLOGY	65
90	90	NISHITA GOHAIN	POL. SCIENCE	48
91	91	SARITA LIMBOO	POLITICALSCIENCE	28
92	92	SUNALISHA MORAN	EDUCATION	48
93	93	TUSHI DAS	ECONOMICS	26
94	94	SONIA RAJBHAR	HINDI	NO AD
95	95	SUPRIYA KUMARI GUPTA	HINDI	22
96	96	SAYANIKA MAHATO	SOCIOLOGY	NO AD
97	97	NITUMONI DUTTA	SOCIOLOGY	81
98	98	SASTHINA MORAN	SOCIOLOGY	24
99	99	PUJASHREE MORAN	SOCIOLOGY	77
100	100	PRIYANKA GOWALA	SOCIOLOGY	60
101	101	ANJALI NEWAR	SOCIOLOGY	93
102	102	ANISHA DORJEE	SOCIOLOGY	68
103	103	TUTUMONI PHUKAN	SOCIOLOGY	20
104	104	PRIYABIKA GOHAIN	HOME SCIENCE	73
105	105	ANISHA DAS	HOME SCIENCE	28
106	106	PRIYANKA DOLEY	HOME SCIENCE	16
107	107	JUNALI KARMAKAR	HOME SCIENCE	94
108	108	RASHMI CHETRY	HOME SCIENCE	74
109	109	RADHIKA DEVI	POLITICAL SCIENCE	35
110	110	LUNA DOHUTIA	HOME SCIENCE	71
111	111	ARUNA MORAN	ASSAMESE	49
112	112	BORNALI SONOWAL	ASSAMESE	97
113	113	GAURI SONOWAL	EDUCATION	56
114	114	SUNITA BISWAS	ASSAMESE	44
115	115	LOKHI CHOWTAL	HOME SCIENCE	16
116	116	RINKI GOGOI	ASSAMESE	42
117	117	DIBYALAKHI CHUTIA	ASSAMESE	73
118	118	ROSHNI URANG	HOME SCIENCE	85
119	119	ARATI MEHERA	HOME SCIENCE	46
120	120	PARBOTI MARDI	POLITICAL SCIENCE	96

121	121	BOBITA KARMAKAR	POLITICAL SCIENCE	56
122	122	MERINA HAZARIKA	EDUCATION	84
123	123	NIKITA TAMANG	POL. SCIENCE	56
124	124	PINKI BORUAH	HISTORY	66
125	125	KISMITA SONOWAL	HISTORY	86
126	126	SABIKA RAJKONWAR	EDUCATION	75
127	127	LAKSHIMA SONOWAL	ASSAMESE	40
128	128	JULEE CHETRY	HISTORY	12
129	129	TRINAMONI MORAN	EDUCATION	62
130	130	SAINA LOHAR	HISTORY	44
131	131	ANEE SONOWAL	EDUCATION	75
132	132	ASHRU SONOWAL	HISTORY	14
133	133	NO DATABASE		NO AD
134	134	BINONDINI LAKRA	EDUCATION	30
135	135	JYOTI SONOWAL	HISTORY	32
136	136	MAMONI DAS	HISTORY	13
137	137	DURGA CHETRY	HISTORY	82
138	138	ROJI MORAN	SOCIOLOGY	78
139	139	NIKUMONI MORAN	SOCIOLOGY	48
140	140	MURCHANA SONOWAL	EDUCATION	40
141	141	MIRA KARMAKAR	EDUCATION	92
142	142	PORISHMITA BORAH	HISTORY	95
143	143	MONIMA SUREN	EDUCATION	60
144	144	KRISHNAMONI NEOG	POLITICAL SCIENCE	56
145	145	TRISHNA MORAN	ECONOMICS	52
146	146	SMRITI SUREN	HOME SCIENCE	NO AD
147	147	PRITI DEVI	ECONOMICS	27
148	148	GAYATRI BORAH	EDUCATION	63
149	149	SANGITA DEY	ECONOMICS	80
150	150	JUNALI MARDI	DATA NOT AVAILABLE	NO AD
151	151	KUKI CHETIA	ASSAMESE	70
152	152	SARBANA KHATUN	EDUCATION	84
153	153	PABITRA CHETRY	HOME SCIENCE	97
154	154	DOLLY CHETIA	EDUCATION	66

155	155	MIROAMBIKA MORAN	HISTORY	19
156	156	SUMPI SAIKIA	POLITICAL SCIENCE	89
157	157	RANGWOM DONGAI	ENGLISH	58
158	158	KABERI CHETRY	HINDI	NO AD
159	159	GARGI SAIKIA	SOCIOLOGY	77
160	160	BICHITRA MORAN	POLITICAL SCIENCE	47
161	161	NARJI BORUAH	HISTORY	65
162	162	ANKITA CHUTIA	ASSAMESE	79
163	163	MENOKA CHETRY	EDUCATION	99
164	164	KHUSBU KUMARI SAHANI	ECONOMICS	42
165	165	MAYA MORAN	EDUCATION	15
166	166	NIDHI YADAV	PHILOSOPHY	41
167	167	JANEKI NEWAR	EDUCATION	54
168	168	JAHNABI MORAN	EDUCATION	NO AD
169	169	PUNITA MAHATO	HINDI	72
170	170	RIPI MORAN	POLITICAL SC	79
171	171	SUNHA MORAN	SOCIOLOGY	13
172	172	SHUBHASINI ROY	ENGLISH	NO AD
173	173	SURAVA MORAN	SOCIOLOGY	12
174	174	NIHARIKA GOGOI	SOCIOLOGY	45
175	175	BARSHA CHOUDHURY	HOME SCIENCE	13
176	176	RONEE TANTI	PHILOSOPHY	40
177	177	PRIYA CHETRY	POLITICAL SCIENCE	81
178	178	POPI MORAN	POLITICAL SCIENCE	85
179	179	GITA BARAIK	HOME SCIENCE	29
180	180	GITIKA MORAN	ENGLISH	87
181	181	PRIYA SONAR	HOME SCIENCE	70
182	182	NEHA HAJONG	POL. SCIENCE	32
183	183	FARMIDA BEGUM	EDUCATION	67
184	184	TARANA CHETRY	HOME SCIENCE	94

185	185	SHUITY DAS	ENGLISH	26
186	186	NANDINI BALMIKI	ENGLISH	NO AD
187	187	BHITALEE BORUAH	EDUCATION	78
188	188	DEEPAMONI ENGTI	ASSAMESE	92
189	189	TANUSHREE CHANGMAI	HOME SCIENCE	70
190	190	SUPRIYA DUTTA	HOME SCIENCE	60
191	191	KAJAL CHETRY	ASSAMESE	39
192	192	SHRUTI DEBNATH	ENGLISH	NO AD
193	193	ANISHA LIMBOO	SOCIOLOGY	11
194	194	ROSHMI REKHA MORAN	ASSAMESE	22
195	195	DIPANNITA GOGOI	ASSAMESE	93
196	196	NEHA DUTTA	BENGALI	37
197	197	TANISHA DUTTA GUPTA	HOME SCIENCE	20
198	198	PRITY CHETRY	EDUCATION	NO AD
199	199	ANISHA CHETRY	HOME SCIENCE	49
200	200	RISHIKA RAI	ENGLISH	71
201	201	RIMI GOGOI	HOME SCIENCE	33
202	202	SABITRI HASA	POL. SCIENCE	79
203	202	NIHARIKA MORAN	HISTORY	49
204	204	JOGYAMONI SAIKIA	HISTORY	28
205	205	GARIMA KONWAR	POL. SCIENCE	74
206	206	LOKPRIYA DUTTA	ECONOMICS	87
207	207	BANDANA CHANGMAI	ECONOMICS	69
208	208	SWEETY HAZARIKA	ECONOMICS	23
209	209	DIYA RAJBONGSHI	ENGLISH	69
210	210	DEEPSIKHA MORAN	SOCIOLOGY	99
211	211	SUMI DAS	HOME SCIENCE	NO AD
212	212	SURITI DAS	HISTORY	54
213	213	BISHAKA DAS	ECONOMICS	52
214	214	PRITY RAJWAR	HISTORY	14
215	215	DIPSIKHA SAIKIA	EDUCATION	38
216	216	Y.NEH RAO	ENGLISH	17
217	217	KAUSHIS JAISWAL	ENGLISH	71
218	218	NEHA KHATUN	HOME SCIENCE	33
219	219	NIKITA GORH	HISTORY	14
220	220	KABITA KURMI	HOME SCIENCE	66
221	221	PARINITA HAZARIKA	HISTORY	NO AD
222	222	LIZA GOGOI	EDUCATION	49
223	223	LOLITA KURMI	EDUCATION	45
224	224	PALLABI BORUAH	HISTORY	67
225	225	ISHA LIMBU	ENGLISH	24

226	226	BANASHREE SENAPOTI	HOME SCIENCE	95
227	227	PRATIMA DHAR	HISTORY	18
228	228	JIMI SONOWAL	HISTORY	30
229	229	ANJALI HEMROM	EDUCATION	53
230	230	RADHIKA MANKI	HOME SCIENCE	63
231	231	JULI SONOWAL	ASSAMESE	58
232	232	SRISTI CHAKRABORTY	ENGLISH	27
233	233	SOMIRON KALAR	HOME SCIENCE	38
234	234	NILAKHI RAJPUT	HOME SCIENCE	73
235	235	PHULMONI MORAN	HOME SCIENCE	10
236	236	PRIYA YADAV	ASSAMESE	89
237	237	RIMPI GOGOI	HISTORY	10
238	238	PRABINA URANG	ASSAMESE	35
239	239	DIYA THAPA	HISTORY	60
240	240	NIHARIKA KONWAR	HISTORY	62
241	241	KRISTI GOHAIN	EDUCATION	67
242	242	SRIJANA CHETRY	HOME SCIENCE	53
243	243	JAMUNA THAPA	HOME SCIENCE	NO AD
244	244	MAMONI KARMAKAR	HOME SCIENCE	58
245	245	LIZA SAIKIA	HISTORY	70
246	246	SHYAMOLI SAIKIA	HISTORY	79
247	247	BASONTI DILWAR	HOME SCIENCE	34
248	248	LASHMI HASSA	HOME SCIENCE	35
249	249	SEOLI DUTTA	HISTORY	56
250	250	MINU GORH	ENGLISH	26
251	251	SURAIYA BEGUM	ASSAMESE	26
252	252	DRISTI SONOWAL	ASSAMESE	81
253	253	MONISHA SAH	ASSAMESE	38
254	254	MAMONI KISHAN	ASSAMESE	64
255	255	PRIYANKA DEBI	HOME SCIENCE	82
256	256	TRIBENI MORAN	SOCIOLOGY	75
257	257	AFRUJA KHANOM	ENGLISH	17
258	258	CHAMIM BORUAH	HISTORY	69
260	260	NEHA NEWAR	ENGLISH	65

*Academic Bank of Credit (ABC) is initiated under Four Year under Graduate Programme (FYUGP) under National Education Policy (NEP), 2020 under Dibrugarh University in the admission process of the first semester students in June, 2023. Digboi Mahila Mahavidyalaya, being an affiliate to Dibrugarh University, has adhered to it.

