

## ACTION TAKEN REPORT

Date	Agenda of the Meeting	Action Taken Report
07-09-2021	<ol style="list-style-type: none"><li>1. Discussion on submission of AQAR for the session 2020-21</li><li>2. Future planning (with reference to the G.B. meeting held on 23-08-2021)</li><li>3. Discussion on various Committees' reports and their upgradation</li><li>4. Numbering of the various item with fund details</li><li>5. Online class and online feedback</li></ol>	Preparation of AQAR, 2021 expedited . Future Planning with reference to the G.B. meeting 23-08-2021 figured out. Various committees' reports taken care of, various items with fund details done, online classes held and online feedback taken as well.

*N. Borah*  
07/09/21

(Dr. Niva Borah)

Principal I/C **Principal**  
Digboi Mahila Mahavidyalaya

Digboi Mahila Mahavidyalaya

*Ratnadeep Purkayastha*

(Dr. Ratnadeep Purkayastha)

Coordinator, IQAC

Digboi Mahila Mahavidyalaya

**Co-ordinator**  
**IQAC**  
**Digboi Mahila Mahavidyalaya**

## ACTION TAKEN REPORT

Date	Agenda of the Meeting	Action Taken Report
29-11-2021	<ol style="list-style-type: none"><li>1. Review of the preparation for submission of AQAR for the session 2020-21</li><li>2. Discussion regarding new IQAC 7 criteria committee and new co-ordinator</li><li>3. Approval of the draft AQAR 2020-21</li><li>4. Various career counseling programme /philosophical counseling introduction of new courses (idea from new teacher )</li></ol>	AQAR, 2021 reviewed and approved. Dr. Pankaj Luchan Gogoi, Assistant Professor of English unanimously selected as the new IQAC Coordinator owing to the resignation of Dr. Ratnadeep Purkayastha from the post due to health reason. Measures taken for the introduction of new courses i.e., add-on courses.

*L Borah*  
29/11/21  
(Dr. Niva Borah)  
**Principal**  
Principal I/C  
Digboi Mahila Mahavidyalaya  
Digboi Mahila Mahavidyalaya

*Ratnadeep Purkayastha*  
(Dr. Ratnadeep Purkayastha)  
Coordinator, IQAC  
Digboi Mahila Mahavidyalaya

**Co-ordinator**  
**IQAC**  
Digboi Mahila Mahavidyalaya

## ACTION TAKEN REPORT

Date	Agenda of the Meeting	Action Taken Report
05-03-2022	"The Current Status of the College IQAC"	Academic calendar prepared, proceedings of two previous IQAC meetings prepared, no change made in present IQAC committees, submitted AQAR reviewed, college website updated, students satisfaction survey done and the alumni association of the college registered under Registration of Societies Act xxi, 1860 on 30-04-2022



(Dr. Sanjita Chetia)

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(Dr. Pankaj Luchan Gogoi)

Coordinator, IQAC

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## ACTION TAKEN REPORT

Date	Agenda of the Meeting	Action Taken Report
08-04-2022	"The Expediting the Works of the College IQAC"	College IQAC works expedited. Canteen man replaced. Self-Help-Group "Pragati" is given the ownership of the canteen.



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## ACTION TAKEN REPORT

Date	Agenda of the Meeting	Action Taken Report
18-05-2022	"Submission of Individual Criterion Report to IQAC"	Problems relating to the preparation of the of Individual Criterion Report to IQAC are discussed and addressed accordingly.



(Dr. Sanjita Chetia)

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(Dr. Pankaj Luchan Gogoi)

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