

OFFICE OF THE PRINCIPAL



# DIGBOI MAHILA MAHAVIDYALAYA

[ Estd : 1981 ]

DIGBOI :: 786171 ( ASSAM)

Regd. No. 838

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Ref. No. – DMM/Prin/SAP Ins./ 2020-26

Date : 28-07-2020

To

Dr W G Prasanna Kumar  
Chairman, MGNCRE  
Department of Higher Education  
Ministry of Human Resource Development  
Government of India

**Subject:** Online Workshop on Swachhta Action Plan

Dear Sir,

Thank you for organizing the online workshop on Swachhta Action Plan.

A Swachhta team is formed and the details of the team are mentioned in Swachhta Action Plan proforma attached as enclosure with this letter.

Thanking you

With Regards

Signature

Dr. Arun Ch. Sarmah  
Principal  
Digboi Mahila Mahavidyalaya

**Principal**  
**Digboi Mahila Mahavidyalaya**

**RECOGNISED SAP (SWACHHTA ACTION PLAN) INSTITUTION****Ministry of Human Resource Development****Government of India****Date: 28-07-2020**

1.	Name of Institution	DIGBOI MAHILA MAHAVIDYALAYA
2.	Address of the Institution	MULIABARI, DIGBOI
3.	Name of Principal/Hol (Chairman SAP Club)	DR. ARUN CHANDRA SARMAH
4.	Contact Number (WhatsApp Number)	8638399405
5.	E Mail ID	digboimmv@rediffmail.com dr.arunchsarmah50@gmail.com

**Proposed Swachhta Action Plan Activities post COVID 19**

#	SAP AREA	PROPOSED ACTIVITIES FOR THE TEAM	FACULTY COMMITTEE MEMBER NAME, CONTACT NUMBER, EMAIL
1.	<b>SANITATION AND HYGIENE</b>	<ul style="list-style-type: none"><li>● Post COVID19 Sanitation Measures and Drill</li><li>● Clean and functional toilets (365x24)</li><li>● Safe drinking water (365 x24)</li><li>● Clean surroundings</li><li>● Clean buildings/rooms</li><li>● Planting local, resilient trees that ensure water table is not eroded</li></ul>	Convener: Dr. Smita Rani Saikia <a href="mailto:smitasaikia51@gmail.com">smitasaikia51@gmail.com</a> 9435157266
2.	<b>WASTE MANAGEMENT</b>	<ul style="list-style-type: none"><li>● Campus/Dept wise waste audit</li><li>● Campus/Dept waste segregation</li><li>● Reduction in waste, month-on-month</li><li>● Recycling waste (paper, organic waste form canteens and kitchens)</li><li>● Set up compost pit for recycling waste</li><li>● Ensure zero littering</li><li>● Ban plastic use in the campus</li><li>● Banflexi banners (Only cloth banners to be used)</li><li>● Paperless work – use of email, WhatsApp for communication</li></ul>	Convener: Dr. Abul Foyes Md. Malik <a href="mailto:abulfoyes030@gmail.com">abulfoyes030@gmail.com</a> 9401276786
3.	<b>WATER MANAGEMENT</b>	<ul style="list-style-type: none"><li>● Audit of water sources in the campus</li><li>● Audit of monthly water use in the campus</li><li>● Audit of drinking water on campus (bottled water)</li></ul>	Convener: Dr. Dipok Goswami <a href="mailto:dipok15@gmail.com">dipok15@gmail.com</a> 7896873340

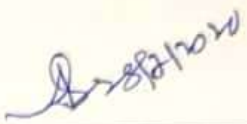
		<ul style="list-style-type: none"> <li>● Constructing/Increasing no. of Rain Water Harvesting pits in the campus</li> <li>● Fixing leaky taps</li> <li>● Recycling water (grey, brown and black)</li> <li>● Activities for recharging dry borewells</li> <li>● Constructing check dams (if needed/feasible)</li> </ul>	
4.	<b>ENERGY MANAGEMENT</b>	<ul style="list-style-type: none"> <li>● Audit of energy efficient heating, cooling, lighting and water systems in the campus</li> <li>● Audit of building wise monthly use of electricity</li> <li>● Incentivize reduced electricity usage by depts/buildings</li> <li>● Create short-term and long-term plan for the use of solar energy on the campus</li> <li>● Constructing check dams (if needed/feasible)</li> <li>● Cycles on the campus (reducing carbon footprints)</li> <li>● Reducing carbon footprints via intelligent Purchase SoPs</li> </ul>	Convener: Dr. Ratnadip Purkayashta <a href="mailto:ratnadip.purkayastha@rediffmail.com">ratnadip.purkayastha@rediffmail.com</a> 9435402971
5.	<b>GREENERY</b>	<ul style="list-style-type: none"> <li>● Setting up a nursery</li> <li>● Setting up a seed bank</li> <li>● Setting up a compost pit</li> <li>● Researching trees that take up minimal water and are good for the ecosystem (local, resilient species) and planting them during monsoon and taking care of them (Vanamahotsav)</li> <li>● Landscaping in the campus</li> <li>● New buildings on the campus will follow green building norms</li> <li>● Use of organic manure for the plants</li> </ul>	Convener: Mr. Sanjib Dutta <a href="mailto:sanjibdutta316@gmail.com">sanjibdutta316@gmail.com</a> 9508486687

We will observe two of the following Environment Related Days to inculcate and internalize in our faculty, students and community, the practices of Swachhta and Reduction, Reuse and Recycling of Resources (tick any two)

#	Day	Date	
1.	World Wetlands Day	Feb 2	
2.	World Water Day	Mar 22	
3.	Earth Day	April 22	
4.	World Environment Day	June 5	✓
5.	No Plastic Day	July 3	✓
6.	World Population Day	July 11	

7.	World Habitat Day	1 <sup>st</sup> Monday of October	
8.	World Toilet Day	Nov 19	
9.	National Pollution Control Day	Dec 2	
10.	World Soil Day	Dec 5	

Date: 28-07-2020

  
Signature of Principal &  
Chairman of SAP Institution

**Principal**  
**Digbel Mahila Mahavidyalaya**