17.Skill development:

Apart from the add-on courses the college in this academic year

(2022-2023) has taken three major steps for imparting skill development knowledge and training to the students:

1. A workshop on skill development was organized by IQAC on 19th April, 2023. Mr. Anjan Chowdhury, Director, Skillinfinity was invited as the Resource Person. In his deliberation he talked about various aspects of skill development and capacity building in India. He motivated the students to embark upon various enterprises and self employment avenues. He drew attention to the requisite training that a starter must undergo to successfully accomplish his works. Skill development and capacity building become huge potential for self employment and employment generation. The things required to harness this potential is to get adequately oriented with skills, finance, management and individual will power. Mr. Choudhury highlighted all this things much to the satisfaction of the participants.

2. IQAC in collaboration with Naandi Foundation organised employability skills training programme for final year students under Mahindra & Mahindra's CSR initiative named "Mahindra Pride Classroom". To encourage students towards this initiative, the Students' Union of the college was also taken as collaborator in the programme. Accordingly, a weeklong training programme "Mahindra Pride Classroom Training Programme" was organised by IQAC in collaboration with Naandi Foundation and Students' Union from 14th June 2023 to 20th June, 2023. Under this training programme necessary skills and knowledge like life skills, soft skills, communication skills, interview skills, presentation skills etc., were imparted to the students.

3. Digboi Mahila Mahavidyalaya in collaboration with Skillhub-PMKVY-4.0 under National Skill Development Corporation (NSDC) provides eight short time diploma courses. The courses are provided under the Ministry of Skill Development & Entrepreneurship (MSDE). Digboi Mahila Mahavidyalaya through this initiative aims to turn the college as a skill hub in this Eastern part of the state. As it is assumed the initiative will also allow aspirant candidates to register for skill training / learning and employment opportunities through online portal. The details of the courses are as follows-

Sl. No.	Title of the Courses	Duration	Intake
1	Hand Block Printer	420 Hours	30
2	Craft Baker	390 Hours	30
3	Senior Beauty Therapist	510 Hours	30
4	Handloom Entrepreneur	600 Hours	30
5	Dancer	420 Hours	30
6	Actor	450 Hours	30
7	Mushroom Grower	210 Hours	30
8	Gym Assistant	330 Hours	30

The first batch for the same has started since August 2023. Students from different semesters have participated in the classes. They have been taught and trained by some skilled, efficient and experienced trainers. It is expected that the courses will help the students to become skillful in a particular area as well as would provide better employment opportunity in near future.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian knowledge system is given in online and offline:

1. The college is committed to promoting the Indian Knowledge system amongst its students and society. Besides the Indian knowledge system prescribed in different subjects taught in the college, it arranges many programmes for the dissemination and promotion of it. For instance, the college organized an ICSSR sponsored national seminar on "Revisiting the Indian Struggle of North-East India: Exploring the Contributions of Forgotten Heroes" on 15th March, 2023. Another national seminar sponsored by Maulana Abul Kalam Azad Institute of Asian Studies was organized by the college on "Shankardeva's Neo-Vaishnavite Movement in North-East India" on 27th May, 2023. The seminar was a major step on the part of the college to elaborately delve deep into Srimanta Sankardeva and Neo-Vaishnavite Philosophy which constitutes a principal aspect of the Indian Knowledge System. Besides, it integrates the performance of classical songs and dances viz., Borgeet and Satriya Dance in its annual week competition. Both are part

and parcel of Neo-Vaishnavite knowledge system. The Yoga is also an essential part of the Indian knowledge system which is a routine affair amongst its students. The NCC and NSS are the flag bearers of Yoga at college, although other departments and cells can be the parts of its arrangements and popularization. On 24th November, 2022 IQAC celebrated the 400th Birth Anniversary of Mahaveer Lachit Borphukan, the Mighty Warrior of the Ahoms, who fought valiantly against the Mughals and defeated them in the battle of Sharaighat in 1671. In this programme 400 earthen lamps were lit in honour of Lachit Borphukan. Asom Divas, also called Sukaphaa Divas was celebrated by IQAC on 2nd December 2022 to commemorate the advent of Sukaphaa into Assam in 1228 and his role in making Greater Assam, 90th Birth Anniversary of Homen Borgohain was celebrated by IQAC on 12.07.2022 in collaboration the Department of Assamese, 75th Independence Day was celebrated by IQAC on 15.07.2022 in collaboration with NCC, Birth anniversary of Legendary Musician Dr. Bhupen Hazarika was celebrated by IQAC on 08.08.2022, Birth anniversary of Sardar Vallabhbhai Patel was celebrated by IQAC on 31.10.2022 in collaboration with NSS, Rashtriya Ekta Diwas was observed by IQAC with NCC on 31.10.2022, Constitution Day was observed by IQAC on 26.11.2022 with NSS, Shilpi Diwas was celebrated by IQAC with the Department of Assamese on 17.01.2023, Republic Day was celebrated by IQAC on 26.01.2023 with NCC, Mother Language Day was celebrated by IQAC on 21.02.2023, International Women's Day was observed by IQAC with Women's Cell and NSS on 08.03.2023-11.03.2023, World Environment Day was observed by IQAC on 05.06.2023 with NSS, NCC and Women's Cell, World Oceans Day was observed by IQAC on 10.06.2023 with NSS and NCC and International Yoga Day was celebrated by IQAC on 20.06.2023 with NSS and NCC. The celebrations of these days, to a remarkable extent, imbibe the students with the knowledge of the national heroes, cultural icons, richness of culture and heritage of the country.

1. The faculties of The Department of English teach their students both in English and Assamese. The Department of Hindi also uses Assamese at times to teach their students.
2. Details of the degree courses taught in Indian languages:

ASSAMESE

Assamese (H) 1st Semester

C - 1 (History of Assamese Literature)

Unit	Title of Unit	Marks
1st Unit	The Division of the eras of Assamese Literature	16
2nd Unit	1. Assamese folk literature 2. Introduction to Pre-Assamese Literature	16
3rd Unit	Pre-Shankari period (Madhav Kandali & Hem Saraswati)	12
4th Unit	Characteristics of Literature of the Shankari period	16
5th Unit	The Post-Sankara era (Bhattadeva, Charita Sahitya, Buranji Sahitya, practical knowledge based literature)	20

Assamese (H) 1st Semester

C - 2 (History of Assamese Literature)

Unit	Title of Unit	Marks
1st Unit	Background of modern Assamese literature	12
2nd Unit	The establishment of modern language and literature (Arunudoï Stage, Hemchanda-Gunaviram stage)	16
3rd Unit	Literature of Janaki and post janaki period	20
4th Unit	Assamese literature of the Ramdhenu era: Background and characteristics	16
5th Unit	Introduction of Contemporary Assamese literature (Poem, short story & Children's literature)	16

1st Semester

AECC - 2 (Communicative Assamese)

Unit	Title of Unit	Marks
1st Unit	Written Communication Vocabulary, Syntax, Application of various	20

	symbols, Qualities of good writing		
2nd Unit	Verbal Communication Intensity of voice, The velocity of speech, Vibration of the voice, Clarity of pronunciation.	20	

Assamese (H) 2nd Semester

C - 3 (Introduction to Linguistics)

Unit	Title of Unit	Marks	
1st Unit	Definition of Language, Components, characteristics and different forms of language	16	
2nd Unit	Definition of Linguistics, Study methods in Linguistics	16	
3rd Unit	Level of Linguistics study	16	
4th Unit	Classification of languages and language families of the world	16	
5th Unit	History of thought on language	16	

Assamese 2nd Semester

C - 4 (Poetics)

Unit	Title of Unit	Marks	
1st Unit	Introduction of Sound Power, Rasa, Sound, Guna, Riti	16	
2nd Unit	Introduction of Classicism, Mysticism, Romanticism, Realism & Modernism	16	
3rd Unit	Sabdalanghara & Arthalanghara	16	
4th Unit	Elements of Rhythm	16	
5th Unit	Assamese rhythm Miscellaneous rhythm	16	

Assamese 3rd Semester

C - 5 (Literary Criticism)

Unit	Title of Unit	Marks	
1st Unit	Definition of Literature Classification of literature	16	
2nd Unit	Definition and nature of Criticism Essential qualities of a critic Methods of Literary criticism (Historical, Analytical, Comparative)	20	
3rd Unit	Definition and nature of various literary genre (Poetry, Drama, The play)	22	
4th Unit	Definition and nature of various literary genre (Novel, Short Story, Laghurachana)	22	

Assamese 3rd Semester

C - 6 (Selection from Assamese Poetry)

Unit	Title of Unit	Marks	
1st Unit	A brief history of Assamese Poetry	16	
2nd Unit	Selected Assamese folk poetry 1. Jikir 2. Nahoror Malita	14	
3rd Unit	Selected Ancient Assamese Poetry	10	
4th Unit	Selected Old Assamese Poetry	20	
5th Unit	Selected Modern Assamese Poetry	20	

Assamese 3rd Semester

C - 7 (Studies on the Culture of Assam)

Unit	Title of Unit	Marks	
1st Unit	Definition, nature and components of culture The nature of cultural Studies	16	
2nd Unit	Introduction to the ethnic groups of Assam The contribution of various ethnic cultures to the integration of Assamese culture	16	
3rd Unit	Folk customs and folk beliefs of different ethnic groups of Assam (Selected ethnic group: Missing & Sonowal Kachari)	18	
4th Unit	Traditional Assamese costumes and ornaments (Selected ethnic group : Bodo and Karbi)	18	
5th Unit	Architecture and Sculpture of Assam	12	

Assamese 4th Semester

C - 8 (Theory and Practice of Comparative Literature)

Unit	Title of Unit	Marks	
1st Unit	Origin and Introduction to the Comparative Literature	16	
2nd Unit	Major aspects of Comparative Literary Studies	16	
3rd Unit	Comparative Literature in the Indian context	16	
4th Unit	Comparative Literature in Assam	16	
5th Unit	Comparative Literature Studies : The study of the relationship between Literature and other branches of the fine arts		

Assamese 4th Semester

C - 9 (Indo-Aryan Language & Assamese Language)

Unit	Title of Unit	Marks	
1st Unit	Outline of the evolution of the Indian Aryan languages	16	
2nd Unit	Selected texts of various levels of the Indian Aryan languages	20	
3rd Unit	Comparison of Sanskrit-Pali-Prakrit languages	20	
4th Unit	The Origin and development of the Assamese language	24	

Assamese 4th Semester

C - 10 (Selection from Assamese Prose)

Unit	Title of Unit	Marks	
1st Unit	The Origin and the development of Assamese Prose	16	
2nd Unit	Selected old Assamese prose	14	
3rd Unit	Selected Assamese prose from Arunodoi era	14	
4th Unit	Selected Assamese prose from Jonahia era	18	
5th Unit	Selected Assamese prose from Contemporary Literature	18	

Assamese 5th Semester

C - 11 (Assamese Drama)

