

Proceedings of the IQAC meeting held on 05 -02-16

The IQAC meeting held on 05-02-16 under the chairmanship of Dr (Mrs) Anima Gogoi, Principal-in-Charge of the college

AGENDA.

1. Acceptance of the proceedings of the earlier meeting
2. Selection of a new coordinator of IQAC.
3. Academic calendar.
4. Pay revision of the non sanctioned staff.
5. Appointment of new permanent Principal.

Agenda 1:

The proceeding of the previous meeting, after deliberations on it, was accepted by all the members present.

Agenda 2:

The Principal (i/c) informed that after the retirement of Mr Nakul Gogoi, the coordinator of the IQAC of the college on 31.01.2016, Dr Jovial Kalita appointed as the coordinator of the IQAC, and accordingly, he took charge on 2.2.2016.

Agenda 3:

The decision was taken to prepare an academic calendar for the college in line with the academic calendar of the University for the session 2016-17.

Agenda 4:

The Teachers' Unit of the college raised the issue of revising the pay-structure of the non-sanctioned staff of the college, both teaching and non-teaching. This was brought to the notice of the IQAC, which in its turn, discussed the matter and informed all present that the GB of the college had suggested to constitute a committee to revise the pay-structure of the non-sanctioned employees of the college. Dr Prabhat Sarmah and Mrs. Jayasree Chakraborty had been appointed for this purpose.

Agenda 5:

Through this meeting, the coordinator of the IQAC requested the Principal (i/c) to raise the issue in the GB, the matter of appointing a permanent Principal at the earliest possible time.

The meeting ended with the vote of thanks offered by the coordinator of the IQAC.

Dr Anima Gogoi
Principal (i/c) & Chairperson IQAC
Digboi Mahila Mahavidyalaya

Dr. J. Kalita
Co-ordinator, IQAC
Digboi Mahila Mahavidyalaya