Unit	Title of Unit	Marks
1st Unit	A brief History of Assamese Drama	16
2nd Unit	Selected old Assamese Drama 1. Rukmini Harana	16
3rd Unit	Selected Modern Assamese Drama 1. i) Gaonbura 1. Lavita	24
4th Unit	Selected Modern Assamese Drama 1. i) Kukurnesia Manuh ii) Dhantu Patantu	24

Assamese 5th Semester

C - 12 (Studies on Assamese Linguistics)

Unit	Title of Unit	Marks
1st Unit	Introduction to the sense of smell, definition of sounds, characters, sub sounds and rules of sound change	16
2nd Unit	Phonetic analysis of the Assamese Language	16
3rd Unit	Morphological analysis of the Assamese Language	16
4th Unit	Grammar of the Assamese Language	16
5th Unit	Syntactic analysis of the Assamese Language	16

Assamese 5th Semester

DSE-1 (Assamese Grammar, Lexicon and Idiomatic usages)

Unit	Title of Unit	Marks
1st Unit	Pronunciation and spelling of the Assamese language	16
2nd Unit	General introduction to Assamese grammar	16
3rd Unit	General introduction to the Assamese dictionary	16
4th Unit	Concepts of terminology, Introduction to administrative terminology	16
5th Unit	The use of Jatua dialects and phrases in the Assamese language	16

Assamese 5th Semester

DSE-2 (Introduction to Indian Literature)

Unit	Title of Unit	Ma
1st Unit	Concepts of Indian Literature Origin, Development and characteristics of Indian Literature	16
2nd Unit	Selected Indian Poetry 1. Jibanananda Das ii) Ramakanta Rath iii) Sarbeswar Dayal Sexena	16
3rd Unit	Selected Indian Short story 1. Rabindra Nath Tagore ii) Premchanda 1. Supriya Ponda	16
4th Unit	Selected Indian Novel 1. Mulkraj Aananda (Two leaves two buds)	16
5th Unit	Selected Indian drama 1. Bhisma Sahani (Hanus)	16

Assamese 6th Semester

C-13 (Selection from Assamese prose)

Unit	Title of Unit	Ma
1st Unit	Selected Assamese Short Story 1. Puravi Bormudoi 2. Lakhinandan Bora 3. Sourav kr. Chaliha	16
2nd Unit	Selected Assamese Novel 1. Rajanikanta Bordoloi 2. Birendra Kumar Bhattacharya	20
3rd Unit	Selected Assamese Biography and Autobiography	16
4th Unit	selected Assamese Travel writing	
5th Unit	Selected Assamese personal essays and scientific literature	

Assamese 6th Semester

C-14 (Language and script of Assam)

Unit	Title of Unit	Ma
1st Unit	Introduction of Assamese languages	16
2nd Unit	Assamese language and dialects	16
3rd Unit	The language of the Sino-Tibetan family of Assam	16
4th Unit	Interchange of Assamese language and Non-Aryan languages	16
5th Unit	Assamese Scripts and Scripts of other languages of Assam	16

Assamese 6th Semester

DSE - 3 (Introduction to World Literature)

Unit	Title of Unit	Marks
1st Unit	Concepts of World Literature	10
2nd Unit	Fourth Aanka of Kalidas's Abhigyanam Sakuntalam	15
3rd Unit	Selected Western short story Mupasa, Anton Chekhov, O' Henry	15
4th Unit	Selected Western Poetry Thomas Hardy, Laroka, Alexender Bloke, Counti Culen, Oswald Durando	15
5th Unit	Selected Western Drama / Novel Shakespeare & Ninke Var Hicktum	20

Assamese 6th Semester

DSE - 4(A) (Special Author)

Unit	Title of Unit
1st Unit	Select any one Assamese author from the below list: 1. Bhupen Hazarika 2. Bhabendra Nath Saikia 3. Birendra Kumar Bhattacharya 4. Mamoni Raysom Goswami 5. Nirupoma Borgohain

Unit	Title of Unit	Marks
1st Unit	Pratibedon Likhan O Paribhasha Proyog	30
2nd Unit	Anubad:Proyog O Paddhati	20
3rd Unit	Bangla Banan O Proyog	10
4th Unit	Asomer Shilpo Udyog Bishoyok Sahitya	20

Bengali Generic

1st Semester GE-1 Byabaharic Jnan O Proyoger Sahitya

Bengali MIL

1st Semester AECC-2 Bangla Sahityer Itihas (Adhunik Yug)

Unit	Title of Unit	Mark
1st Unit	Gadyo O Prabandho	15
2nd Unit	Samoyik Patra	10
3rd Unit	Kabyo O kabita	15

Bengali Generic

2nd Semester GE-2 Byabaharic Bhasha Likhan Kaushal

Unit	Title of Unit	Mark
1st Unit	Prachar Madhyomer Bhasha Likhan O Sampadana	25
2nd Unit	Karjaloy Sankranta O Onyanyo likhan kaushal	20
3rd unit	Bibhinna Bishayok Prabandha Likhan	20
4th Unit	Likhan Kaushal	15

Bengali Generic

3rd Semester GE-3 Bangla Sangskriti O Anubad Sahitya

Unit	Title of Unit	Mark
1st Unit	Bangla samajik O Sangskritik Parichay	40
2nd Unit	Banglay Asomiya Sahityer Anubad Galpa	40

Bengali Generic

4th Semester GE-4 Bangla Bhashay Kalpabijnan Sahitya

Unit	Title of Unit	Mark
1st Unit	Kalpabijnan Sahityer Parichay	30

2nd Unit	Kalpabijnan Sahityer Path	50
3rd Unit	Sabdalanghara & Arthalanghara	16
4th Unit	Elements of Rhythm	16
5th Unit	Assamese rhythm Miscellaneous rhythm	16

B.A 1ST SEMESTER

SUBJECT : AECC-2 (HINDI PROSE & POETRY)

UNIT	TITLE OF THE UNIT	MARKS
1ST UNIT	Prachin kavya	10
2ND UNIT	Adhunik kavya	10
3RD UNIT	Kahani	10
4TH UNIT	Nibandh	10

B.A 1ST SEMESTER

SUBJECT : GENERIC (HINDI)

Paper Name : Adhunik Bharatiya Kavita

UNIT	TITLE OF THE UNIT	MARKS
1ST UNIT	Asomiya Kavita	20
	Bangla Kavita	
2ND UNIT	Urdu Kavita	20
	Sanskrit Kavita	
3RD UNIT	Tamil Kavita	20
	Gujrati Kavita	
4TH UNIT	Kashmiri Kavita	20

B.A 2ND SEMESTER

Subject : GENERIC (HINDI)

Paper Name : Sampadan Prakriya Aur Saj Saja

UNIT	MARKS
1ST UNIT	20
2ND UNIT	20
3RD UNIT	20

4TH UNIT

20

B.A 3RD SEMESTER

SUBJECT : GENERIC (HINDI)

PAPER NAME : sarjanatmak lekhan ke vividh shetra

UNIT	MARKS
1ST UNIT	20
2ND UNIT	20
3RD UNIT	20
4TH UNIT	20

B.A 4TH SEMESTER

SUBJECT : GENERIC HINDI

Paper Name : Hindi Ki Sanskritik Patrakarita

UNIT	MARKS
1ST UNIT	20
2ND UNIT	20
3RD UNIT	20
4TH UNIT	20

d) Indian Culture and traditions: The college maintains Indian culture and tradition to a great extent. Its motto "Asoto Ma Satgamayang" is taken from Bedic Literature. Each of its important cultural and academic programmes begins with the lightening of ceremonial lamp and rendition of devotional song. In important programmes like Freshman Social, Annual Week, Farewell, Teachers' Day, Commemorative Days of great personalities, and the like performance of Indian culture and tradition in the form of songs, dances and recitation come to the fore. The Bride and Bridegroom

Competition, Alpona and the Beauty Contest of the College Week represent the ethos of Indian culture and tradition to the core.

(e) Good Practice: The college took out Cultural Procession in its Dibrugarh University Inter College Youth Festival, on February 1,2,3 & 4, 2023. All the participating colleges took part in the cultural procession on February 4, 2023 showcasing rich culture and heritage of Assam and India. The procession was an attempt on the part of the college to embody the diversity of India.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. The college is committed to promoting the Indian Knowledge system amongst its students and society. Besides the Indian knowledge system prescribed in different subjects taught in the college, it arranges many programmes for the dissemination and promotion of it. For instance, the college organized an ICSSR sponsored national seminar on "Revisiting the Indian Struggle of North-East India: Exploring the Contributions of Forgotten Heroes" on 15th March, 2023. Another national seminar sponsored by Maulana Abul Kalam Azad Institute of Asian Studies was organized by the college on "Shankardeva's Neo-Vaishnavite Movement in North-East India" on 27th May, 2023. The seminar was a major step on the part of the college to elaborately delve deep into Srimanta Sankardeva and Neo-Vaishnavite Philosophy which constitutes a principal aspect of the Indian Knowledge System. Besides, it integrates the performance of classical songs and dances viz., Borgeet and Satriya Dance in its annual week competition. Both are part and parcel of Neo-Vaishnavite knowledge system. The Yoga is also an essential part of the Indian knowledge system which is a routine affair amongst its students. The NCC and NSS are the flag bearers of Yoga at college, although other departments and cells can be the parts of its arrangements and popularization. On 24th November, 2022 IQAC celebrated the 400th Birth Anniversary of Mahaveer Lachit Borphukan, the Mighty Warrior of the Ahoms, who fought valiantly against the Mughals and defeated them in the battle of Sharaighat in 1671. In this programme 400 earthen lamps were lit in honour of Lachit Borphukan. Asom Divas, also called Sukaphaa Divas was celebrated by IQAC on 2nd December 2022 to commemorate the advent of Sukaphaa into Assam in 1228 and his role in making Greater Assam, 90th Birth Anniversary of Homen Borgohain was

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1. The faculties of The Department of English teach their students both in English and Assamese. The Department of Hindi also uses Assamese at times to teach their students.
2. Details of the degree courses taught in Indian languages:

ASSAMESE

Assamese (H) 1st Semester

C - 1 (History of Assamese Literature)

Unit	Title of Unit	Marks
1st Unit	The Division of the eras of Assamese Literature	16
2nd Unit	1. Assamese folk literature 2. Introduction to Pre-Assamese Literature	16
3rd Unit	Pre-Shankari period (Madhav Kandali & Hem Saraswati)	12
4th Unit	Characteristics of Literature of the Shankari period	16
5th Unit	The Post-Sankara era (Bhattadeva, Charita Sahitya,	20

Buranji Sahitya, practical knowledge based literature)

Assamese (H) 1st Semester

C - 2 (History of Assamese Literature)

Unit	Title of Unit	Marks
1st Unit	Background of modern Assamese literature	12
2nd Unit	The establishment of modern language and literature (Arunudoï Stage, Hemchanda-Gunaviram stage)	16
3rd Unit	Literature of Janaki and post janaki period	20
4th Unit	Assamese literature of the Ramdhenu era: Background and characteristics	16
5th Unit	Introduction of Contemporary Assamese literature (Poem, short story & Children's literature)	16

1st Semester

AECC - 2 (Communicative Assamese)

Unit	Title of Unit	Marks
1st Unit	Written Communication Vocabulary, Syntax, Application of various symbols, Qualities of good writing	20
2nd Unit	Verbal Communication Intensity of voice, The velocity of speech, Vibration of the voice, Clarity of pronunciation.	20

Assamese (H) 2nd Semester

C - 3 (Introduction to Linguistics)

Unit	Title of Unit	Marks
1st Unit	Definition of Language, Components,	16

	characteristics and different forms of language		
2nd Unit	Definition of Linguistics, Study methods in Linguistics	16	
3rd Unit	Level of Linguistics study	16	
4th Unit	Classification of languages and language families of the world	16	
5th Unit	History of thought on language	16	

Assamese 2nd Semester

C - 4 (Poetics)

Unit	Title of Unit	Marks	
1st Unit	Introduction of Sound Power, Rasa, Sound, Guna, Riti	16	
2nd Unit	Introduction of Classicism, Mysticism, Romanticism, Realism & Modernism	16	
3rd Unit	Sabdalanghara & Arthalanghara	16	
4th Unit	Elements of Rhythm	16	
5th Unit	Assamese rhythm Miscellaneous rhythm	16	

Assamese 3rd Semester

C - 5 (Literary Criticism)

Unit	Title of Unit	Marks	
1st Unit	Definition of Literature Classification of literature	16	
2nd Unit	Definition and nature of Criticism Essential qualities of a critic Methods of Literary criticism (Historical, Analytical, Comparative)	20	
3rd Unit	Definition and nature of various literary genre (Poetry, Drama, The play)	22	
4th Unit	Definition and nature of various literary genre	22	

(Novel, Short Story, Laghurachana)

Assamese 3rd Semester

C - 6 (Selection from Assamese Poetry)

Unit	Title of Unit	Marks
1st Unit	A brief history of Assamese Poetry	16
2nd Unit	Selected Assamese folk poetry 1. Jikir 2. Nahoror Malita	14
3rd Unit	Selected Ancient Assamese Poetry	10
4th Unit	Selected Old Assamese Poetry	20
5th Unit	Selected Modern Assamese Poetry	20

Assamese 3rd Semester

C - 7 (Studies on the Culture of Assam)

Unit	Title of Unit	Marks
1st Unit	Definition, nature and components of culture The nature of cultural Studies	16
2nd Unit	Introduction to the ethnic groups of Assam	16

	The contribution of various ethnic cultures to the integration of Assamese culture		
3rd Unit	Folk customs and folk beliefs of different ethnic groups of Assam (Selected ethnic group: Missing & Sonowal Kachari)	18	
4th Unit	Traditional Assamese costumes and ornaments (Selected ethnic group : Bodo and Karbi)	18	
5th Unit	Architechture and Sculpture of Assam	12	

Assamese 4th Semester

C - 8 (Theory and Practice of Comparative Literature)

Unit	Title of Unit	Marks	
1st Unit	Origin and Introduction to the Comparative Literature	16	
2nd Unit	Major aspects of Comparative Literary Studies	16	
3rd Unit	Comparative Literature in the Indian context	16	
4th Unit	Comparative Literature in Assam	16	
5th Unit	Comparative Literature Studies : The study of the relationship between Literature and other branches of the fine arts		

Assamese 4th Semester

C - 9 (Indo-Aryan Language & Assamese Language)

Unit	Title of Unit	Marks	
1st Unit	Outline of the evolution of the Indian Aryan languages	16	
2nd Unit	Selected texts of various levels of the Indian Aryan languages	20	

3rd Unit	Comparison of Sanskrit-Pali-Prakrit languages	20	
4th Unit	The Origin and development of the Assamese language	24	

Assamese 4th Semester

C - 10 (Selection from Assamese Prose)

Unit	Title of Unit	Marks	
1st Unit	The Origin and the development of Assamese Prose	16	
2nd Unit	Selected old Assamese prose	14	
3rd Unit	Selected Assamese prose from Arunodoi era	14	
4th Unit	Selected Assamese prose from Jonahia era	18	
5th Unit	Selected Assamese prose from Contemporary Literature	18	

Assamese 5th Semester

C - 11 (Assamese Drama)

Unit	Title of Unit	Marks	
1st Unit	A brief History of Assamese Drama	16	
2nd Unit	Selected old Assamese Drama 1. Rukmini Harana	16	
3rd Unit	Selected Modern Assamese Drama 1. i) Gaonbura 1. Lavita	24	

4th Unit	Selected Modern Assamese Drama 1. i) Kukurnesia Manuh ii) Dhantu Patantu	24	
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Assamese 5th Semester

C - 12 (Studies on Assamese Linguistics)

Unit	Title of Unit	Marks	
1st Unit	Introduction to the sense of smell, definition of sounds, characters, sub sounds and rules of sound change	16	
2nd Unit	Phonetic analysis of the Assamese Language	16	
3rd Unit	Morphological analysis of the Assamese Language	16	
4th Unit	Grammar of the Assamese Language	16	
5th Unit	Syntactic analysis of the Assamese Language	16	

Assamese 5th Semester

DSE-1 (Assamese Grammar, Lexicon and Idiomatic usages)

Unit	Title of Unit	Marks	
1st Unit	Pronunciation and spelling of the Assamese language	16	
2nd Unit	General introduction to Assamese grammar	16	
3rd Unit	General introduction to the Assamese dictionary	16	
4th Unit	Concepts of terminology, Introduction to administrative terminology	16	

5th Unit	The use of Jatua dialects and phrases in the Assamese language	16	
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Assamese 5th Semester

DSE-2 (Introduction to Indian Literature)

Unit	Title of Unit	Ma
1st Unit	Concepts of Indian Literature Origin, Development and characteristics of Indian Literature	16
2nd Unit	Selected Indian Poetry 1. Jibanananda Das ii) Ramakanta Rath iii) Sarbeswar Dayal Sexena	16
3rd Unit	Selected Indian Short story 1. Rabindra Nath Tagore ii) Premchanda 1. Supriya Ponda	16
4th Unit	Selected Indian Novel 1. Mulkraj Aananda (Two leaves two buds)	16
5th Unit	Selected Indian drama 1. Bhisma Sahani (Hanus)	16

Assamese 6th Semester

C-13 (Selection from Assamese prose)

Unit	Title of Unit	Ma
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1st Unit	Selected Assamese Short Story	16
	<ol style="list-style-type: none"> 1. Puravi Bormudoi 2. Lakhinandan Bora 3. Sourav kr. Chaliha 	
2nd Unit	Selected Assamese Novel	20
	<ol style="list-style-type: none"> 1. Rajanikanta Bordoloi 2. Birendra Kumar Bhattacharya 	
3rd Unit	Selected Assamese Biography and Autobiography	16
4th Unit	selected Assamese Travel writing	
5th Unit	Selected Assamese personal essays and scientific literature	

Assamese 6th Semester

C-14 (Language and script of Assam)

Unit	Title of Unit	Marks
1st Unit	Introduction of Assamese languages	16
2nd Unit	Assamese language and dialects	16
3rd Unit	The language of the Sino-Tibetan family of Assam	16
4th Unit	Interchange of Assamese language and Non-Aryan languages	16
5th Unit	Assamese Scripts and Scripts of other languages of Assam	16

Assamese 6th Semester

DSE - 3 (Introduction to World Literature)

Unit	Title of Unit	Marks
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1st Unit	Concepts of World Literature	10	
2nd Unit	Fourth Aanka of Kalidas's Abhigyanam Sakuntalam	15	
3rd Unit	Selected Western short story Mupasa, Auton Chekhov, O' Henry	15	
4th Unit	Selected Western Poetry Thomas Hardy, Laroka, Alexender Bloke, Counti Culen, Oswald Durando	15	
5th Unit	Selected Western Drama / Novel Shakespeare & Ninke Var Hicktum	20	

Assamese 6th Semester

DSE - 4(A) (Special Author)

Unit	Title of Unit
1st Unit	Select any one Assamese author from the below list: 1. Bhupen Hazarika 2. Bhabendra Nath Saikia 3. Birendra Kumar Bhattacharya 4. Mamoni Raysom Goswami 5. Nirupoma Borgohain

Unit	Title of Unit	Marks
1st Unit	Pratibedon Likhan O Paribhasha Proyog	30
2nd Unit	Anubad:Proyog O Paddhati	20
3rd Unit	Bangla Banan O Proyog	10
4th Unit	Asomer Shilpo Udyog Bishoyok Sahitya	20

Bengali Generic

1st Semester GE-1 Byabaharic Jnan O Proyoger Sahitya

Bengali MIL

1st Semester AECC-2 Bangla Sahityer Itihas (Adhunik Yug)

Unit	Title of Unit	Mark
1st Unit	Gadyo O Prabandho	15
2nd Unit	Samoyik Patra	10
3rd Unit	Kabyo O kabita	15

Bengali Generic

2nd Semester GE-2 Byabaharic Bhasha Likhan Kaushal

Unit	Title of Unit	Mark
1st Unit	Prachar Madhyomer Bhasha Likhan O Sampadana	25
2nd Unit	Karjaloy Sankranta O Onyanyo likhan kaushal	20
3rd unit	Bibhinna Bishayok Prabandha Likhan	20
4th Unit	Likhan Kaushal	15

Bengali Generic

3rd Semester GE-3 Bangla Sangskriti O Anubad Sahitya

Unit	Title of Unit	Mark
1st Unit	Bangla samajik O Sangskritik Parichay	40
2nd Unit	Banglay Asomiya Sahityer Anubad Galpa	40

Bengali Generic

4th Semester GE-4 Bangla Bhashay Kalpabijnan Sahitya

Unit	Title of Unit	Mark
1st Unit	Kalpabijnan Sahityer Parichay	30
2nd Unit	Kalpabijnan Sahityer Path	50
3rd Unit	Sabdalanghara & Arthalanghara	16
4th Unit	Elements of Rhythm	16
5th Unit	Assamese rhythm Miscellaneous rhythm	16

B.A 1ST SEMESTER

SUBJECT : AECC-2 (HINDI PROSE & POETRY)

UNIT	TITLE OF THE UNIT	MARKS
1ST UNIT	Prachin kavya	10
2ND UNIT	Adhunik kavya	10
3RD UNIT	Kahani	10
4TH UNIT	Nibandh	10

B.A 1ST SEMESTER

SUBJECT : GENERIC (HINDI)

Paper Name : Adhunik Bharatiya Kavita

UNIT	TITLE OF THE UNIT	MARKS
1ST UNIT	Asomiya Kavita	20
	Bangla Kavita	
2ND UNIT	Urdu Kavita	20
	Sanskrit Kavita	
3RD UNIT	Tamil Kavita	20
	Gujrati Kavita	
4TH UNIT	Kashmiri Kavita	20

B.A 2ND SEMESTER

Subject : GENERIC (HINDI)

Paper Name : Sampadan Prakriya Aur Saj Saja

UNIT	MARKS
1ST UNIT	20
2ND UNIT	20
3RD UNIT	20
4TH UNIT	20

B.A 3RD SEMESTER

SUBJECT : GENERIC (HINDI)

PAPER NAME : sarjanatmak lekhan ke vividh shetra

UNIT	MARKS
1ST UNIT	20
2ND UNIT	20
3RD UNIT	20
4TH UNIT	20

B.A 4TH SEMESTER

SUBJECT : GENERIC HINDI

Paper Name : Hindi Ki Sanskritik Patrakarita

UNIT	MARKS
1ST UNIT	20
2ND UNIT	20
3RD UNIT	20
4TH UNIT	20

d) Indian Culture and traditions: The college maintains Indian culture and tradition to a great extent. Its motto "Asoto Ma Satgamayang" is taken from Bedic Literature. Each of its important cultural and academic programmes begins with the lightening of ceremonial lamp and rendition of devotional song. In important programmes like Freshman Social, Annual Week, Farewell, Teachers' Day, Commemorative Days of great personalities, and the like performance of Indian culture and tradition in the form of songs, dances and recitation come to the fore. The Bride and Bridegroom Competition, Alpona and the Beauty Contest of the College Week represent the ethos of Indian culture and tradition to the core.

(e) Good Practice: The college took out Cultural Procession in its Dibrugarh University Inter College Youth Festival, on February 1,2,3 & 4, 2023. All the participating colleges took part in the cultural procession on February 4, 2023 showcasing rich culture and heritage of Assam and India. The procession was an attempt on the part of the college to embody the diversity of India.

REPORT

ON

THE MEDIUM OF LEARNING AT DIGBOI MAHILA MAHAVIDYALAYA, 2023

Introduction: Medium of Teaching and Learning becomes a key yardstick of acquiring knowledge in institutes of higher education in India. In Assam, the medium of education in the Brahmaputra Valley is pre-dominantly Assamese, in Barak valley it is Bengali and in the BTAD area it is Bodo. But, English is the natural alternative of teaching and learning both by the teachers and students. Digboi Mahila Mahavidyalaya located in upper Assam and in Brahmaputra valley is an interesting case to see. Digboi, the oil township, experiences multi cultural look in its demographic composition. Hence, all the academic institutions here including Digboi Mahila Mahavidyalaya harbour more than two languages in its teaching learning process. These languages include Assamese, English, Bengali, Hindi, Nepalese and other variants of ethnic languages. In Digboi Mahila Mahavidyalaya, out of its 11 departments, four are language departments; viz., Assamese, English, Bengali, Hindi. The College has seen students representing diversity of India. Apart from, majority Assamese, the college has also seen Bengali, Nepalese, Punjabi, Bhojpuri, Marwari, Bihari and UP, South Indian, local ethnic groups (Moran, Muttack, Kacharis, Phakiyal, Singphos, Sema, Tangsa, Lotha and many others), Manipuri, Naga, Tea-Tribes etc.

Large majority of the students, take Assamese as a medium, while second majority take English as their medium. Teachers also follow these two languages in their teachings; but, Hindi and Bengali also figure in the mode of teaching and learning processes. The survey carried out by IQAC to detect the actual percentage of the students using their medium of choice brings the real picture to the fore. The picture is true representative of multi-lingual teaching and learning processes at Digboi Mahila Mahavidyalaya. The medium of teaching and learning at our college stands testimony to the mission of NEP, 2020 to appropriate the integration of India's knowledge system in respect of teaching-learning in Indian Languages besides English.

Period: 2022-2023

Class: BA 3RD SEM & BA 5TH SEM.

Total No. of Students: (as per University Registration Data)

BA 3RD SEM	BA 5TH SEM	TOTAL
166	168	334

Total No. of Students (responded to the survey):

BA 3RD SEM	BA 5TH SEM	TOTAL
161	167	328
95.83%	99.40%	98.20%

Previous Medium:

(During HSLC)

ASSAMESE	ENGLISH	HINDI	BENGALI
194	113	11	10

(During HSSLC)

ASSAMESE	ENGLISH	HINDI	BENGALI
194	133	1	0

Current Medium:

ASSAMESE	ENGLISH	HINDI	BENGALI
193	131	3	1

No of Students in different medium (Assamese, English, Bengali, Hindi etc)

BA 3RD SEMESTER			
ASSAMESE	ENGLISH	BENGALI	HINDI
107	50	1	3

BA 5TH SEMESTER			
ASSAMESE	ENGLISH	BENGALI	HINDI
86	81	0	0

Percentage of Medium

BA 3RD SEMESTER

ASSAMESE	ENGLISH	BENGALI	HINDI
107= 66.45%	50= 31.05%	1= 0.62%	3= 1.88%

BA 5TH SEMESTER

ASSAMESE	ENGLISH	BENGALI	HINDI
86= 51.49%	81= 48.50%	0	0

Total Students from both semesters in all mediums

ASSAMESE	ENGLISH	BENGALI	HINDI
193	131	1	3

Methodology:

The objective of our research is to investigate the medium of instruction which was followed by our degree students during their HSLC, HSSLC and degree courses. The quantitative type of research has been employed in this research. For this research the survey method has been used and the data was collected through questionnaires. The questionnaires were circulated amongst the students through Google Forms, and the HoD's of every department took utmost care to make sure that each student of their respective department received the questionnaires. 09 different types of questions were put before the students. The results obtained from the questionnaires were arranged in the form of table and graphs. The result of the survey reveals majority of the students belonged to Assamese medium, followed by English, Hindi and Bengali.

Nodal Department: DEPARTMENT OF ENGLISH

Date of Submission: 5TH DECEMBER, 2023

Key Highlight: Medium of Instruction during HSLC, HSSLC & Graduate Degree

Any Other Information: The survey was carried out by Mrs. Sangeeta Borah Bhuyan and Mr. Bhaskar Jyoti Bora; both are Assistant Professors' from the Department of English, Digboi Mahila Mahavidyalaya. The responses were collected and complied (in pie diagram format) by Mr. Bhaskar Jyoti Bora. The survey was carried out under the guidance of Dr. Pankaj Luchan Gogoi, Coordinator, IQAC.

Remarks: Out of 334, the total number of students that responded to the survey was 328; which is 98.20%. Hence, we can conclude that the findings of the survey are- correct, unbiased and authentic.

Dr. Sanjita Chetia

Principal

Digboi Mahila Mahavidyalaya

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education

(i) Institutional Initiative: The Department of Home Science trains its students to produce vermicompost. The training aims at orienting them with an avenue for self-employment.

(ii) Efforts: The college has introduced many add-on courses viz.

Beautician, PGDCA, Diploma in Computer Application, Advanced Diploma in Computer Application, Rural Development, Entrepreneurship Development, Organic Farming, Yoga, Graphic Design, Cutting and Dress Making and Weaving, Pre-School Teachers' Training, Creative Writing, Karate, Translation, Mass Media and Communication and Environmental Ethics to ensure outcome based education.

Apart from the add-on courses the college in this academic year (2022-2023) has taken three major steps for imparting skill development knowledge and training to the students as part of outcome based education:

1. A workshop on skill development was organized by IQAC on 19th April, 2023. Mr. Anjan Chowdhury, Director, Skillinfinity was invited as the Resource Person. In his deliberation he talked about various aspects of skill development and capacity building in India. He motivated the students to embark upon various enterprises and self employment avenues. He drew attention to the requisite training that a starter must undergo to successfully accomplish his works. Skill development and capacity building become huge potential for self employment and employment generation. The things required to harness this potential is to get adequately oriented with skills, finance, management and individual will power. Mr. Choudhury highlighted all this things much to the satisfaction of the participants.

2. IQAC in collaboration with Naandi Foundation organised employability skills training programme for final year students under Mahindra & Mahindra's CSR initiative named "Mahindra Pride Classroom". To encourage students towards this initiative, the Students' Union of the college was also taken as collaborator in the programme. Accordingly, a weeklong training programme "Mahindra Pride Classroom Training Programme" was organised by IQAC in collaboration with Naandi Foundation and Students' Union from 14th June 2023 to 20th June, 2023. Under this training programme necessary skills and knowledge like life skills, soft skills, communication skills, interview skills, presentation skills etc., were imparted to the students.

3. The college conducts skill development programmes

under the guidance of National Skill Development Corporation (N.S.D.C) and tries to become a skill hub on eight areas viz., diploma in baking, diploma in beautician, certificate courses in performing arts, weaving, mushroom cultivation, dancer, hand block printer and gym.

(iii) Good Practices:

(a) The college organized two programmes on Career. The first one was Awareness Programme on Agniveer Vayu Intake 02/2023 under Agnipath Scheme on 23rd March, 2023 organized in collaboration with Employment Exchange, Digboi, in which Mr. K. Nokte, the Employment Exchange Officer was the resource person. In this programme Mr. Nokte talked about the importance of getting the names registered in employment exchange in the recruitment process of various jobs. The Department of English in collaboration with and Students' Union and Alumni Association organised orientation programme on Civil services on 22nd June, 2023 where former Deputy Commissioner, Sivasagar, Assam Mr. Lakhinandan Gogoi (retired ACS) groomed the students towards civil services through encouraging deliberation.

(b) The Department of Philosophy organised a workshop on 20th May, 2023 on Professional Ethics for both the teaching and Non-teaching staffs. In this workshop resource person was Dr. Himadri Beman, Assistant Professor of BBA and Programme Coordinator, Centre for Management Studies, Dibrugarh University

(c) The college organized an awareness programme on breast cancer with Indian Red Cross Society, Margherita Sub-division branch on 15th June, 2023. In this awareness programme women from Digboi and Margherita attended apart from the students of the college and nearby Oil College for Nursing, Digboi. Dr. Lopamudra Das Roy, a US based distinguished cancer scientist and research professor was the resource person. She spread awareness about the disease in great detail. Students and other participants got enlightened about the disease by her deliberation and they removed their queries by interacting with her.

20.Distance education/online education:

Distance Education and Online Education:

1. Distance Education:

The College carries distance education in M.A. under Dibrugarh University in four subjects, viz., Assamese, Political Science, Economics and Sociology. The classes of this course are done both on offline and online modes. The enrolment of the students in 2022-2023 is Assamese 04, Political Science 02, Economics 02 and Sociology 12. There are four semesters in the course and each of the semesters has four papers. Interestingly, under graduate distance programmes under Dibrugarh University are also opened since December, 2022.

1. Online Education :

1. Online courses and programmes There are the possibilities of rendering vocational courses online in the college. The college accommodates its students in its auditorium or conference room to listen to the online sessions and lectures. Besides, the students attend the programmes online through their own gadgets like mobile or laptop as seen during the online classes in Covid-19 lockdown. Besides, the college has a computer lab with 33 computers which can accommodate vocational courses online. Students are encouraged to participate in virtual seminars, workshops, conferences, webinars etc. In the 2022-2023 they attended two online lectures given by Alumni. In the election of the year candidates were asked to campaign online for the first time in the history of the college or perhaps in Assam.

2. Online Technological Tools: The College uses technological tools substantially in its teaching -learning activities. The teachers share their notes and other study materials via whatsapp groups of their respective classes. Students are encouraged and trained to participate in online competitions. The college has provided smart board for faculties and teachers in order to increase the quality of technological tools for learning activities. Regular lectures and guest lectures are often accompanied by Power Point Presentation. In this regard, examples may be given from the awareness programme on breast cancer on 15th June, 2023 and "Mahindra Pride Classroom Training Programme" from 14th June 2023 to 20th June, 2023.

Extended Profile

1.Programme

1.1	11
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	747
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	276
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	268
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	26
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	26
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	26
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3559369.00
4.3 Total number of computers on campus for academic purposes	83

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Digboi Mahila Mahavidyalaya is affiliated to Dibrugarh University of Assam. The institution is adherent to the curriculum designed and prescribed by the parent university. In order to ensure effective curriculum delivery the college prepares an academic calendar at the outset of the year. The college class routine is prepared for smooth conduction of classes (both practical and theory) in regular mood. In compliance with the college class routine each department also prepares departmental class routine. Departments also keep record of the course distribution and faculty members prepare teaching plan for timely completion of the syllabus. Most of the departments conduct field studies and engage part time teachers and guest lecturers as per the need of the prescribed curriculum. There are also faculty exchange programmes of various departments of the college with the departments of other colleges. The departments arrange their classes and other academic activities through various online platforms like Zoom, Google Meet, WhatsApp etc as and when required.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dibru.ac.in/regulation-syllabi-of-ug-cbcs

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar of Digboi Mahila Mahavidyalaya for each year is prepared in strict compliance with the academic calendar prescribed by Dibrugarh University. The college academic calendar incorporates prefixed dates for upcoming internal examinations within the stipulated time referred by the university. Attendance of the students is strictly monitored for both online and off line classes. Mid time review regarding the completion of the syllabus is also conducted. The institution organizes talk programmes by the experienced experts and academicians from other institutions and universities for the sake of students preferably on the dates set in the academic calendar. Two sessional examinations are conducted for each semester and it is complemented by assignments, projects and viva-voce for the internal evaluation of the students. To encourage the students for being punctual and regular in classes and to promote library visit among the students, college authority gives award to the best performing students for that matter.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/11/1.1.2-Academic-Calendar-Merged-2022-2023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG

A. All of the above

programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

28

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number

of students during the year

643

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

643

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Digboi Mahila Mahavidyalaya follows the curricula prescribed by the parent university. At present the college runs the Choice Based Credit System. The ongoing curricula make the students aware about various, social, political and environmental issues. Although there is specific syllabus related environmental issues but some of the syllabuses also incorporate issues related to gender, human values/rights, ethics etc. Departments of political science, Philosophy and history etc., deal with the said issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

229

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/1.4.1-Feedbacks-2022-2023-Merged.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

330

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

167

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All the students have to attend a compulsory admission counseling

session on or before filling up the forms and selection of their honours programmes. The institution assesses the learning levels of the students in two ways at the time of the commencement of the classes. Students enrolled in various disciplines are identified as slow and fast learners based on their +2 marks and the entry level entrance test conducted by each department. This helps to identify the slow learners and to design special remedial classes to bridge the gap between the slow learners and the fast learners. The teachers of the respective departments extend full support in classifying the students with reports based on observation and class tests. Moreover, the wide range of continuous assessment components include Daily Home Assignments, Class Assignments, Seminars and Group Discussions, Additional Assignments, Class Tests, Projects, Field trips and attendance enable the effective assessment of the learning levels of the students.

In addition, teacher-student interactions, reports of HoDs' and Parents Teachers'-meetings also help in identification of different levels of learners. Faculty members and various committees regularly review the academic progress and counsel students to improve their performance to ensure their academic growth.

File Description	Documents
Link for additional Information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/2.2.1-Additional-Information-Merged-2022-2023.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
747	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Digboi Mahila Mahavidyalaya practices a teaching process which focuses on imparting education through a student centric approach. This approach helps to transform students from being passive recipients to active and involved stakeholders. It boosts their confidence in academic pursuits. Since students vary in their ability to comprehend, it is not possible to address the needs and expectations of individual students in conventional classrooms. Hence, the college facilitates learning by allowing each individual student to comprehend at their personal level by experiential, participative and problem solving methodologies:

1. Experiential Methodology: Project works and Field Projects in given subjects are encouraged. Participation in competitions at various levels- college, state and national, is also encouraged.

2. Participative Methodology: Village Adoption, Tree Plantation, Swatchh Bharat Abhiyaan, Blood Donation and Health Awareness Camps, Legal Awareness Programmes etc., by different agencies of the college like NSS, NCC, Women Cell, Alumni Association, etc., are part of Participative Learning. Besides, collaborative works with Lions Club, Rotary Club, Red Cross etc., also constitute participative learning.

3. Problem Solving Methodology: The problem solving learning was catered to the students of the college in Employability Skills Training Programme for Final Year Students under Mahindra & Mahindra's CSR initiative Mahindra Pride Classroom on offline platform from 14th June, 2023 to 20th June, 2023. The programme was organised by Naandi Foundation in collaboration with IQAC and Students' Union of Digboi Mahila Mahavidyalaya.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/2.3.1-Additional-Information-2022-2023.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Digboi Mahila Mahavidyalaya makes intensive use of ICT-enabled tools for effective teaching and learning process. The faculty members use

ICT enabled classrooms with LCD projectors, Wi-Fi connectivity, software, Power Point Presentations and the like to expose the students to advanced knowledge and practical learning. The college takes measures to ensure cleaner environment, and hence deploys the Go Green method, among others, by saving papers through the extensive use of ICT resources and other computing and storage facilities such as Cloud based Google Drive. Apart from conventional classes, the teachers use virtual platforms like Google Meet, Google Classroom, Zoom, WebMax etc., for their classes. Virtual platforms are also used to access overseas resource persons for different programmes. The college has a computer lab with 31 computers through which courses like PGDCA, ABCA, ADCS etc. are taught. Study materials and information like routine, syllabus etc., are shared through WhatsApp groups and emails. Projectors are installed in a few classrooms to incorporate new pedagogies in the teaching-learning process. The students and faculties make use of ICT tools for instantaneous communication and information dissemination. The college has a digital classroom for better procurement of knowledge.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/10/2.3.2-Use-of-ICT-Enabled-Tools-2022-2023.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Digboi Mahila Mahavidyalaya follows a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 2 Sessional Exams mandatorily in each semester. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of sessional exam is shown to students for their observation.

The concerning subject teacher keeps the record of all internal exams, e.g., sessional exam, assignment and attendance. The mark of internal exams is sent to the university, as it is a secret data. Its marks are not shown to students. The internal assessment is a done out of 20 marks which is sent to Examination Branch of the University and it figures with the marks of the End Semester.

File Description	Documents
Any additional information	View File
Link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/10/2.5.1-Mechanism-of-internal-assessment-2022-2023.p

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For complete transparency and fair practice, examinations are conducted within the set time limit of the university and with the appointment of externals. All examinations are held under the surveillance CCTV cameras and the visuals are closely monitored by the Principal who is Officer-in-Charge and other members of the conduction committee. For practical examination of Home Science and Education, university assigns an external examiner for each from other colleges of the university. University examinations' results may be challenged by scrutiny / re-evaluation / RTI. Forms for scrutiny / re-evaluation / RTI are shared by the university within 10 days from the declaration of results. A student having doubts in marks fills the form with a nominal exam fees (Rs.10). Scrutiny process is for checking of total marks and for any unchecked portion in the answer sheet; whereas re-evaluation process is carried out by re-evaluation of answer sheet by another faculty member. This whole process is conducted in such a way that the aggrieved student gets

updated with the result within a couple of days. It is a time-bound process and is also convincing as its being done with care and responsibility.

File Description	Documents
Any additional information	View File
Link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/2.5.2-Additional-Information-2022-2023.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The freshers are inculcated with the programmes and outcomes at the time of admission through counseling. After admission they are oriented with it through induction programme. Teachers of the departments introduce the students with various dimensions of the syllabus and outcome of the programme and course at their introductory lectures. They talk about these topics at the beginning of each semester. Hard and soft copies of the syllabus along with the question papers are available in the departments for ready reference.

Apart from the regular classes special classes are arranged for the improved performance of the students by inviting guest faculties. Experts are also accessed virtually off and on. Students are also taken out to attend academic exercises like seminars, workshops, conferences, field works, projects, practice teaching and internship etc.

In order to create a healthy academic atmosphere the college awards the first class holders with a citation. Dr. Rajendra Nath Memorial Award, which carries Rs. 5000/ (Five Thousand) and a citation, is awarded to the best graduate of the college each year.

Students can pursue M.A., B. Ed, vocational courses, civil services, law, journalism, self-employment etc., after the completion of the course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/2.6.1-Additional-Information-2022-2023.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes and Course Outcomes are measured by using various indicators throughout the semester of the academic year. The faculty members record the performance of each student through a continuous evaluation process. They give home assignments to the students, conduct internal tests, projects, field studies, seminars and workshop, etc. Some of the key indicators of measuring attainment are:

1. End Semester University Examination
2. Internal Assessment
3. Practical Assessment/ External Assessment
4. Result Analysis
5. Internships and Placements

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/10/2.6.2.-Attainment-of-Programme-Outcomes-and-Course-Outcomes-1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

159

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/2.6.3-Annual-Report-2022.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/09/2.7.1-STUDENTS-SATISFACTIO-SURVEY-REPORT.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

25000.00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/10/3.1.2-Grant-sanction-letter-of-Sanjib-Dutta.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

07

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are a part of Digboi Mahila Mahavidyalaya's multi-dimensional approach and commitment to education at large. The college participated in a variety of local and external activities during the previous academic year. The college carried out these through NSS, NCC, and IQAC and college departments. Of these, NCC carried out a cleanliness drive on 17th November, 2022 at Nazirating, Digboi. Further, on 23rd November, 2022 a cleanliness drive programme was organized by NCC Unit and IQAC to clean the college campus and local area of Muliabari, Digboi. The NCC cadets of Digboi Mahila Mahavidyalaya, on 17th November, 2022 organized a cleanliness drive programme at Nazirating, Digboi. Similarly, the NSS Unit carried out extension activities in organizing a week long special camp in Dhekiajan village from 3rd April, 2023 to 8th April, 2023 to create awareness on varied issues like environmental awareness, entrepreneurship skills, importance of physical health and yoga. IQAC, Digboi Mahila Mahavidyalaya organized a legal awareness programme to sensitize the rural women of Bapapung, Digboi on 'Domestic Violence Act, 2005'. Departments like Home Science have organized mushroom cultivation to augment the entrepreneurial skills of people, organized a free health camp and facilitated a blood donation camp.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/3.3.1-Additional-Information-Merged-2022-2023.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

05

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

29

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure and physical facilities for teaching and learning viz, classrooms, laboratories with adequate apparatus and computing equipments. There are 19 classrooms in the college. The college has adequate number of classrooms and separate rooms for each department also. The classrooms of the college are furnished with desks, benches, blackboards, ceiling fans, lights and good ventilation etc. The college has two well-equipped laboratories attached to the departments of Education and Home Science. These laboratories are well maintained by the faculty members of the respective departments with the help of their laboratory bearers. There are 32 computers in the computer laboratory which are used by the college students. Five numbers of projectors are available for demonstration in ppt mode.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/4.1.1-Additional-Information-2022-2023-Merged.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college organizes different cultural activities for the students. There are various instruments for singing in the college such as tabla, harmonium, guitar, etc. For games and sports—the

college has basketball, badminton, volleyball courts and Table tennis board. The college provides the students with necessary equipments for sports like carromboard, chess, football, shotput, javelin etc. There is also a provision of multi-gym for the students. The sports equipments are kept in the custody of the students' union. It is also entrusted with the responsibilities of the upkeep of the quipments. The sports wing of the students' union is also responsible for the regular maintenance of the equipment. There is also yoga centre in the college with a clean and hygienic atmosphere which is regularly used for the students' health benefits. There are various quiz and debate competitions that are organized by various departments. In addition, the college has signed a MoU with Indian Oil Corporation (Assam Oil Division) Digboi to use their land adjacent to the college as a playground for sports like race, football, long jump, high jump etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/4.1.2-Additional-Information-2022-2023-Merged.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/4.1.3-Additional-Information-2022-2023-Merged-2.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1751941.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library automation has been underway since 2016. In the previous years it was done with SOUL (Software for University Libraries) 2.0. In the present academic year, 2022-2023 it is done under SOUL 3.0. Barcoding of books is also going on. Biometrics is installed for attendance of the faculties in library. Smart classroom of the college is also housed at the college library. Identity cum library cards of the students are also being digitally processed where barcodes of the students are printed. Earlier library cards were manually issued to them.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/10/4.2.1-Additional-Information-Merged-2022-2023.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

183263.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

33

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college regularly updates its IT facilities to ensure the smooth functioning of academic-cum-administrative works. The ICT committee is formed with two faculty members to monitor IT facilities and internet connectivity. The task of software updating and antivirus installation is undertaken by the ICT regularly. Besides, the

departments are provided with a laptop for academic pursuance. The college has 01 computer lab with 32 computers and 01 smart classroom. Besides, projectors are used to render presentations and conduct classes at college auditorium and conference halls. Currently, the college provides a Wi-Fi facility for the entire college campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/4.3.1-Additional-Information-2022-2023.pdf

4.3.2 - Number of Computers

83

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1807428.00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. **Laboratory:** The college has two well equipped laboratories attached to the Departments of Education and Home science which are primarily maintained by the respective departments. These laboratories undergo upgradation from time to time as and when required.

2. **Library:** The functioning of the library along with its regular updating of the software is looked after by the librarian with the help of the technical experts from outside. The library's stock of books and their circulation are regularly maintained by an experienced staff under the supervision of the librarian.

3. **Sports:** Various sports accessories, musical instruments, loudspeakers and sound system, etc. is maintained by the college authority. The gymnasium is maintained by the participating students themselves under the supervision of the trainer. But in case of any repairing or replacement of any constituent part technical experts from the supplying farms or agencies are engaged.

4. **Classrooms:** During semester break the repairing of the damage furniture along with the doors and windows are taken up. The college authority handles the maintenance of all the classrooms including cleansing before reopening of the college after semester break. Repairing and replacement of electrical applications take place from time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/10/4.4.2-Additional-Information-2022-2023.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

310

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/5.1.3.-Additional-Information-Capacity-building-2022-2023.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

224

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

224

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

06

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

07

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Digboi Mahila Mahavidyalaya has students' representation in its many academic and non-academic activities and committees thereto. For this, the college takes measures to form its Students' Union by holding election each year as per the guidelines of the Election Commission of India. The college has eleven secretaries in its union who take care of their respective portfolios. General Secretary and other office bearers of Digboi Mahila Mahavidyalaya Students' Union are accommodated in six different committees which include Anti-Ragging Cell, Sexual Harassment Committee, Grievance Redressal Cell, RUSA Committee, Divyanga Enquiry and Information Committee and IQAC. The representation of the Students' Union in these committees is dependent upon their prescribed guidelines. These committees are headed by the Principal and assisted by the senior and experienced teachers of the college. All the committees had worked extensively for the development of the college and the students' community at large. Strict and vigilant role are played by the student representatives and they ensure no student is harassed or exploited in any form by anyone. The experience and exposure gained by the students of the college or the members of the union will definitely be an added advantage in many aspects for their lifetime.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/5.3.2-Additional-Information-Merged-2022-2023.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college has contributed significantly to the development of the college through different activities. On virtual platform the alumni addressed the present students on two occasions. Virtual talks on "Legislative and Constitutional Initiatives for Women Empowerment" on 28th January 2023 and on 'Onupreronar Utkhoh Hisape Dr. Rubul Maotor "Muru Eta Hopun Ase"' on 17th February, 2023 were organized. Along with IQAC and Women Cell, the Alumni Association organized gender sensitization programme on "Understanding Gender beyond Binary and Inclusivity" on 24th April, 2023. With them it collaborated in organizing a Legal Awareness Programme on "Domestic Violence Act, 2005" on 8th June, 2023 at Bapapung. It collaborated with IQAC, Department of English and Students' Union in organizing an Orientation Programme on Civil Services on 21st June, 2023. With them it collaborated in organizing One Week Workshop on "Spoken English" on 22nd June, 2023 at college. It organized with IQAC in Essay Writing Competition on "Covid 19" amongst the current students of the college on 20th June, 2023 and gave away the prizes on the Annual Alumni Meet on 28th June, 2023. The Alumni contributed more than one lakh rupees to its account for the development of the college.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/5.4.1-Additional-Information-1-2022-2023-Merged.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the college is done in accordance with its vision and mission. It takes measures to adhere to its vision and mission in letter and spirit in its administrative, academic and non-academic activities. The abiding vision and mission of the college are:

VISION:

To build a college of excellence for women.

To enable students to be complete women, in every sense of the term.

MISSION:

To make the students aware of-

1. The basic concepts embedded in the Constitution of India viz. national integration, secularism etc.

2. Social, political, economic and environmental problems of the state as well as the country.

3. The importance of preserving local traditions, art and culture of the North-East in particular and India in general.
4. To prepare, equip and enlighten students to meet the demands of the present including I.C.T.
5. The importance of co-curricular activities and its necessity for self-employment.
6. Knowledge and skill through curriculum for better future life.
7. The importance of being holistically fit for the present day competitive world.
8. Value-based education and to produce morally good students.
9. Ideas of scientific outlook, progressive humanistic approach to life, work culture, discipline, commitment to the social responsibility etc.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/6.1.1-Additional-Information-2022-2023.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the main administrative officer of the college. Currently the institution has a total number of 11 departments and each one of them functions as an independent academic unit to a large extent. The departments prepare course plan, lesson plan, teaching plan and workload as per the departmental requirements. Matters related to internal evaluation such as attendance of students, setting of sessional test question papers, conduction and evaluation of internal tests, design and development of question bank, inviting eligible external examiners etc. are done independently by the departments. Departments are provided with full autonomy to plan and organize conferences, seminars, webinars, workshops etc. and the budgets prepared by the respective departments for the same are generally approved by the principal. Departments are given autonomy

to select students for Honours and Generic courses and all the HoDs are ex-officio members of the admission committee. Moreover, formation of different committees comprising of teachers and delegation of power and functions thereto ensures decentralization of the governance of the college. In some committees, students, ex-students, parents, and other stakeholders are also accommodated. The college authority tries to make its governance decentralized, inclusive and participative to make its functioning reachable to all.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/6.1.2-Additional-Information-2022-2023-Merged_compressed.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has deployed a strategic plan for the evolution of the overall academic atmosphere of the college. In academics, the teachers are made accessible both online and offline to meet the academic needs of the students. To accommodate new classes of Four Year under Graduate Programme (FYUGP) of NEP, 2020 under Dibrugarh University, a building commissioned under RUSA has been built in the college premises. Another building for the same purpose is being built under MLA led fund. The library has been specifically upgraded in terms of automation, viz, SOUL has been enhanced from 2.0 to 3.0, and biometric has been installed to record the attendance in the library for the faculties. In terms of co-curricular activities, 21 value added courses sanctioned under Dibrugarh University are implemented for the students to create a skill hub in the college. Apart from the existing distance course under Dibrugarh University, another nodal centre of distance education under Krishna Kanta Handique Open University, Guwahati, is being introduced for students. In terms of extra-curricular activities, the students are constantly motivated and trained to participate in different literary, cultural and sports events. Group insurance under LIC is done for all the students of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/6.2.-1-Additional-Information-Merged-2022-2023.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has many institutional bodies wherein the Governing Body, constituted by the government of Assam, is at the topmost position in the hierarchy. It has Internal Quality Assurance Cell (IQAC) constituted under the guidelines of NAAC. It has Teachers' Unit, an affiliate to Assam College Teachers' Association (ACTA). It has a Benefit Fund for its teaching and non-teaching staff. There is a Students' Union formed by general election held in strict compliance with the guidelines of Election Commission of India. Moreover, the college has many committees and subcommittees for its various functioning. All of them display their efficacy and efficiency in their policy formulation, administrative set up, appointments, service rules, procedures etc.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/6.2.2-Additional-Information-2022-2023.pdf
Link to Organogram of the Institution webpage	https://digboimahilamahavidyalaya.org/administration/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. The college has welfare schemes like the 'first aid and emergency medical facilities' to provide emergency health care services to the members of teaching and non-teaching staff. The college has Staff Benefit Fund run by the teaching and non-teaching staff members of the college which provides emergency financial help to the members at a nominal rate of interest. It also provides general loan to its members. There are provisions for Maternity Leave, Child Care Leave etc. besides casual and earned leaves for all teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/11/6.3.1-Additional-Information-Merged-2022-2023.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows Performance Appraisal System for teaching and non-teaching staff as per the guidelines provided by the University Grants Commission and Higher Education Department, Govt. of Assam. As per clause 26 of Assam College Employees (Provincialization) Rules, 2010 the Personal Appraisal Report is prepared by the recording, reviewing and accepting authority. In pursuance to Government notification No.AHE.162/2012/Pt/46, Dt. 13th November, 2013 and AHE.162/2012/Pt/47, Dt. 13th November, 2013, of the Government of Assam, the Internal Quality Assurance Cell (IQAC) of the institution invites applications from the faculty members in the prescribed PBAS Proforma for promotion under CAS of UGC, which are verified and checked by the IQAC and the Principal and forward the same to the Departmental Promotion Committee, comprising of the VC Nominee and Subject Experts from the affiliating University. The verified files are sent to the Director of Higher Education, Government of Assam for necessary action. The Performance Appraisal System of non-teaching staff is followed as per the Assam Govt. Employees' Service Rules.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/11/6.3.5-Additional-Information-Merged-2022-2023 Compressed.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit of the college is done by a Chartered Accountant every year. Audited accounts include General Fund, Development Fund, Library Fund, UGC Grant Fund etc. The Head Accountant prepares the Receipt/Payment Register on a day-to day basis which is scrutinized by the Firm (Chartered Accountant) within a stipulated time. At the end of the audit, the firm hands over the Balance Sheet to the College authority. The External (Government) Audit is conducted by Government Appointed auditor(s) deputed from the Director of the Local Accounts, Government of Assam.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/Audit-Report-2022-2023.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

23.5 lakhs

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds:

The major source of income of the college comes from the Government of Assam. The other important sources of income are different types of fees collected from the students. Apart from the funds received

from the Government of Assam, the college receives funds from UGC, ICHR, ICSSR etc. to organize national seminars, research projects and other academic activities. In addition, UGC and RUSA are the major agencies for funding infrastructural development of the college.

Utilization of funds:

Salary expenditure is meted out from the funds received from the Finance Department, Government of Assam. The college organizes National Seminars from the funds received from UGC, ICHR and ICSSR. For infrastructural augmentation, the college receives funds from UGC and RUSA. The college depends on government for granting scholarships to of the students. Expenses for library and e-resource and salary of nonsanctioned posts are meted out from the Development Fund of the College.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/Audit-Report-2022-2023.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell has chalked out the following two things for institutionalizing the quality assurance strategies and processes:

1. **Division of Criteria:** The IQAC accommodates each and every faculty member in its activities. Hence, it has evolved an inclusive policy by including faculty members in all the seven criteria. Each of the criteria is headed by a convenor and a few members. The convenor and the members of one criterion cannot become the part of another criterion. The convenor and members of each criterion collect and record its required data and finally submit the filled-up criterion to the IQAC Coordinator for the preparation of AQAR and SSR. The IQAC Coordinator meticulously looks into the workings of each criterion and its data and finally prepares the AQAR and SSR.
2. **Updation and Briefing of IQAC Activities to the Staff and the**

Governing Body: The IQAC convenes meetings at regular intervals to streamline its overall workings and to get fresh suggestions thereto. The meetings are convened in between IQAC and the staff, IQAC and its different criteria, and IQAC and different stakeholders. The IQAC Coordinator remains in constant touch with the GB for successful conception and materialization of its multifarious works.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/6.5.1-Committees-Merged-2022-2023.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC, through its different set ups, ensures the review of its learning process, structures and methodologies of operations and learning outcomes at regular intervals. This review process is done through meetings between the Principal and the staff soon after the declaration of results. The admission, academic, routine, career counseling and entry in job committees etc., especially look into these matters. Besides, the Parents-Teachers' meetings review the learning process and outcomes to a great extent. The alumni association, too, highlights these matters in its agenda. These committees and other stakeholders evolve structures and methodologies for the consistent improvement of the college. IQAC of the college closely observes the fresh ideas implemented in reputed colleges, universities and institutes and tries its best to replicate the feasible of them in the college.

IQAC of the college has signed a number of MOU's with nearby colleges and reputed universities in Assam. The resource persons from these institutes are accessed by the college both online and offline. Along these lines, the Vice Chancellors from GIMT and Assam Agricultural University engaged with our students. IQAC has also initiated teachers and students exchange programmes with the institutes having MOUs with it.

File Description	Documents
Paste link for additional information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/6.5.2-Additional-Information-2022-2023.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above
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File Description	Documents
Paste web link of Annual reports of Institution	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/12/2.6.3-Annual-Report-2022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There are a number of new CCTV cameras installed at strategic locations to ensure student safety through constant monitoring and surveillance of the college campus.

For the purpose of promoting gender justice and inclusiveness, a gender binary and inclusivity awareness workshop was conducted for students, on 26th April, 2023.

To identify work opportunities for housewives, a seminar sponsored by the National Women's Commission was held in the college on 5th November, 2022.

A two-part campaign on breast cancer awareness was organized by Women Cell and NSS Unit of the college on 21st October, 2022 and 15th June, 2023.

To inculcate a positive outlook towards life, a psychological counseling for students was organized by the Department of Philosophy on 25th March, 2023.

Three legal awareness programmes were conducted in the college- to sensitize students of the legislative and constitutive measures for women empowerment, the second on Sexual Harassment at Work and its Redressal, the third on Domestic Violence Act, 2005.

College hostel boarders were given training on skill development for women empowerment.

Four-day celebration of International Women's Day (8th March 2023-11th March 2023) recognizing and celebrating the achievements of women in the areas of social, economic, political, and cultural life.

File Description	Documents
Annual gender sensitization action plan	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/10/7.1.1-Annual-Gender-Sensitization-Action-Plan-2022-2023.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/10/7.1.1-Specific-Facilities-for-Women-2022-2023.pdf
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The solid waste of the college, including its two hostels (the new hostel is within the campus of the college) is collected by the Digboi Municipal Board on their garbage carrying vehicle on a daily basis. The degradable waste collected from the garbage bins installed at different locations of the college is used for vermin-compost, for which necessary arrangement of a rectangular tank is in place within the campus of the college. The responsibility for the upkeep of the tank is vested on the chowkidar of the college who stays within the campus. Red, Blue, yellow and green garbage bins are installed at various corners of the college to ensure a clean environment within the campus and at the same time, in order to make the college a plastic free zone and environment-friendly. Nine incinerators in the hostels and campus of the college are installed and both are in a functional state.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://digboimahilamahavidyalaya.org/wp-content/uploads/2023/11/7.1.3-Geo-Tagged-Photographs-of-the-Waste-Management-facilities-2022-2023-1.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

A. Any 4 or all of the above

with ramps/lifts for easy access to classrooms.
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.
 Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to maintaining inclusive environment. Students from diverse background, irrespective of caste, creed and religion get admission every year as per the norms and reservation rules (SC/ST/OBC/MOBC) of the government of India. Free admission is provided to underprivileged as per Government norms. The college encourages students to avail SC/ST/OBC/MOBC/ Minority scholarships. At present, the college provides MIL courses in Assamese, Bengali and Hindi. The college has put English and Assamese languages as the medium of instruction at the UG level to encourage regional students as well as students from other states. Apart from the academic administration, the college organizes several cultural events of regional and national importance. The regional events like Shilpi Divas, Rabha Divas, International Yoga Day, Hindi Divas, the Birthday of Bhupen Hazarika etc. to promote regional culture. College Week is organized every year where students are given equal opportunities to showcase their diverse cultural ethos and practices at different cultural programmes and competitions under the aegis of Digboi Mahila Mahavidyalaya Students' Union.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The inculcation of constitutional values amongst its staff (teaching and non-teaching staff) and the students is of utmost priority of the college. The college ensures that the students, in particular, be aware of the constitutional rights and duties apart from its spirit. Through its different agencies- IQAC, NCC, NSS, Women Cell, Alumni Association etc., the college tries to create politically conscious, patriotic, responsible citizens for the future of India. The celebration and observation of the spirit of the constitution of India will constantly remind the students about their duties, responsibilities and sacrifices to be made for the nation.

In the academic year 2022-2023, the college observed and celebrated the following national and international commemorative days, events and festivals to instill the spirit and essence of the respective days amongst the students:

1. Jatiya Sangeet and Rastriya Sangeet
2. Mother Language Day
3. Professional Ethics Programme
4. World Environment Day
5. Legal Awareness Programme
6. Gender Sensitization Programmes
7. National Voters' Day
8. Republic Day

9. Independence Day

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college observes and celebrates various national and international commemorative days, events and festivals to instill the spirit and essence of the respective days amongst the students. These days and events are celebrated to instill love for the nation and the world. The underlying purpose of the celebrations and observations is to express love and respect for humanity at large, and become responsible citizen of the country and the world. Different agencies of the college - IQAC, NCC, NSS, Women Cell, Alumni Association; different departments, collaborative partners etc., observe and celebrate these days and events at our college. In

the academic year 2022-2023, the college observed and celebrated the following national and international days and events:

- 1.Silpi Divas (17th January)
- 2.National Voter's Day (25th January)
- 3.Republic Day (26th January)
- 4.International Mother Language Day (21 February)
5. International Women's Day (8th March)
- 6.Students' Day (31st March)
7. World Environment Day (5th June)
- 9.Rabha Day (20th June)
- 10.International Yoga Day (21st June)
- 11.Independence Day (15th August)
- 12.Teacher's Day (5th September)
- 13.Lachit Divas (24th November)
- 14.Sukafa Divas (2nd December)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Dibrugarh University Intercollege Youth Festival, 2022

The event was held on February 1, 2, 3 and 4, 2023. This is the biggest festival amongst the colleges affiliated to Dibrugarh University. Digboi Mahila Mahavidyalaya is the first women college in Assam to hold this mega event. The objective of the event was not only to become the hub of literary and cultural activities but also give the localities, the stakeholders of the college, an opportunity to earn. To everyone's satisfaction, the event was organized successfully with meticulous planning and execution taking everyone - staff, students, alumni, government, public, and media on board.

Weaving

Weaving is run as an add-on-course by the department of Home Science. The objective of this course is to continue, sustain and perpetuate the legacy of handloom and textile in Assam, and contribute to employability. By popularizing this age-old craft amongst the young generation through training (developing skills) it paves the way for self-employment. The trainees are oriented with modern equipments, diversification of products, advertisement and marketing, accessing public and private support etc. The students have shown their growing interest in the course and have started weaving many items - traditional and modern, used for college and put on sale.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Digboi Mahila Mahavidyalaya has set a bench mark in the academic history of Assam by being the first women college in Assam to host Dibrugarh University Inter-College Youth Festival in its premises. The mega event is organized amongst the colleges affiliated to Dibrugarh University each year. In February 1,2,3 and 4, 2023 Digboi Mahila mahavidyalaya organized it with great fervour, splendour and success. It is pertinent to mention that out of 177 colleges affiliated to Dibrugarh University, Digboi Mahila Mahavidyalaya is the first women college in Assam to host the Youth festival. This inter-college festival witnessed participation from 63 colleges across Assam with 1363 students registering for various events. There were 43 events, including cultural events, debate and literary

etc.,with 45 judges from across the state. The events were held simultaneously across Digboi at 5 venues (auditoriums) -- college auditorium, another makeshift auditorium at college, Bihutoli, Luit Silpi Samaj and Golden Jubilee Complex. During the programme the planning and management was executed with meticulous care by the organizing committee. Reception, accommodation and food were dealt with utmost care much to the satisfaction of the contingents of the colleges and the public. The media also covered the event substantially.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college endeavors to achieve development and exchange of academic ideas on relevant social problems. In this regard, the institute aims to organize international seminars and conferences of academic rigor to create platforms for knowledge creation. To strengthen research infrastructure and ecosystem, the college will encourage its staff to pursue major and minor research projects under various agencies. By facilitating training and certificate, the college is committed to make the college a skill hub and increase the employability potential of our students. Courses like weaving, baking, beauty therapist etc., are underway. Further, the college will introduce more add-on courses to create a nodal center for skill development and vocational training. Our institute will also chalk out strategies to market the skill products of the students. The college envisages to introduce biometric for faculties and students in the library as a novel part of automation project of the college library. It plans to celebrate Librarians' Day each year. LGBT community people will be invited to the college for gender sensitization. Smart classroom at the top floor of the library will be initiated. The two under construction classrooms' buildings -- one under MLA led fund and another under RUSA fund will be completed.